

OFFICE OF THE DISTRICT & SESSIONS JUDGE, SANGRUR

(Telephone no.01672-234040)

PUBLIC APPOINTMENT NOTICE

Applications on prescribed proforma are invited along with self attested copies of testimonials and two recent passport size photographs duly signed by the candidate with complete bio-data up to **1st April, 2025 by 5:00 PM** for filling up the following vacant posts of Stenographer Grade-III on ad-hoc basis. The qualification and other criteria to fill up these posts are as under:-

Post	No. of posts	Pay Scale	Qualification	Age limit (Age as on 01.01.2025)
Stenographer Grade-III (On ad-hoc basis) for a period of six months or till regular appointments are made by Hon'ble High Court, whichever is earlier.	Total= 19	Rs.29,200/- per month as per letter dated 03.12.2024 of the Hon'ble High Court of Punjab and Haryana, Chandigarh, subject to any further revision and as per latest instructions/clarifications received from Government of Punjab and Hon'ble Punjab and Haryana High Court, Chandigarh	1.Candidate must have possessed a Degree of B.A/B.Sc or equivalent thereto from a recognised University. 2. The Candidate will have to qualify the test of taking dictation in English Shorthand at the speed of 80 W.P.M. and transcribe the same on computer typing at speed of 20 W.P.M. and having proficiency in the operation of computer.	The candidate should be between 18 to 37 years of age as on 01.01.2025 for General Category. The relaxation of age will be given to the candidates belonging to reserve category, as per instructions of the Hon'ble High Court as well as Punjab Government.
	General - 05			
	General (Women)-02			
	General-EWS-01			
	General-EWS(Women)-01			
	SC (M&B) - 02			
	SC (M&B-Women) - 01			
	SC (Others) - 01			
	BC/OBC - 01 (Women)			
	PwBD-Low Vision (Women)-01			
ESM(Gen.) - 01				
ESM(Gen.) (Women) 01				
ESM (BC/OBC)-01				
Sportsmen-SC-01				

NOTE/INSTRUCTIONS

1. Venue and schedule of test shall be notified on or after **02.04.2025** on the website of this office i.e <https://sangrur.dcourts.gov.in/notice-category/recruitments/>. No separate information/letter will be issued for the same, as such the candidates are advised to check the website of this office in routine for further information.
2. The applications received after 5:00 p.m. on due date i.e 01.04.2025 shall be rejected, without assigning any reason. This office shall not be responsible for any postal delay or wrong delivery, whatsoever.
3. The forms which are wrongly filled up or having incomplete information will be summarily rejected. No correspondence in this regard will be made by this office.

4. Number of above-said posts may increase or decrease on both sides.
5. If no suitable candidate is available for the reserved category posts, then the reserved post will be filled up from amongst General Category candidates..
6. In case of cancellation/postponement of test for the aforesaid posts, due to administrative reasons, this office shall not be responsible.
7. Merely satisfying the eligibility criteria do not entitle any candidate to be selected. This office reserves the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
8. Candidate belonging to reserve category will have to attach a copy of certificate issued by the authorities concerned failing which his/her application shall be treated in General Category.
9. **The application form should be addressed to the office of District & Sessions Judge, Sangrur. The "application form" is also available on the website of this office.**
10. All the candidates must bring valid identity proof with them at the time of test. No T.A/D.A will be given to the candidates appearing for the test.


**District & Sessions Judge,
Sangrur**

Endorsement No. 9654 **/EB dated** 13/03/2025

1. The Registrar General, Hon'ble High Court of Punjab & Haryana, Chandigarh for information.
2. All the District & Sessions Judges, in the State of Punjab, through e-mail with the request to display the Notice on the notice board of their Hon'ble Courts.
3. The Director, Employment Generation and Training Bureau, Sangrur and Malerkotla for information and with the request to send the names of eligible candidates to this office till **01.04.2025** up to **5:00 PM**.
4. All the Judicial Officers posted in this Sessions Division to get the notice displayed on the notice board of their respective Courts.
5. System Officer with the direction to upload the Public Notice alongwith the Proforma, on the official website of this Sessions Division.
6. Daftri of this office to display the notice on the Notice Board of this office.
7. The Manager, "Charhdikala Newspaper" Patiala, for publishing this notice in the newspaper on 14.03.2025 and sending the bill along with copy of advertisement to this office for payment.
8. The Editor, "The Tribune" (all editions), Sector 29-C, Chandigarh, for publishing this notice in the newspaper on 14.03.2025 and sending the bill along with copy of advertisement to this office for payment.


**District & Sessions Judge,
Sangrur**