: OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, MANSA:

DUTY ROSTER

During the month of **November 2026,** the duty work at Mansa Sessions Division will be performed by the Judicial Magistrates, as under: -

Sr. No.	Name of Officer	Duty period
MANSA		
1.	Ms. Harjoban Gill, PCS, JMIC	01.11.2026 to 07.11.2026
2	Ms. Jaspreet Kaur, PCS, JMIC	08.11.2026 to 14.11.2026
3.	Ms. Harkamal Kaur, PCS, JMIC	15.11.2026 to 21.11.2026
4.	Ms. Shilpa, PCS, ACJM	22.11.2026
5.	Sh. Rajinder Singh Nagpal, PCS, CJM	23.11.2026
6.	Sh. Ankit Airi, PCS, JMIC	24.11.2026 to 30.11.2026
BUDHLADA		
1.	Ms. Gurmeet Kaur, PCS, JMIC	01.11.2026 to 06.11.2026
2.	Sh. Balkar Singh, PCS, SDJM	07.11.2026 to 30.11.2026
SARDULGARH		
1.	Sh. Tarun Walia, PCS, JMIC	01.11.2026 to 30.11.2026

i) In case the Duty Magistrate intends to leave the station, then he will make arrangements after taking the consent in writing from the other officer present at the respective station under the prior permission of the Ld. District & Sessions Judge, Mansa and under intimation to the undersigned.

ii) In case the Duty Magistrate relinquishes the charge, then the other officer posted at station will perform the duty till the next arrangements have been made by the learned District & Sessions Judge or by the Hon'ble High Court.

iii) If any Magistrate on duty is on tour or out of court in connection with inquest report/recording statement, on any working day, the duty work shall be performed by the next Duty Magistrate in his/her absence on the said working day.

iv) It is further made clear that the Magistrate on duty would do the attestation of affidavits of witnesses promptly, who are required to depose in superior Courts.

v) Duty will start at 9:30 AM and will end at 9:30 AM on the day of starting of duty of the other Officer.

vi) Presently, there being only single officer holding regular court at Sub Division, Sardulgarh, it is ordered that as and when Ld. JMIC, Sardulgarh is on casual leave/station leave/any other kind of leave, with prior requisite sanction/permission of learned District & Sessions Judge, Mansa, then, the duty work of Sub Division, Sardulgarh shall be performed by the respective Duty Magistrate at Mansa only, but Ld. JMIC, Sardulgarh shall ensure that prior written intimation of his leave is given to concerned Duty Magistrate/Magistrates. Mere prior intimation of the duty period/vacation period by Ld. JMIC, Sardulgarh to respective Duty Magistrate at Mansa shall be sufficient in itself and no consent shall be required.

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Chief Judicial Magistrate,
Mansa.