

**:OFFICE OF THE DISTRICT AND SESSIONS JUDGE, MANSA:**

**PUBLIC NOTICE**

Applications on prescribed proforma are invited for filling up 02 (two) posts of Lift Operator (on Contract basis) in Sessions Division, Mansa. The applications should reach this office at the below mentioned address **by 11.08.2025 before 05:00 PM.**

**“Office of the District & Sessions Judge,  
Judicial Court Complex, Mansa-151505.”**

Complete details regarding the above said recruitment is mentioned in the Employment Notice No. 05 of 2025 and the same is available on the official website i.e. <https://mansa.dcourts.gov.in> of this office.

-Sd -  
District and Sessions Judge  
Mansa/28.07.2025

**:OFFICE OF THE DISTRICT & SESSIONS JUDGE MANSA:**

**Employment Notice No. 05 of 2025**

**PUBLIC NOTICE**

Applications on prescribed proforma i.e. **‘Annexure A’** alongwith self attested copies of testimonials are invited till 11.08.2025 upto 5:00 P.M., to fill up 02 posts of Lift Operator (on Contract basis) in Sessions Division, Mansa. The qualification, pay and other criteria to fill up these posts is as under: -

<b>Sr. No.</b>	<b>Name of the post</b>	<b>Number of posts</b>	<b>Pay Scale</b>	<b>Age as on 01.01.2025</b>
1.	Lift Operator (on contract basis)	<b><u>02 (Two)</u></b> 01-General 01-General (Women)	At the rates fixed by Deputy Commissioner, Mansa from time to time.	The candidates should be between 18 to 37 years of age as on 01.01.2025.

**MINIMUM QUALIFICATION**

1. Matriculation from recognized board/university or equivalent thereto with knowledge of Punjabi.
2. I.T.I. Trade Certificate in Electrical/Mechanical from any Govt. Institute or its equivalent thereto;

**or**

Some experience in the operation and maintenance of lifts.

**SELECTION CRITERIA**

The selection of the candidates will be made purely on merit basis to be prepared on the basis of marks/grade obtained by the candidates in the interview.

**DATE OF INTERVIEW**

The interview of the candidates shall be conducted **on 27.08.2025** and the reporting time for interview will be **09:30 AM** in ADR Centre (Judicial Court Complex), Mansa, District Mansa.

**(The candidates must bring their original certificates/testimonials and one photo ID proof on the date of Interview).**

**Note:-**

1. The envelope containing application alongwith self attested copies of relevant testimonials i.e. proof of qualification, date of birth etc. should be **superscribed** in capital letters as **“APPLICATION FOR THE POST**

**OF LIFT OPERATOR ON CONTRACT BASIS”** and should reach the below mentioned address by **11.08.2025 before 05:00 PM**. No application received thereafter will be entertained.

***“Office of the District & Sessions Judge,  
Judicial Court Complex, Mansa.”***

2. Incomplete/wrongly filled up applications and those received after due date i.e. 11.08.2025 will be rejected summarily without any notice. This office will not be responsible for any postal delay or wrong delivery, whatsoever.
3. No TA/DA will be paid to the candidates appearing for interview and no separate information regarding interview will be given.
4. It is clarified that if no candidate of reserved category is available, then appointment will be made from other category as per rules/instructions.
5. Candidates seeking benefit of reservation in any category must have Punjab Domicile certificate.
6. Applications must be on **prescribed proforma** which can be downloaded from the official website of this office i.e. <https://mansa.dcourts.gov.in>
7. The number of posts mentioned above may increase or decrease depending on the circumstances. Due to any administrative reason arising later on, the interview for the aforementioned post can be rescheduled/ cancelled/postponed and this office will not be responsible for the same. The candidates in their own interest are advised to check the official website of this Court, frequently for latest update.
8. Merely satisfying the eligibility criteria do not entitle a candidate to be selected. The admission of applicants at all stages of the recruitment process will be purely provisional and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary proof in support thereof. If, on verification at any stage before or after the said process and even after the completion of selection process, it is found that an applicant does not fulfill any of the eligibility condition, his/her candidature shall stand cancelled without any further notice and with consequential effect.
9. This office reserves the right to reject the applications not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed, such candidate shall be removed from the service besides further action as per law.
10. This office reserves the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.

-Sd-  
District & Sessions Judge  
Mansa

**APPLICATION FOR THE POST OF LIFT OPERATOR (ON CONTRACT BASIS)**  
**IN SESSIONS DIVISION MANSA**

Affix self  
attested  
passport size  
photograph

1. Name (in block letters) : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_ / \_\_\_\_ / \_\_\_\_
4. Age as on 01.01.2025 : \_\_\_\_ **Years** \_\_\_\_ **Months** \_\_\_\_ **Days**
5. Gender : \_\_\_\_\_
6. Educational Qualification : \_\_\_\_\_
7. Whether the candidate has passed Matric with knowledge of Punjabi language : Yes (*attach proof*) ☐ No ☐
8. Experience, if any : \_\_\_\_\_
9. Category in which applied :  
(*Tick in the box*)
- | General                  | General (Women)          |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
10. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
11. Postal Address : \_\_\_\_\_  
\_\_\_\_\_
12. Nationality : \_\_\_\_\_
13. Contact No. : \_\_\_\_\_
14. Email ID, if any : \_\_\_\_\_
15. Whether any FIR/Criminal case is/was pending/registered against you (if yes, give details) : Yes ☐ No ☐  
: \_\_\_\_\_

Enclosures:

Date:- \_\_\_\_\_

Place:- \_\_\_\_\_

(*Signature of the Applicant*)

**Declaration:**

I hereby declare that the above said particulars are correct and true to the best of my knowledge and nothing has been concealed therein and if any information is found false, my candidature will be liable to be rejected/cancelled.

(*Signature of the Applicant*)