

:OFFICE OF THE DISTRICT & SESSIONS JUDGE, MANSA:

PUBLIC NOTICE

Applications on prescribed format alongwith one recent coloured passport size photograph with complete bio-data and self attested copies of testimonials are invited till 14.01.2025 upto 5:00 P.M. to fill up 08 (eight) temporary but regular posts of Peon in Sessions Division, Mansa. The qualification, pay and other criteria to fill up these posts is as under: -

<i>Sr. No.</i>	<i>Name of the post</i>	<i>Number of posts</i>	<i>Pay Scale</i>	<i>Minimum qualification</i>	<i>Age as on 01.01.2025</i>
1.	Peon	08 (Eight) 04-General, 01-SC (Mazhbi/ Balmiki) 01-SC (Others) 01-BC 01ESM(General)	Pay matrix Rs.18000/-Level-1, as per 7 th Pay Commission or as per the instructions issued by the Government of Punjab as well as the Hon'ble High Court of Punjab and Haryana Chandigarh, time to time.	Candidate should have knowledge of Punjabi language upto middle standard.	The candidates should be between 18 to 35 years of age as on 01.01.2025. The relaxation of age will be given to reserved category as per instructions of the Hon'ble High Court as well as Punjab Government.

Interview for the post of Peon:

The candidates applying for the posts of **Peon** shall report for interview in ADR Centre (Court Complex), Mansa, District Mansa **at 09:00 AM** and interview will be held as per below mentioned schedule:

<u>Names starting with Alphabet</u>	<u>Date</u>
A to D	27.01.2025
E to J	28.01.2025
K to N	29.01.2025
O to R	30.01.2025
S to Z	31.01.2025

Note:-

1. The envelope containing application alongwith self attested copies of relevant testimonials i.e. proof of qualification, date of birth, category etc. should be **superscribed** in capital letters as "**APPLICATION FOR THE POST OF PEON**" and should reach in this office by **05:00 P.M.** on **14.01.2025**. No application received thereafter will be entertained.
2. Incomplete/wrongly filled up applications and those received after due date i.e. 14.01.2025 will be rejected summarily without any notice. This office will not be responsible for any postal delay or wrong delivery whatsoever.
3. All candidates must bring their original testimonials with them, at the time of interview. No TA/DA will be paid to the candidates appearing for interview and no separate information regarding interview will be given.

4. It is clarified that if no candidate of Reserved Category is available then appointment will be made from other Category as per rules/instructions.
5. If any candidate applies in any other reserved category except advertised, his/her application will be considered in General Category.
6. Applications must be on prescribed proforma which can be downloaded from the official website of this office i.e. <https://mansa.dcourts.gov.in>
7. The number of posts mentioned above may increase or decrease depending on the circumstances. Due to any administrative reason arising later on, the interview for the aforementioned posts can be rescheduled/cancelled/postponed and this office will not be responsible for the same.
8. At the first instance efforts will be made to fill up maximum number of posts by absorbing eligible retrenched/Surplus employees of Judicial Department as per instructions of the Hon'ble Punjab & Haryana High Court, Chandigarh.
9. Merely satisfying the eligibility criteria do not entitle a candidate to be selected. The undersigned reserves the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
10. Candidates are advised to check the official website of this Court from time to time for latest update.

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District and Sessions Judge
Mansa

:OFFICE OF THE DISTRICT & SESSIONS JUDGE, MANSA:

APPLICATION FOR THE POST OF PEON

Affix self
attested
passport size
photograph

1. Name (in block letters) : _____
2. Father's Name : _____
3. Date of Birth : ___ / ___ / ___
4. Age as on 01.01.2025 : ___ Years ___ Months ___ Days
5. Educational Qualification : _____
6. Other Qualification : _____
7. Experience, if any : _____
8. Category in which applied : _____
General/ESM(General)/
SC(Mazhbi/Balmiki)/
SC(Others)/BC
9. Permanent Address : _____

10. Postal Address : _____

11. Nationality : _____
12. Contact No. : _____
13. Email ID, if any : _____
14. Whether any FIR/Criminal : Yes No
case is/was pending/registered
against you
(if yes, give details) : _____

Enclosures:

Date:- _____

Place:- _____

(Signature of the Applicant)

Declaration:

I hereby declare that the above said particulars are correct and true to the best of my knowledge and nothing has been concealed therein and if any information is found false, my candidature will be liable to be rejected/cancelled.

(Signature of the Applicant)