

**DISTRICT LEGAL SERVICES AUTHORITY,
Chamarajanagar**

Office of the
Member Secretary,
District legal services Authority
Chamarajanagar

NOTIFICATION

In exercise of the powers conferred under section 4(b) 5(1) and 19(1) of the Right to Information Act, 2005 (Central Act No.22 of 2005) the detailed information relating to the District Legal Services Authority is published a hereunder, for the information of general publics.

(i) the particulars of its organization functions and duties.	<p>Organization: District legal Services Authority. Chamarajanagar</p> <p style="text-align: center;">Functions & Duties</p> <ol style="list-style-type: none">1. To create legal awareness in the people.2. To offer free legal aid and advice for eligible persons.3. To provide justice to the affected persons quickly and in low cost by settling cases (litigation) through Janata Nyayalayas (Lok-Adalats) and Mediation4. Dedicated line Telephone Number 08226-2260225. Dedicated E-mail ID- dlsachnagar2021@gmail.com6. Video conference with district prison.7. Dedicated Mobile Number: 94495473728. Services of Legal Aid lawyers to provide legal aid and advice.9. Para Legal Volunteers to assist legal aid lawyers and to help the litigants in filing up forms for legal aid etc.,10. Providing information about the activities of DLSA and TLSCs to KSLSA
(ii) the powers and duties of its officers and employees	Details are as at Annexure I

(iii) the procedure followed in the decision making process, including channels of supervision and accountability.	Caseworker will open a file on receipt of proposal or process the proposal in the existing file and place it before the the Member Secretary and after scrutiny, the Member Secretary will decide the course of action to be taken on proposal under the delegated powers and if necessary, will submit the file to Hon'ble Chairman, DLSA, for final orders.
(iv) the norms set by it for the discharge of its functions.	Depending on urgency proposal will be finalized on priority.
(v) the rules, regulations, instructions, manuals and records incontrovertibly used by its employees for discharging its functions	Details are as at Annexure – II
(vi) a statement of the categories of documents that are held by it or under its control.	Files and relevant Registers are maintained.
(vii) the particulars of any arrangement that exists for consultation with or representation by, the bothersome public in relation to the formulation of its policy or implementation thereof	Member Secretary, will give information.
(viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	The meetings of the General Body of the District Legal Service Authority are not open to the public. The minutes are also not open to the public.
(ix) a directory of its officers and employees	--
(x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	As per the scale of pay of their post as mentioned in Schedule I of Karnataka State Legal Services Authorities Rules.
(xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	Allotment of the budget to this Authority is under plan and non-plan scheme of the Government of Karnataka by the KSLSA.
(xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	As per the Scheme of the Act and Rules framed there under.
(xiii) Particulars of recipients of concessions, permits or authorisations granted by it.	-----
(xiv) details in respect of the information, available to or held by it, reduced in an electronic form	Available in https://chamarajanagar.dcourts.gov.in/dlsa-chamarajanagara/

(xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	The citizen may approach the officer of this authority during working hours and working hours are as specified by the State Government. Between 10.00 a m and 5.30 pm on all working days.
(xvi) the names, designations and other particulars of the Public Information Officer.	Sri. Eshwar., Member Secretary, DLSA, Chamarajanagar 08226-226022
(xvi) (a) Appellate Authority under sec. 19(1) of Right to Information Act.	Chairman, DLSA and Prl. District and Sessions Judge, Chamarajanagar
(b) Member Secretary of District Legal Services Authority u/s 5(2) of Right to Information Act.	Member Secretary, District Legal Services Authority, Chamarajanagar. Tel. No: 08226-226022.
(c) Member Secretary of Taluka Legal Services Committee u/s 5(2) of Right to Information Act.	Member Secretary At all Taluka Levels all the Taluka Legal Servicec Committees of District of Chamarajanagar.
(xvii) such other information as may be prescribed	NIL

Individual files cannot be uploaded since they are concerned with the personal matters of the litigants.

Member Secretary,
DLSA, Chamarajanagara

ANNEXURE- I

The powers and duties of the Officers and employees of the Karnataka State Legal Services Authority.

Peons/Dalayath	To keep the office neat and tidy To deliver the files/tappals to the other sections/other departments.
Typist / Data Entry Operator	In charge of the work of diarizing and organizing, movements, distribution of receipts/files in the Section.To attend to the job of case working as per the duties cast on them.
Assistant/Admin Assistant	To attend to the job of case working as per the duties cast on them i.e., Lok Adalath, providing Legal Aid, Conducting Legal Literacy Programmes, Victim Compensation and Monitoring Committee etc.
Operator	movements, distribution of receipts/files in the Section.To attend to the job of case working as per the duties cast on them. Also incharge of receipt of tappals / files by the Hon'ble Chairman, DLSA and Hon'ble Member Secretary, DLSA, Chamarajanagar.

Member Secretary is the Head of the organization, in their capacity who acts as Head of the Department upon the advice/directions of the Hon'ble Chairman, DLSA and Hon'ble Member Secretary, Karnataka State Legal Services Authority, Bengaluru.

Member Secretary,
DLSA, Chamarajanagara

ANNEXURE- II

(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:

(a) Acts:

1. The Legal Service Authorities Act 1987 (No.39 of1987)
(As amended by the Legal Services Authorities (Amendment) Act.2002)
2. The Karnataka State Legal Services Authorities Rules1996
3. The Karnataka State Legal Services Authority Regulations 1997

(b) Rules:

1. Conditions of service of the employees of the State Authority, High Court Legal Services Committee or District Legal Services Authority or Taluka Legal Service Committee:-

(1) The Provision of:

- (a) The Karnataka Civil Service Rules,
- (b) The Karnataka Financial Code,1958
- (c) The Karnataka Civil Services (Classification Control and Appeal) Rules,1957,
- (d) The Karnataka Civil Service (General Recruitment) Rules,1977,
- (e) The Karnataka Civil Services (Conduct) Rules,1966,
- (f) The Karnataka Civil Services (Probation) Rules,1957.
- (g) The Karnataka Government Servants (Seniority) Rules,1957.
- (h) The Karnataka Government Servants (Medical Attendance) Rules,1963,
- (i) The Karnataka Civil Services (Performance Report) Rules,1994.
- (j) Rules made or deemed to have been made under the Provisions of the Karnataka Civil Services Act, 1978, (Karnataka Act 1 or 1990)
- (k) The Karnataka Civil Service (Kannada Language Examinations) Rules, 1974 and
- (l) All other rules relating to conditions of service applicable to Government servants, shall mutatis mutandis apply to the employees of the State Authority, High Court Legal Services Committee or District Authority or Taluk Legal Services Committee and the Departmental Examinations required to be passed by the employees specified in column (2) of Schedule – II shall be those specified in the corresponding entries in column (3) of the said Schedule.

(c) Instructions, Manuals and others :

1. The manual of Contingent Expenditure
2. The Departmental Promotion Committees
3. The Criminal Procedure Code
4. The Civil Procedure Code
5. Reservation for Ex-Servicemen
6. Reservation roaster for Scheduled Castes, Scheduled Tribes and other Backward Classes.

Member Secretary,
DLSA, Chamarajanagara