

PROCEEDINGS OF THE DISTRICT JUDGE, PALAKKAD

Present:- Shri. K. E. Salih, District Judge

Sub:- Establishment – Civil Judicial District of Palakkad – Filling up of the vacancies of Bench Clerks Gr.-I and Central Nazir - Temporary promotions – Consequential promotions – Orders issued - reg.

Ref:- 1) O.M No.HCKL/9869/2025-C3-HC KERALA dated 18.12.2025 of the Hon'ble High Court of Kerala.
2) Order dated 20.12.2025 of the District Judge, Palakkad.

Order No. A1-DCPKD/75(23)/2025 Dated: 20.12.2025

The Hon'ble High Court of Kerala has granted permission for temporary promotion to the categories of Junior Superintendent, Bench Clerk Gr.-I and Central Nazir and also issued instructions for implementation of temporary promotion vide O.M No.HCKL/9869/2025-C3-HC KERALA dated 18.12.2025. There are five vacancies of Bench Clerk Gr.-I and two vacancies of Central Nazir in the Civil Judicial District of Palakkad.

To fill up the five existing vacancies of Bench Clerk Gr.-I and two vacancies of Central Nazir, the following orders of temporary promotion to the categories of Bench Clerk Gr.-I, Central Nazir and consequential promotions to the resultant vacancies are issued on administrative ground and exigencies of service.

1. The full additional charge of Shri.Suresh.P (PEN: 622359), Head Clerk, Sub Court, Ottapalam as Bench Clerk Gr.-I in the Additional District Court-III, Palakkad is cancelled. Shri.Suresh.P, Head Clerk, Sub Court, Ottapalam is hereby promoted to the category of Central Nazir and posted as Central Nazir in the District Court, Palakkad in the existing vacancy. He is also temporarily promoted under Rule 31(a)(i) of K.S&S.S.Rs, 1958 as Bench Clerk Gr.-I and posted as Bench Clerk Gr.-I in the Additional District Court-III, Palakkad in the existing vacancy.

2. The full additional charge of Shri.Muhammed Hashim.P.M (PEN:493703), Head Clerk, Munsiff's Court, Alathur as Bench Clerk Gr.-I in the Fast Track Special Court, Palakkad is cancelled. Shri.Muhammed Hashim.P.M, Head Clerk, Munsiff's Court, Alathur is hereby promoted to the category of Central Nazir and posted as Central Nazir in the Addl. District Court/MAC Tribunal, Ottapalam in the existing vacancy. He is also temporarily promoted under Rule 31(a)(i) of K.S&S.S.Rs, 1958 to the category of Bench Clerk Gr.-I and posted as Bench Clerk Gr.-I in the Fast Track Special Court, Palakkad in the existing vacancy.
3. The full additional charge of Shri.Sankardas.G (PEN:622603), Head Clerk, Munsiff's Court, Ottapalam as Bench Clerk Gr.-I in the Addl. District Court-V, Palakkad is cancelled. Shri.Sankardas.G, Head Clerk, Munsiff's Court, Ottapalam is hereby promoted to the category of Central Nazir and posted as Central Nazir in the District Court, Palakkad vice Shri.Suresh.P is temporarily promoted as Bench Clerk Gr.-I. He is also temporarily promoted under Rule 31(a)(i) of K.S&S.S.Rs, 1958 to the category of Bench Clerk Gr.-I and posted as Bench Clerk Gr.-I in the Addl. District Court-V, Palakkad in the existing vacancy.
4. The full additional charge of Smt.Mini John (PEN:622603), Head Clerk, Munsiff's Court, Chittur as Bench Clerk Gr.-I in the Fast Track Special Court, Alathur is cancelled. Smt.Mini John, Head Clerk, Munsiff's Court, Chittur is hereby promoted to the category of Central Nazir and posted as Central Nazir in the Addl. District Court/MAC Tribunal, Ottapalam vice Shri.Muhammed Hashim.P.M is temporarily promoted as Bench Clerk Gr.-I. she is also temporarily promoted under Rule 31(a)(i) of K.S&S.S.Rs, 1958 to the category of Bench Clerk Gr.-I and posted as Bench Clerk Gr.-I in the Fast Track Special Court, Alathur in the existing vacancy.
5. The full additional charge of Shri.Sreenivasan.R (PEN:539282), Bench Clerk Gr.-II, Sub Court, Palakkad as Bench Clerk Gr.-I in the Fast Track Special Court, Pattambi is cancelled. Shri. Sreenivasan.R., Bench Clerk Gr.-II,

Sub Court, Palakkad is hereby promoted to the category of Central Nazir and posted as Central Nazir in the District Court, Palakkad vice Shri.Sankardas.G is temporarily promoted as Bench Clerk Gr.-I. He is also temporarily promoted under Rule 31(a)(i) of K.S &S.S.Rs, 1958 to the category of Bench Clerk Gr.-I and posted as Bench Clerk Gr.-I in the Fast Track Special Court, Pattambi in the existing vacancy.

6. The full additional charge of Smt.Deepa.N (PEN:622734), Bench Clerk Gr.-II, Sub Court, Palakkad as Central Nazir in the District Court, Palakkad is cancelled. She is hereby temporarily promoted under Rule 31(a)(i) of K.S&S.S.Rs,1958 as Central Nazir and posted as Central Nazir in the District Court, Palakkad vice Shri.Sreenivasan.R is temporarily promoted as Bench Clerk Gr.-I.
7. The full additional charge of Smt.Bindu.K (PEN: 622315), Bench Clerk Gr.-II, Sub Court, Ottapalam as Central Nazir in the Addl. District Court/MAC Tribunal, Ottapalam is cancelled. She is hereby temporarily promoted under Rule 31(a)(i) of K.S &S.S.Rs, 1958 as Central Nazir and posted as Central Nazir in the Addl. District Court/MAC Tribunal, Ottapalam vice Smt.Mini John is temporarily promoted as Bench Clerk Gr.-I.
8. The full additional charge of Shri.Santhosh.T.N (PEN:622822), Senior Clerk, Munsiff's Court, Chittur as Bench Clerk Gr.-II in the Sub Court, Palakkad is cancelled. He is hereby promoted to the category of Bench Clerk/Head Clerk and posted as Head Clerk in the Munsiff's Court, Alathur vice Shri.Muhammed Hashim.P.M is promoted.
9. The full additional charge of Shri.Manikandan.U (PEN:622734), Senior Clerk, Munsiff-Magistrate's Court, Mannarkkad as Bench Clerk Gr.-II in the Sub Court, Ottapalam is cancelled. He is hereby promoted to the category of Bench Clerk Gr.-II/Head Clerk and posted as Head Clerk in the Sub Court, Ottapalam Shri.Suresh.P is promoted.

10. The full additional charge of Shri.Anilkumar.J.P (PEN:622297), Senior Clerk, District Court, palakkad as Bench Clerk Gr.-II in th Sub Court, Palakkad is cancelled. He is hereby promoted to the category of Bench Clerk Gr.-II/Head Clerk and posted as Head Clerk in the Munsiff's Court, Ottapalam vice Shri.Sankardas.G is promoted.
11. Shri.Sajeesh.S.M (PEN:674370), Senior Clerk/Deputy Nazir/Bench Clerk Gr.-III, presently working as Senior Clerk at Additional District Court-II, Palakkad, is hereby promoted to the category of Bench Clerk Gr.-II/Head Clerk and posted as Head Clerk in the Munsiff's Court, Chittur vice Smt. Mini John is promoted.
- 12 Smt.Sheena.K (PEN:710930), Senior Clerk/Deputy Nazir/Bench Clerk Gr.-III, presently working as senior Clerk at District Court, palakkad, is hereby promoted to the category of Bench Clerk Gr.-II/Head Clerk and posted as Bench Clerk Gr.-II at Sub Court, Palakkad. She will join duty in that Court on expiry of the Half Pay leave for 20 days from 01.12.2025 to 20.12.2025 with permission to suffix Christmas Holidays granted to her.
- 13 Shri.Sreejith.T.S (PEN: 622805), Senior Clerk/Deputy Nazir/Bench Clerk Gr.-III presently working as senior Clerk at Sub Court, palakkad is hereby promoted to the category of Bench Clerk Gr.-II/Head Clerk and posted as Bench Clerk Gr.-II at Sub Court, Palakkad.
- 14 Smt.Anitha.M.P (PEN:622648), Senior Clerk/Deputy Nazir/Bench Clerk Gr.-III, presently working as senior Clerk at Sub Court, Ottapalam is hereby promoted to the category of Bench Clerk Gr.-II/Head Clerk and posted as Bench Clerk Gr.-II at Sub Court, Ottapalam.

The fixation of pay of the promotees will be done as provided in the Pay Revision order GO(P)No.27/2021/Fin dated 10.02.2021.

The promotees/transferees shall join duty in the respective Courts on or before 09.01.2026.

The incumbent under SI No.3 shall join duty as Central Nazir in the District Court, Palakkad only after the joining and relief of SI No.1 in the post of Central Nazir, District Court, Palakkad.

The incumbent under SI No.4 shall join duty as Central Nazir in the Addl. District Court/MAC Tribunal, Ottapalam only after the joining and relief of SI No.2 in the post of Central Nazir, Addl. District Court/MAC Tribunal, Ottapalam.

The incumbent under SI No.5 shall join duty as Central Nazir in the District Court, Palakkad only after the joining and relief of SI No.3 in the post of Central Nazir, District Court, Palakkad.

The incumbent under SI No.6 shall join duty as Central Nazir in the District Court, Palakkad only after the joining and relief of SI No.5 in the post of Central Nazir, District Court, Palakkad.

The incumbent under SI No.7 shall join duty as Central Nazir in the Addl. District Court/MAC Tribunal, Ottapalam only after the joining and relief of SI No.4 in the post of Central Nazir, Addl. District Court/MAC Tribunal, Ottapalam.

The relief/joining of the incumbents are to be reported to this Court without fail.

The Presiding Officers concerned are directed to download copy of the proceedings from the Official Mail ID of their Court and take necessary action.

The resultant vacancies of Clerks will be filled up in due course.

True copy / Forwarded / By order

[Signature]
Sheristadar
District Court, Palakkad

[Signature]
District Judge

To

- 1) The Addl. District Judge-III, Palakkad
- 2) The Addl. District Judge-V, Palakkad
- 3) The Additional District Judge/ MAC Tribunal, Ottapalam
- 4) The Special Judge, Fast Track Special Court, Palakkad
- 5) The Special Judge, Fast Track Special Court, Alathur
- 6) The Special Judge, Fast Track Special Court, Pattambi
- 7) The Principal Sub Judge, Palakkad
- 8) The Sub Judge, Ottapalam.
- 9) The Munsiff, Chittur
- 10) The Munsiff, Ottapalam
- 11) The Munsiff, Alathur
- 12) The Munsiff-Magistrate, Mannarkkad
- 13) The SS,JS-I, JS-II, JS-III, Central Nazir and B3 section, District Court, Palakkad.
- 14) The incumbents.
- 15) The Secretary, KCJSO, Palakkad.
- 16) The File/ stock file.

True copy / Forwarded / By order

Signature
District Court, Palakkad