

**OFFICE OF THE DISTRICT & SESSIONS JUDGE: RUPNAGAR.**

**“Tender Notice”**

Sealed tenders are invited from the authorized Agencies/Contractors for maintaining cleanliness work inside and outside the area of Judicial Courts Complexes at Rupnagar, Sri Anandpur Sahib and Nangal upto 5.00 PM of 16.04.2022. For further details visit:

<https://districts.ecourts.gov.in/india/punjab/rupnagar/tender>.

*M. J. Jeeem*

**DISTRICT & SESSIONS JUDGE  
RUPNAGAR.**

## Tender Notice

### **OUTSOURCING THE CLEANINESS WORK OF JUDICIAL COURT COMPLEX RUPNAGAR**

Sealed tenders are invited for maintaining cleanliness of an area measuring 85,972 Sq. ft. (i.e. Covered area of building, ground and 1<sup>st</sup> floor= 48892 Sq ft. & uncovered area ground floor =37080 Sq. ft.) consisting of 15 toilets which include 02 for the use of general public/staff and 01 for Bakshikhana, besides 12 toilets for Judicial officers attached with their retiring rooms, within the Judicial Court Complex, Rupnagar for a period from 01.05.2022 to 31.03.2023. Proper and efficient cleaning on all days of the week of these floors which includes entrance lounges, corridors, rooms lavatories including all sanitary fittings viz. Urinals, wash hand basin, glazed tiles, sinks, water coolers etc. and rooms and swabbing them with water mixed detergent and liquid phenyl/cleaning agents shall be ensured. This also includes cleaning of walls, windows, panes and room doors/glass and other terms & conditions, which can be obtained from this office as well as office web-site <https://districts.ecourts.gov.in/india/punjab/rupnagar/tender>.

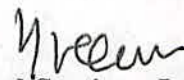
Interested contract agencies, which should be licensed holder under the contract regulation and abolition Act, 1970, may submit their tenders giving their complete bio-data including part experience/contract. If any, to the Committee on or before 16.04.2022 by 5.00 PM and tenders will be opened by the Committee on 18.04.2022 at 4.00PM in presence of tenderers. The contract agency/employer shall comply with the provisions of labour laws of minimum wages Act, ESI, PF maturity benefits etc and ensure the compliance thereof. For further details requiring nature of the services to be undertaken, terms and conditions of the agreement can be obtained from the Superintendent of this office between 10.00AM to 5.00PM on any working days and these details are also available on <https://districts.ecourts.gov.in/india/punjab/rupnagar/tender>.



**District and Sessions Judge,  
Rupnagar**

#### Conditions

1. Conditional and telegraphic tenders shall not be accepted.
2. Undersigned reserves the right to accept or reject any or all the tenders without assigning any reason.
3. Registration number is necessary.



**District and Sessions Judge,  
Rupnagar**



**Tender Notice**

**OUTSOURCING THE CLEANINESS WORK OF JUDICIAL COURT  
COMPLEX  
Nangal**

Sealed tenders are invited for maintaining cleanliness of an area measuring 11,130 Sq. ft. (i.e. Covered area of building, ground floor= 4,664 Sq. ft. & uncovered area ground floor =6,466 Sq. ft.) consisting of 3 toilets which include 02 for the use of general public/staff, besides 1 toilet for Judicial officers attached with their retiring rooms, within the Judicial Court Complex, Nangal for a period from 01.05.2022 to 31.03.2023. Proper and efficient cleaning on all days of the week of these floors which includes entrance lounges, corridors, rooms lavatories including all sanitary fittings viz. Urinals, wash hand basin, glazed tiles, sinks, water coolers, roof tops of court complex etc. and rooms and swabbing them with water mixed detergent and liquid phenyl/cleaning agents shall be ensured. This also includes cleaning of walls, windows, panes and room doors/glass and other terms & condition, which can be obtained from this office as well as office web-site <https://districts.ecourts.gov.in/india/punjab/rupnagar/tender>.

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*M. Veer*

**District and Sessions Judge,  
Rupnagar**

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*M. Veer*

**District and Sessions Judge,  
Rupnagar**

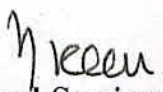


**Tender Notice**

**OUTSOURCING THE CLEANINESS WORK OF JUDICIAL COURT  
COMPLEX  
Sri Anandpur Sahib**

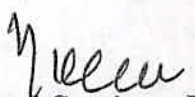
Sealed tenders are invited for maintaining cleanliness of an area measuring 24,446.71 Sq. ft. (i.e. Covered area of building ground floor= 10,616.46 Sq ft. & uncovered area ground floor =13,830.25 Sq. ft.) consisting of 5 toilets which include 02 for the use of general public/staff, besides 3 toilets for Judicial officers attached with their retiring rooms, within the Judicial Court Complex, Sri Anandpur Sahib for a period from 01.05.2022 to 31.03.2023. Proper and efficient cleaning on all days of the week of these floors which includes entrance lounges, corridors, rooms lavatories including all sanitary fittings viz. Urinals, wash hand basin, glazed tiles, sinks, water coolers, roof tops of court complex etc. and rooms and swabbing them with water mixed detergent and liquid phenyl/cleaning agents shall be ensured. This also includes cleaning of walls, windows, panes and room doors/glass and other terms & condition, which can be obtained from this office as well as office web-site <https://districts.ecourts.gov.in/india/punjab/rupnagar/tender>.

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**District and Sessions Judge,  
Rupnagar**

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**District and Sessions Judge,  
Rupnagar**



## General Terms and Conditions

1. For the purpose of proper identification, the contractor/Agency shall issue identity card to the persons deployed at various points and they shall be duty bound to display the same at the time of duty.
2. The wearing of uniforms by the sanitation staff deployed for duty in the Judicial Complex shall be compulsory. The uniform as per approved colour coding will be supplied to them by Contractor/Agency at his costs. Any person found without uniform on duty shall be charged Rs.50/- per day, as penalty for such lapse or penalty charges shall be recovered from the administrative charges from the monthly bill.
3. The authority of this office may, however, increase the amount of penalty in case(s) or repeated default as deemed fit.
4. The persons deployed by the Contractor/Agency for the work shall be the employees of the Contractor/Agency for all intents and purposes and in no case there shall be any relationship of employer and employees between the said persons and this department, either implicitly or explicitly. The Contractor/Agency will ensure that employees are medically fit and free from communicable disease. The antecedents of the person to be provided by the Contractor/Agency will be got verified from the appropriate authority by the Contractor/Agency at his own level.
5. The contractor/Agency will deposit the refundable security i.e. 10 percent of the tender cost which can be forfeited in case of any default.
6. The daily operation of sweeping swabbing and cleaning of all the area as mentioned above shall be finished between 7.00 A.M to 9.00 A.M.
7. Thereafter, the sweepers shall remain present on each floor upto 5.00 P.M. for maintaining the level of cleanliness by repeatedly swabbing the floor and cleaning the Urinals and toilets. The supervisor of the Contract/Agency shall remain present till 5.00P.M. every day at the site. The authorized representatives shall remain available at the site from 9.00 A.M. to 4.00 P.M. for attending the complaints regarding cleanliness of the building.
8. All the waste papers collected during cleaning operation shall be placed at the place provided by the department daily.
9. The Contractor/Agency will be responsible for any kind of damage to the operation, electrical and sanitary fixtures etc. while doing day to day works of cleanliness. The Contractor/Agency will also be responsible for theft of any item by your labour from the office rooms located on all the floors of the building.
10. The contractor/Agency will not sublet the work.

*Neelam*  
28/3/22



11. The Contractor/agency will be responsible for the welfare of the sweepers and the employees so engaged by you such a payment of wages, any type of accident/mishap etc. The department will not be concerned with any problem of the sweepers and other employees so engaged by contractor.
12. Inspection would be carried out by the representatives of the department. During such inspections duly authorized representatives of the Contractor/Agency will accompany the official(s)/Officers of the department. In addition department may carry out surprise inspection at any time during the week. In case of improper cleaning on any day, penalty may be levied for the occasion by the department upto an amount of Rs.1000/-. The decision of the department, will be final in this regard.
13. Running payments will be made to the Contractor/Agency on monthly basis. The Contractor/Agency will submit bill on 1<sup>st</sup> day of every month. The payment will be released by the department only after satisfying itself regarding satisfactory cleaning of the building during the month as per terms and conditions.
14. The department shall deduct income tax at source (TDS) as per income tax rules.
15. In case of unsatisfactory work, the department will also have the right to terminate the contract after giving a notice of one week.
16. The Contractor/Agency will take all reasonable precautions to prevent any unlawful acts or disorderly conduct of their employees so deployed and for the preservations of peace and protection of persons and property of this office.
17. In case of any complaint/defect pointed out, the Contractor/Agency will immediately replace the particular person so deployed without further arguments.

*Neem*  
28/3/22  
District & Sessions Judge,  
Rupnagar.