



—  
NS TEP

# National Service and Tracking of Electronic Processes

∇<sup>F</sup>




**NSTEP Mobile & Web Application**

# NSTEP

NSTEP is collaboration between

- **Case Information System (CIS)**
- **NSTEP web application and**
- **NSTEP mobile application**


75% 112:52 pm



National Service and Tracking of  
Electronic Processes

Maharashtra

LOGIN



**Process Generation Functionality  
In  
Case Information System CIS (3.0)**

---

# Process Generation -1

- When the next date is given or proceedings of the case is done, the case becomes available for generating the Process.
- Every Process is unique in Nature. The Nature of Process controls Addressee type. -
- Process can be addressed to 7 different types of Addressee.  
Petitioner/Respondent/(Both)/Witness/Police/Prison/DistrictMagistrate/Bailiff/ Other.

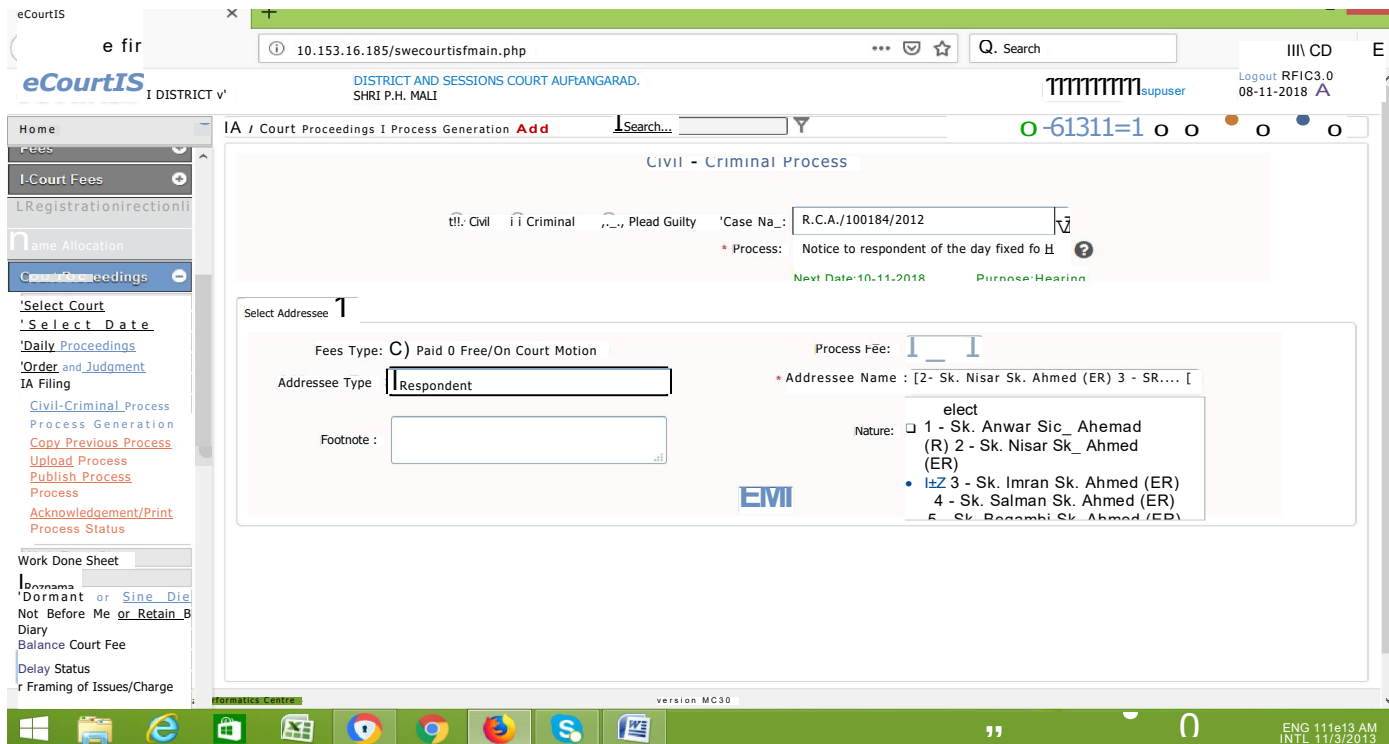
The screenshot displays the eCourtIS web application interface for generating a process. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is 'Civil - Criminal Process'. The main content area contains the following fields and options:

- Case No.: R. C.A./ 100184/2012
- Process: Select
- Next Date: 10-11-2018
- Purpose: Hearing
- Address Type: Select (dropdown menu)
- Footnote: Respondent, Both, Witness, Other, Police, Prison, District Magistrate, Bailiff
- Process Fee: [input field]
- Addressee Name: Select
- Nature: [input field]

The sidebar on the left contains various navigation options such as Home, Fees, I.Court Fees, Registration, Case Allocation, Daily Proceedings, Order and Judgment, IA Filing, Process Generation, Copy Previous Process, Upload Process, Publish Process, Process Acknowledgement/Print, Process Status, IVW.rk Done Sheet, Roznama, Dormant or Sine Die, Not Before Me or Retain B Diary, Balance Court Fee, Delay Status, and Framing of Issues/Charge.

# Process Generation -2

- Process can be addressed to multiple parties.
- Select the parties to whom the process is to be addressed.



# Process Generation -3

- Information regarding selected Addressee will be shown one after another.
- Address as available in the CIS will be shown. Facility to correct the address is also provided in this screen.

The screenshot displays the eCourtIS web application interface. The browser window title is 'eCourtIS'. The address bar shows '10.153.16.185/swecourtis/main.php'. The page header includes 'DISTRICT AND SESSION S COURT AURANGABAD, SHRI P.H. MAL/' and 'Logout: E, NC3.0 08-11-2018 M'. The main navigation menu on the left includes 'Home', 'Registration', 'Case Allocation', 'Daily Proceedings', 'Order and Judgment', 'IA Filing', 'Process Generation', 'Process', 'Acknowledgement/Print', 'Process Status', 'Work Done Sheet', 'koznama', 'Dormant or Sine Die', 'Not Before Me or Retain', 'Diary', 'Balance Court Fee', 'Delay Status', and 'Framing of Issues/Charge'. The main content area is titled 'Civil - Criminal Process' and shows '1 Civil Criminal Plead Guilty'. The 'Case No.' is 'R.C.A./100184/2012' and the 'Process' is 'Notice to respondent of the day fixed for'. The 'Next Date' is '10-11-2018' and the 'Purpose' is 'Hearing'. The 'Addressee Details' section includes 'Addressee Name: Sk. Nisar Sk. Ahmed', 'Relation: RIO Sk. Ahmed', 'Address: 0 Main Address 0 Alternate Address', 'State: MAHARASHTRA', 'Town: Select', 'Taluka: Select', 'Police Station: Select', 'Pin Code: Select', 'Email: Select', and 'Mobile No.: Select'. The 'Update' section includes 'Address: Galli No 26, New Bajipura, Aurangabad', 'District: Select', 'Ward: Select', and 'Village: Select'. A 'Save' button is located at the bottom of the form.

# Process Generation -4

- Depending on the nature of the notice, dynamically the tabs like, sub-ordinate court, Extra Labels etc will be opened.
- Information like Sub-ordinate court case number will be directly pulled from Lower Court information and may be corrected.
- Certain process may demand some extra information to be entered for generating the process. Such information may be entered in the Extra Labels tab.

The screenshot displays the eCourtIS web application interface. At the top, there is a green header bar with the text "eCourtIS". Below this, the browser address bar shows "io.i 53.16.1 85/swecourtis/main.php". The page title is "E) 3 C' Q". The user is logged in as "supuser" on "08-11-2018". The main content area is titled "Civil - Criminal Process" and shows a form for generating a process. The form includes fields for "Case No." (R.C.A./100184/2012) and "Process:" (Notice to respondent of the day fixed for). Below these fields, there are tabs for "Select Addressee", "Addressee Details", "Subordinate Court", "Extra Label", and "Generate Draft". The "Extra Label" tab is currently selected, showing a "Date of Decree" field and "Save" and "Next" buttons. On the left side, there is a sidebar menu with options like "Home", "Court Proceedings", "Process Generation", "Add", "Civil - Criminal Process", "Plead Guilty", "Case No.", "Process:", "Next Date: 10-11 -aia", "Purpose: Hearing", "Select Addressee", "Addressee Details", "Subordinate Court", "Extra Label", "Generate Draft", "Date of Decree", "Save", "Next", "Select Court", "Select Date", "Daily Proceedings", "Order and Judgment", "Filing", "Civil-Criminal Process", "Process Generation", "Copy Previous Process", "Upload Process", "Publish Process", "Process Acknowledgement/Print", "Process Status", "Mark Done", "Sheet", and "koznama".

[Dormant or Sine Die](#) [171](#)

Not Before Me or [Retain](#)

B Diary

[Balance Court Fee](#)

[Delay Status](#)

[Framing of Issues/Charge](#)

**1M MI el St 9**

• I" 0 .41 it\* 'FD [WG 10121 AM  
• inm\_ imr2ois



# Process Generation -5

--All the information captured during Process Generation is finally viewed before generating draft .

The screenshot displays the 'Process Generation' interface in the eCourts India application. The browser window title is 'eCourts India'. The page header shows the user is logged in as 'supuser' and the current date is '08-11-2018'. The main content area is titled '1/1/ Court Proceedings Process Generation / Add' and contains two entries for 'Addressee Name : SK Imran SK Ahmed' and 'Addressee Name : SK Salman SK. Ahmed'. Each entry has a form with fields for 'Address Type', 'State', 'District', 'Ward', 'Village', 'Remarks', 'Mobile No.', and 'Email'. The 'Address' field for both entries is 'Galli No 26, New Bajipura, Aurangabad'. The 'Mobile No.' for the second entry is 'R10: Sk Ahmed'. The bottom of the screen shows a green footer with the text '1 P P 9 1 1 tim' and system information like 'Version: NC3.1.1' and 'ENG 11:21 AM 11/08/2018'.

# Process Generation - 6

-- Draft of the process can be viewed finally.

eCourtIS  
0 4 a 1 2 r

10.153.16.185/swecourtis/main.php

Q. Search

Logout E. NC3.0  
08-11-2018

**eCourtIS**

DISTRICT

DISTRICT AND SESSIONS COURT AU RANGABAD.  
SHRI PH. MALI

supuser

ft 1 Court Proceedings / Process Generation 1 Add

Home

Registration ME

Case Allocation = 1/

Court Proceedings 11

Select Court

Case Proceedings

Order and Judgment

IA Filing

Civil-Criminal Process

Process Generation

Copy Previous Process

Upload Process

Publish Process

Process

Acknowledgement/Print

Process Status

Work Done Sheet

Roznama

Dorm,

Not Before Me or Retain

B Diary

glance Court Fee

Delay Status

[Framing of Issues/Charge

0 000550


Civil - Criminal Process

3 Notice generated successfully

1) Civil Criminal Plead Guilty 'Case No.: Select

Purpose: Hearing

MHAU91-001761-2012



Appendix G, No 6  
**DISTRICT AND SESSIONS COURT AURANGABAD.**  
IN THE COURT OF SIMI RH. MALI  
Principal District and Sessions Judge, Aba 1.. .Lnrangabad, Aurangabad.

NOTICE TO RESPONDENT OF THE DA" FOR TILE HEARING OF THE

R 11.]

R.C.A./10018412012  
Sk Ahmedd Sk Sardar Vs Sk Anwar Sk Ahernad  
NEXT DATE : 10-11-2018

Version NC3.0

# Publish Process

- After draft is generated and found correct. Finally the process is to be published. --
- While Publishing the process Court user can again view the process of even delete the process (if some issue is seen)
- Finally once the Process is published it cannot be modified and becomes available for allocation to the Process Server through NSTEP.

The screenshot displays the eCourtIS web application interface. At the top, there is a search bar and user information for 'E I supuser' with a login time of '08-11-2018'. The main content area shows a table of court proceedings. The table has the following columns: Sr. No., Case No., Main Party, Civil Process, Party Name, Draft, and Publish. A single entry is shown with the following details:

Sr. No.	Case No.	Main Party	Civil Process	Party Name	Draft	Publish
08-11-2018	R.C.A./100184/2012	Sk. Ahmedd Sk. Sandar V S Sk. Anwar Sk. Ahemad	Notice to day fixed for the appeal [0, 41, R. respondent of the hearing of the	Sk. Nisar Sk. Ahmed,Sk. Inran Sk. Ahmed,Sk. Saiman Sic, Ahmed	Show/Delete	

Below the table, it says 'Showing 1 to 1 of 1 entries'. The interface also includes a navigation menu on the left with options like 'Home', 'Court Fees', 'Registration Se', 'Case Allocation', 'Select Court', 'Select Date', 'Daily Proceedings', 'Order and Judgment', 'IA Filing', 'Civil-Criminal Process', 'Process Generation', 'Copy Previous Process', 'Upload Process', 'Publish Process', 'Process', 'Acknowledgement/Print', 'Process Status', 'Link/Link Done Sheet', 'Roznama', 'Domant or Sine Die', '(Not Before Me or Retain', 'B Diary', 'Balance Court Fee', 'Delay Status', and 'rFraming of Issues/Charge'.

---

---