OFFICE OF THE PRL. DISTRICT AND SESSIONS JUDGE, CHITRADURGA.

SHORT TENDER NOTIFICATION No. 01/2025, DATED: 24.07.2025

Sub: Providing sanitation and cleaning services/manpower in court complex through service agencies on contract basis-reg.

Ref:
1. Hon'ble High Court letter bearing No. DJA 82/2007, dt: 27.06.2025.
2. Government of Karnataka Order No. LAW-LAC/16/2023, dt: 07.03.2025.
3. The Karnataka Transparency in Public Procurements Act and Rules.

>><<

Sealed tenders are invited by the undersigned from the intending registered Sanitation Services Provides/Man Power Agencies for providing sanitation/cleaning services at Court Complex, Chitradurga, Holalkere, Hosadurga, Hiriyur, Challakere and Molakalmuru by way of outsource through service agencies on contract basis.

Last date for submitting the tender quotations is 11.08.2025 till 5.00 pm.
Sealed quotations will be opened at 5.00 pm on 12.08.2025.

Terms and Conditions:

1. The tenderer shall have at least three years of experience in providing such service/manpower to reputed organizations.

2. The tenders are called for providing sanitation services at Court Complex, Chitradurga, Holalkere, Hosadurga, Hiriyur, Challakere and Molakalmuru. The tenderer shall submit the quote in the prescribed format only. The tender accepting authority reserves the right either to accept or to reject sanitation services proposal.

3. The tenderer shall enclose EMD of Rs.10,000/- by way of Demand Draft drawn in favour of Prl. District & Sessions Judge, Chitradurga.

4. The sanitation services shall include both basic cleaning and deep cleaning, cleaning the floors with brooms, wet wash, mopping the floors, removing the dust from the office fixtures, wash room cleaning, cleaning of floors of offices, chambers, court halls, open areas, steps, lifts and all the areas of the court complex to keep it in neat and hygienic condition by usage of eco friendly and safe consumables. The services also include cleaning and deep cleaning of toilets/wash basin, urinals at court complexes in Chitradurga, Holalkere, Hosadurga, Hiriyur, Challakere and Molakalmuru.

5. The tenderer shall produce the registration certificate under The Shops and Commerical Establishments Act.

6. The working hours will be from **8.00 am to 12.00 noon.** In case of urgent requirements, they may have to extend their service for extra hours.

7. The working days will be the court working days. In case of urgent requirements, they may have to extend their service on non-working days also.

8. The tenderer shall liable to pay the compensation as per Workmen Compensation Act, if any to their staff, if he/she suffers any injury during his/her work.

9. The contract will be for a period of one year or until further orders, whichever is earlier. However the undersigned reserves the right to extend this contract. The extension will be considered only if the service rendered by the tenderer is satisfactory.

10. It shall be the responsibility of the tenderer to provide better sanitation services. If the service provided by the tenderer is found unsatisfactory, the contract is liable to be terminated with immediate effect. No claim will be entertained in respect of such pre-mature termination.

11. It shall be the responsibility of the tenderer to provide efficient and trustworthy service personnel. If the performance or conduct of any personnel provided by the tenderer is found to be unsatisfactory, such personnel shall be replaced within three days from the date of receipt of communication from this office.

12. The tenderer should provide the personnel, who are having required experience in the sanitation work.

13. If the tenderer desires to terminate the contract, he should give atleast one month prior written notice to the undersigned.

14. It will be the responsibility of the tenderer to ensure that the personnel provided by him discharge the sanitation service properly at the court complexes.

15. No request for advance payment will be entertained. Payment will be made in the succeeding month of the service rendered, through Khazane-2 bill.

16. All tenderers, who submit tenders are required to be present on 12.08.2025 at 5.00 pm. The best quote will be selected through negotiation and the same will be sent to Hon'ble High Court of Karnataka for approval.

17. The tenderer shall ensure that personnel provided by him would handle the equipments and material provided by court for cleaning purposes properly and

carefully. Tenderer shall also ensure that no harm is done to the facilities and fixtures available in the wash rooms and in the court complex.

18. The personnel to be deployed in the court complexes at Chitradurga, Holalkere, Hosadurga, Hiriyur, Challakere and Molakalmuru are required to maintain devotion to duty and shall discharge their duty with integtrity. Professional competence will not be compromised. The selection of the tenderer will be made purely on past reputation, dependability and credibility. Merely quoting lowest rates will not make any tenderer as an automatic choice for selection. The decision of the undersigned in selection of the tenderer will be final (subject to the approval by Hon'ble High Court of Karnataka).

19. Failure to comply any of the term or condition entails rescinding the contract.

20. Formal agreement will have to be executed before the commencement of the job by agreeing to the terms and conditions enumerated above.

21. The interested persons can visit the office of District Court/concerned Court offices for any kind of clarifications regarding terms and conditions mentioned above. They can also visit to have a look at the area of work.

22. The following is the list of courts for which the man power required.

Sl. No.	Name of the Court Complex	No. of persons required	Remuneration
1	Chitradurga Courts	04	Rs.10,000/- per person/month
2	Hiriyur courts	02	Rs.10,000/- per person/month
3	Holalkere courts	02	Rs.10,000/- per person/month
4	Hosadurga courts	02	Rs.10,000/- per person/month
5	Challakere courts	02	Rs.10,000/- per person/month
6	Molakalmuru courts	01	Rs.10,000/- per person/month

23. The tenderer shall provide services to all the above places and no tender will be entertained if it is tendered only for some of the places or talukas.

24. Once the tender is accepted, the tenderer shall provide the personnel within seven days of accepting the tender.

Date: 24.07.2025
Place: Chitradurga.

(RON VASUDEV)
Prl. District & Sessions Judge,
Chitradurga.

Copy forwarded with a request to display the same on their Notice Board for wide publicity:

1. The Deputy Commissioner, Chitradurga.
2. The Chief Executive Officer, Zilla Panchayath, Chitradurga.
3. The Commissioner, Chitradurga City Municipal Corporation, Chitradurga.
4. The Executive Engineer, PWD, Chitradurga.
5. The Deputy Director, Department of Information and Broadcasting, Chitradurga.
6. The Chief Librarian, City Central Library, Chitradurga.
7. The Executive Officer, Taluk Panchayath, Chitradurga.
8. The Tahasildar, Taluk Office, Chitradurga.
9. All Prl. Subordinate courts of this unit.
10. Notice Board of this office and concerned courts offices.
11. Computer section of this office, for webhosting the copy in District Court Website.
12. Office copy.

The following is the required format to be furnished by the Short tenderer:

FORMAT

Sl. No.	Particulars	Details
1	Name of the Short Tenderer	
2	Organization/Agency name	
3	Address of the Tenderer	
4	Contact number	
5	Service charges to be paid for each person	
6	Service charges required to be paid for 13 persons	
7	Document and EMD particulars	

Place:
Date:

Name & signature of the
Short Tenderer