



National Service and Tracking of Electronic Processes

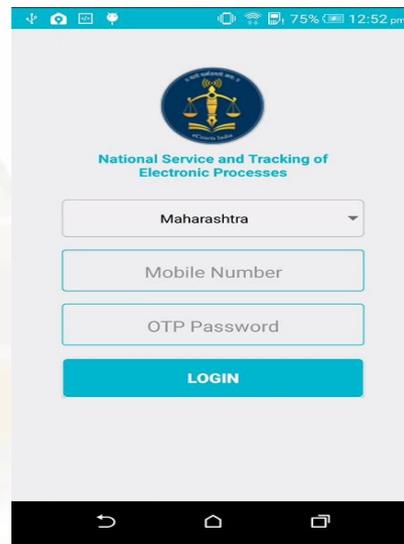


NSTEP Mobile & Web Application

NSTEP

NSTEP is collaboration between

- **Case Information System (CIS)**
- **NSTEP web application and**
- **NSTEP mobile application**



The image shows a mobile application interface for NSTEP. At the top, there is a status bar with various icons and the time 12:52 pm. Below the status bar is the NSTEP logo, which features a scale of justice and the text "National Service and Tracking of Electronic Processes". Underneath the logo, there is a dropdown menu currently set to "Maharashtra". Below the dropdown are three input fields: "Mobile Number" and "OTP Password". At the bottom of the form is a blue button labeled "LOGIN". The entire form is centered on a light gray background.

**Process Generation Functionality
In
Case Information System CIS (3.0)**

Process Generation -1

--When the next date is given or proceedings of the case is done, the case becomes available for generating the Process.

--Every Process is unique in Nature. The Nature of Process controls Addressee type.

--Process can be addressed to 7 different types of Addressee.

Petitioner/Respondent/(Both)/Witness/Police/Prison/DistrictMagistrate/Bailiff/ Other.

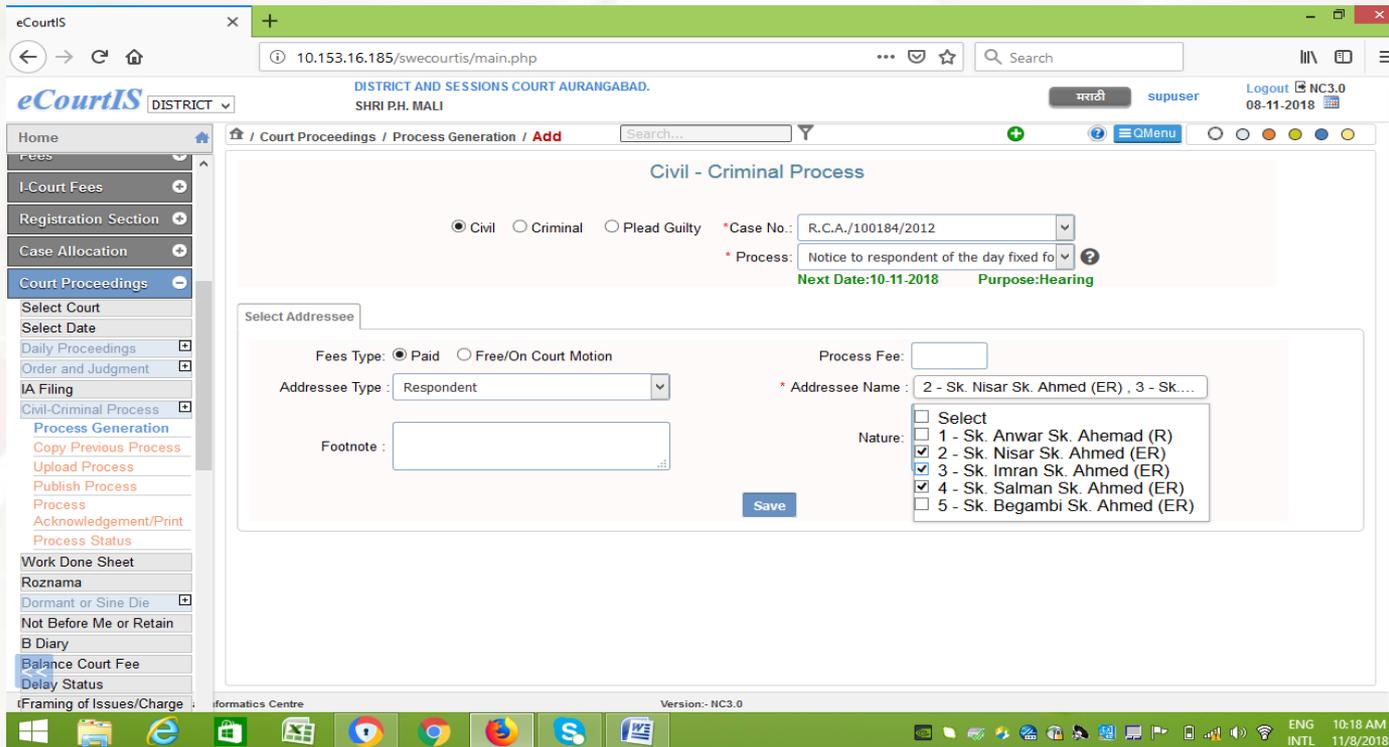
The screenshot displays the eCourtIS web application interface for generating a process. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is 'DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI'. The user is logged in as 'supuser' on 08-11-2018. The main content area is titled 'Civil - Criminal Process' and includes the following fields and options:

- Case No.:** R.C.A./100184/2012
- Process:** Select
- Next Date:** 10-11-2018
- Purpose:** Hearing
- Radio Buttons:** Civil (selected), Criminal, Plead Guilty
- Form Fields:** Fees Type (Paid selected, Free/On Court Motion), Addressee Type (Select), Footnote (Appellant selected), Process Fee, Addressee Name (Select), Nature (Select)
- Dropdown Menu:** Select, Appellant, Respondent, Both, Witness, Other, Police, Prison, District Magistrate, Bailiff
- Buttons:** Save

The left sidebar contains a navigation menu with options like Home, Fees, I-Court Fees, Registration Section, Case Allocation, Court Proceedings, Select Court, Select Date, Daily Proceedings, Order and Judgment, IA Filing, Civil-Criminal Process, Process Generation, Copy Previous Process, Upload Process, Publish Process, Process, Acknowledgement/Print, Process Status, Work Done Sheet, Roznama, Dormant or Sine Die, Not Before Me or Retain, B Diary, Balance Court Fee, Delay Status, and Framing of Issues/Charge.

Process Generation -2

- Process can be addressed to multiple parties.
- Select the parties to whom the process is to be addressed.



Process Generation -4

- Depending on the nature of the notice, dynamically the tabs like, sub-ordinate court, Extra Labels etc will be opened.
- Information like Sub-ordinate court case number will be directly pulled from Lower Court information and may be corrected.
- Certain process may demand some extra information to be entered for generating the process. Such information may be entered in the Extra Labels tab.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is "DISTRICT AND SESSIONS COURT AURANGABAD, SHRI P.H. MALI". The user is logged in as "supuser" with a "Logout" option. The main content area is titled "Civil - Criminal Process" and includes radio buttons for "Civil", "Criminal", and "Plead Guilty". The "Civil" option is selected. The "Case No." field contains "R.C.A./100184/2012" and the "Process" dropdown is set to "Notice to respondent of the day fixed fo". Below these fields, the "Next Date" is "10-11-2018" and the "Purpose" is "Hearing". A navigation bar includes tabs for "Select Addressee", "Addressee Details", "Subordinate Court", "Extra Label", and "Generate Draft". The "Date of Decree" field is currently empty. At the bottom, there are "Save" and "Next" buttons. The left sidebar contains a menu with options like "Home", "Fees", "I-Court Fees", "Registration Section", "Case Allocation", "Court Proceedings", "Select Court", "Select Date", "Daily Proceedings", "Order and Judgment", "IA Filing", "Civil-Criminal Process", "Process Generation", "Copy Previous Process", "Upload Process", "Publish Process", "Process", "Acknowledgement/Print", "Process Status", "Work Done Sheet", "Roznama", "Dormant or Sine Die", "Not Before Me or Retain", "B Diary", "Balance Court Fee", and "Delay Status". The bottom status bar shows "Version:- NC3.0" and the system time "10:21 AM 11/8/2018".

Process Generation -5

--All the information captured during Process Generation is finally viewed before generating draft .

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page header includes the eCourtIS logo, a dropdown menu for 'DISTRICT', and the text 'DISTRICT AND SESSIONS COURT AURANGABAD. SHRI PH. MALI'. The user is logged in as 'supuser' with a 'Logout' link and the date '08-11-2018'. The breadcrumb navigation shows 'Home / Court Proceedings / Process Generation / Add'. The left sidebar contains a menu with options like 'Home', 'Fees', 'I-Court Fees', 'Registration Section', 'Case Allocation', 'Court Proceedings', 'Select Court', 'Select Date', 'Daily Proceedings', 'Order and Judgment', 'IA Filing', 'Civil-Criminal Process', 'Process Generation', 'Copy Previous Process', 'Upload Process', 'Publish Process', 'Process', 'Acknowledgement/Print', 'Process Status', 'Work Done Sheet', 'Roznama', 'Dormant or Sine Die', 'Not Before Me or Retain', 'B Diary', 'Balance Court Fee', and 'Delay Status'. The main content area shows a form for 'Process Generation' with the following fields:

Addressee Name : Sk. Imran Sk. Ahmed	
Address Type : Main.	Address: Galli No 26, New Bajipura, Aurangabad
State : MAHARASHTRA	District:
Town :	Ward:
Taluka :	Village:
Police Station :	Remarks :
Pin Code :	Mobile No.:
Email :	R/O: Sk. Ahmed

Addressee Name : Sk. Salman Sk. Ahmed	
Address Type : Main.	Address: Galli No 26, New Bajipura, Aurangabad
State : MAHARASHTRA	District:
Town :	Ward:
Taluka :	Village:
Police Station :	Remarks :
Pin Code :	Mobile No.:
Email :	R/O: Sk. Ahmed

Subordinate Court Name :	Subordinate Court Case Number:
Subordinate Court Case Decision Date :	
Date of Decree :	

Generate Draft

The bottom of the page shows the Windows taskbar with various application icons and the system tray displaying 'ENG INTL 10:21 AM 11/8/2018'.

Process Generation - 6

-- Draft of the process can be viewed finally.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL `10.153.16.185/swecourtis/main.php`. The page header includes the text "DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI" and a user login for "supuser" on "08-11-2018". The main content area is titled "Civil - Criminal Process" and shows a notification: "3 Notice generated successfully". Below this, there are radio buttons for "Civil", "Criminal", and "Plead Guilty", and a dropdown menu for "Case No.:". The "Next Date" is set to "10-11-2018" and the "Purpose" is "Hearing". A central window displays a document draft with the following text:

MHAU01-001761-2012



Appendix G, No. 6
DISTRICT AND SESSIONS COURT AURANGABAD.
IN THE COURT OF SHRI P.H. MALI
Principal District and Sessions Judge, A. Aurangabad, Aurangabad.

NOTICE TO RESPONDENT OF THE DAY FIXED FOR THE HEARING OF THE
APPEAL.
[C-4] R. 14.]
R.C.A./100184/2012
Sk. Ahmedd Sk. Sardar Vs Sk. Anwar Sk. Ahemad
NEXT DATE : 10-11-2018

The interface also features a left-hand navigation menu with options like "Home", "Fees", "I-Court Fees", "Registration Section", "Case Allocation", "Court Proceedings", "Select Court", "Select Date", "Daily Proceedings", "Order and Judgment", "IA Filing", "Civil-Criminal Process", "Process Generation", "Copy Previous Process", "Upload Process", "Publish Process", "Process", "Acknowledgement/Print", "Process Status", "Work Done Sheet", "Roznama", "Dormant or Sine Die", "Not Before Me or Retain", "B Diary", "Balance Court Fee", and "Delay Status". The bottom of the screen shows a Windows taskbar with various application icons and system tray information including "Version:- NC3.0", "ENG INTL", and "10:22 AM 11/8/2018".

Publish Process

- After draft is generated and found correct. Finally the process is to be published.
- While Publishing the process Court user can again view the process of even delete the process (if some issue is seen)
- Finally once the Process is published it cannot be modified and becomes available for allocation to the Process Server through NSTEP.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page header includes the eCourtIS logo, the court name 'DISTRICT AND SESSIONS COURT AURANGABAD, SHRI P.H. MALI', and user information 'supuser' with a 'Logout' option. The main content area is titled 'Publish Process' and features a search bar, radio buttons for 'Civil' and 'Criminal', and date range filters for 'From Date' and 'To Date' (both set to 08-11-2018). A table displays process entries with columns: Sr. No., Date, Case No., Main Party, Civil Process, Party Name, Draft, and Publish. The table contains one entry with a 'Publish' button. The sidebar on the left lists various navigation options such as 'Home', 'Fees', 'I-Court Fees', 'Registration Section', 'Case Allocation', 'Court Proceedings', 'Select Court', 'Select Date', 'Daily Proceedings', 'Order and Judgment', 'IA Filing', 'Civil-Criminal Process', 'Process Generation', 'Copy Previous Process', 'Upload Process', 'Publish Process', 'Process', 'Acknowledgement/Print', 'Process Status', 'Work Done Sheet', 'Roznama', 'Dormant or Sine Die', 'Not Before Me or Retain', 'B Diary', 'Balance Court Fee', 'Delay Status', and 'Framing of Issues/Charge'. The bottom status bar shows 'Version: NC3.0' and system information like 'ENG INTL 10:23 AM 11/8/2018'.

Sr. No.	Date	Case No	Main Party	Civil Process	Party Name	Draft	Publish
1	08-11-2018	R.C.A./100184/2012	Sk. Ahmedd Sk. Sardar V.S Sk. Anwar Sk. Ahemad	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Nisar Sk. Ahmed,Sk. Imran Sk. Ahmed,Sk. Salman Sk. Ahmed	Show/Delete	Publish

Print Process/Acknowledgement

- Through this Menu Item the published processes can be printed and common acknowledgement can also be printed if the process ID is common.
- Every Process in the country will have a unique process number.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is "DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI". The user is logged in as "supuser" on 08-11-2018. The main content area is titled "Print/Acknowledgement" and shows a table of process details for Case No.: R.C.A./100184/2012. The table has columns for Process Date, Process ID, Civil Process, Party Name, Print, and Check For Acknowledgement. The table contains three rows of data, each with a unique process ID and a "Print" link. The second row also has an "Acknowledgement" link.

Process Date	Process ID	Civil Process	Party Name	Print	Check For Acknowledgement
08-11-2018	PMHAU010017612012_1_1	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Nisar Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/>
08-11-2018	PMHAU010017612012_1_2	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Imran Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/> Acknowledgement
08-11-2018	PMHAU010017612012_1_3	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Salman Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/>

Process -ID

- Every Process will have unique number through out the country.
- It will have the form of P-CNR-M-N
- P – Process
- CNR- CNR Number of the Case
- M – Process Number (Serial number of the process within the case)
- N- Addressee number (Serial number of Addressee within the Process ID)

For Example:

1st Process generated in the case with CNR - MHAU010017612012 for 3 different parties will have the process IDs as

PMHAU010017612012_1_1 --- Sk. Nisar Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad
PMHAU010017612012_1_2 --- Sk. Imran Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad
PMHAU010017612012_1_3 --Sk. Salman Sk. Ahmed, Galli No 26, New Bajipura,Aurangabad

2nd Process generated in same Case for one single Other Party will have number as

PMHAU010017612012_2_1 --- A. B. Patil , Begampura Aurangabad

Process ID Example

--All the published processes can be shown within a period for which from date and to date can be selected.

The screenshot shows the eCourtIS interface for the District and Sessions Court Aurangabad. The user is logged in as 'supuser'. The main content area displays a 'Print/Acknowledgement' page for Civil cases. A filter is applied for the period from 08-11-2018 to 08-11-2018. The table below lists the processes:

Process Date	Process ID	Civil Process	Party Name	Print	Check For Acknowledgement
Case No.: R.C.A./100184/2012 Main Party: Sk. Ahmadd Sk. Sardar Vs Sk. Anwar Sk. Ahemad					
08-11-2018	PMHAU010017612012_2_1	Notice of attachment of a decree to the holder of the decree [O. 21, R. 53]	A. B. Patil, Begumpura	Print	<input type="checkbox"/> Acknowledgement
Case No.: R.C.A./100184/2012 Main Party: Sk. Ahmadd Sk. Sardar Vs Sk. Anwar Sk. Ahemad					
08-11-2018	PMHAU010017612012_1_1	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Nisar Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/>
08-11-2018	PMHAU010017612012_1_2	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Imran Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/> Acknowledgement
08-11-2018	PMHAU010017612012_1_3	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Salman Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/>

NSTEP
INTRANET Based Web Application

NSTEP

Firefox Web Browser



National Service and Tracking of Electronic Processes

Login

mhhmanager

Submit

DOWNLOAD NSTEP ANDROID APP
Process Serving App for Court Bailiffs

Download Now 

State Administrator
**(Login with the username and password to be
provided by e-Committee)**

Creation of District Administrators

State admin can create District Admin through User Creation form. User Names shall be prefixed with 2 Characters State Code + 2 Characters of District so that it remain unique throughout the country. After creating the Username and password for each district administrator, inform it to the respective district administrators.

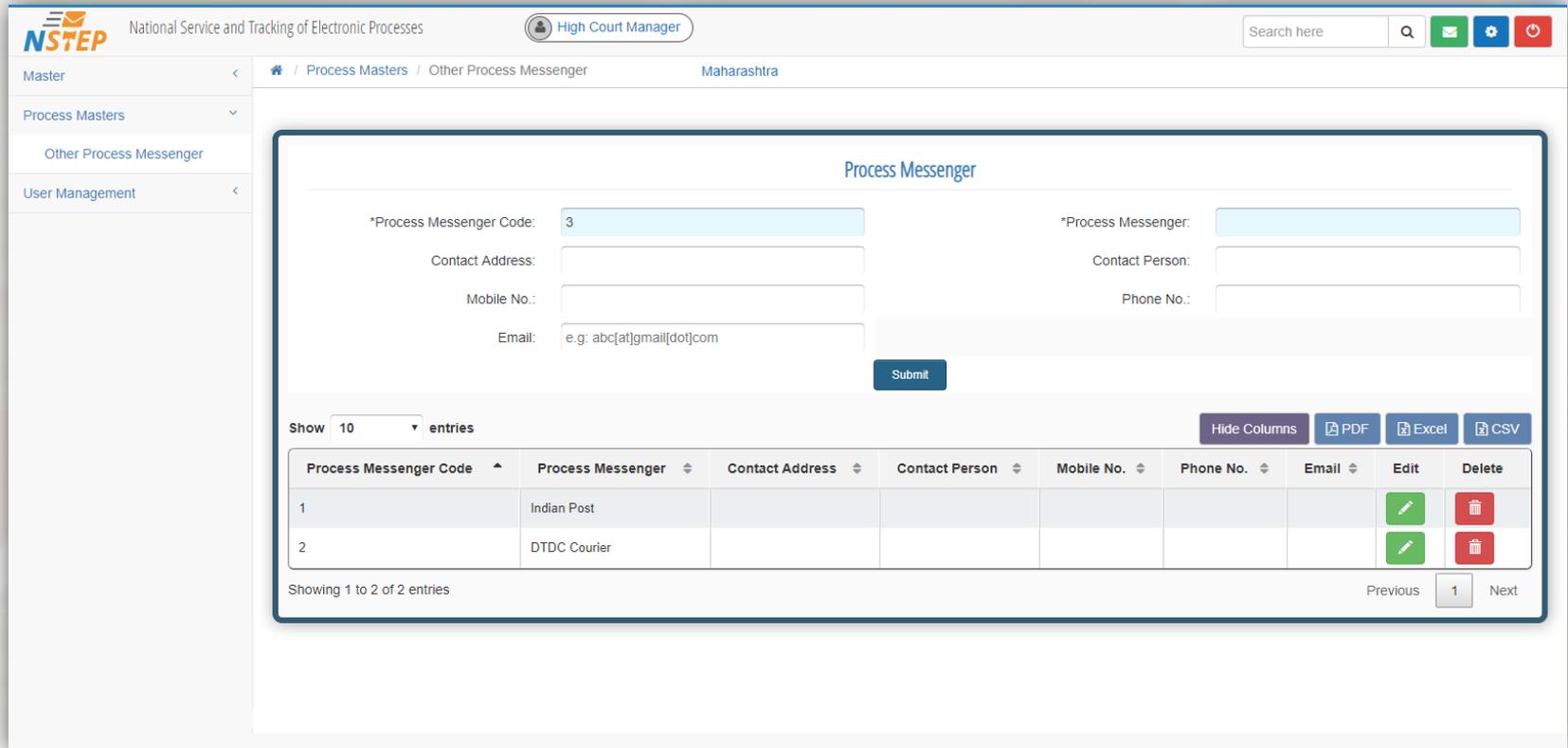
The screenshot shows the NSTEP (National Service and Tracking of Electronic Processes) web application interface. The user is logged in as 'High Court Manager'. The breadcrumb trail is: Home / User Management / User Creation / Add / Modify / Delete / Report. The left sidebar shows 'User Management' expanded with 'User Creation' and 'Change Password' options. The main content area is titled 'End User' and contains the following form fields:

- *Username: Maurmanager
- *Full Name: [Empty]
- *Password: [Masked]
- *Confirm Password: [Masked]
- E-mail: e.g: abc[at]gmail[dot]com
- *Mobile No.: [Empty]
- Address: [Empty]
- *Role: District Admin
- District: Select

A 'Submit' button is located at the bottom right of the form.

Create process messenger list

We can add state-wise process messenger through Process Messenger form.



The screenshot displays the NSTEP web application interface. The header includes the NSTEP logo, the text "National Service and Tracking of Electronic Processes", the user role "High Court Manager", and a search bar. The breadcrumb trail shows "Process Masters / Other Process Messenger" for the state of "Maharashtra".

The main content area is titled "Process Messenger" and contains a form with the following fields:

- *Process Messenger Code: 3
- *Process Messenger: (empty)
- Contact Address: (empty)
- Contact Person: (empty)
- Mobile No.: (empty)
- Phone No.: (empty)
- Email: e.g. abc[at]gmail[dot]com

A "Submit" button is located below the form fields.

Below the form, there is a table listing existing process messengers. The table has columns for Process Messenger Code, Process Messenger, Contact Address, Contact Person, Mobile No., Phone No., Email, Edit, and Delete. Two entries are shown:

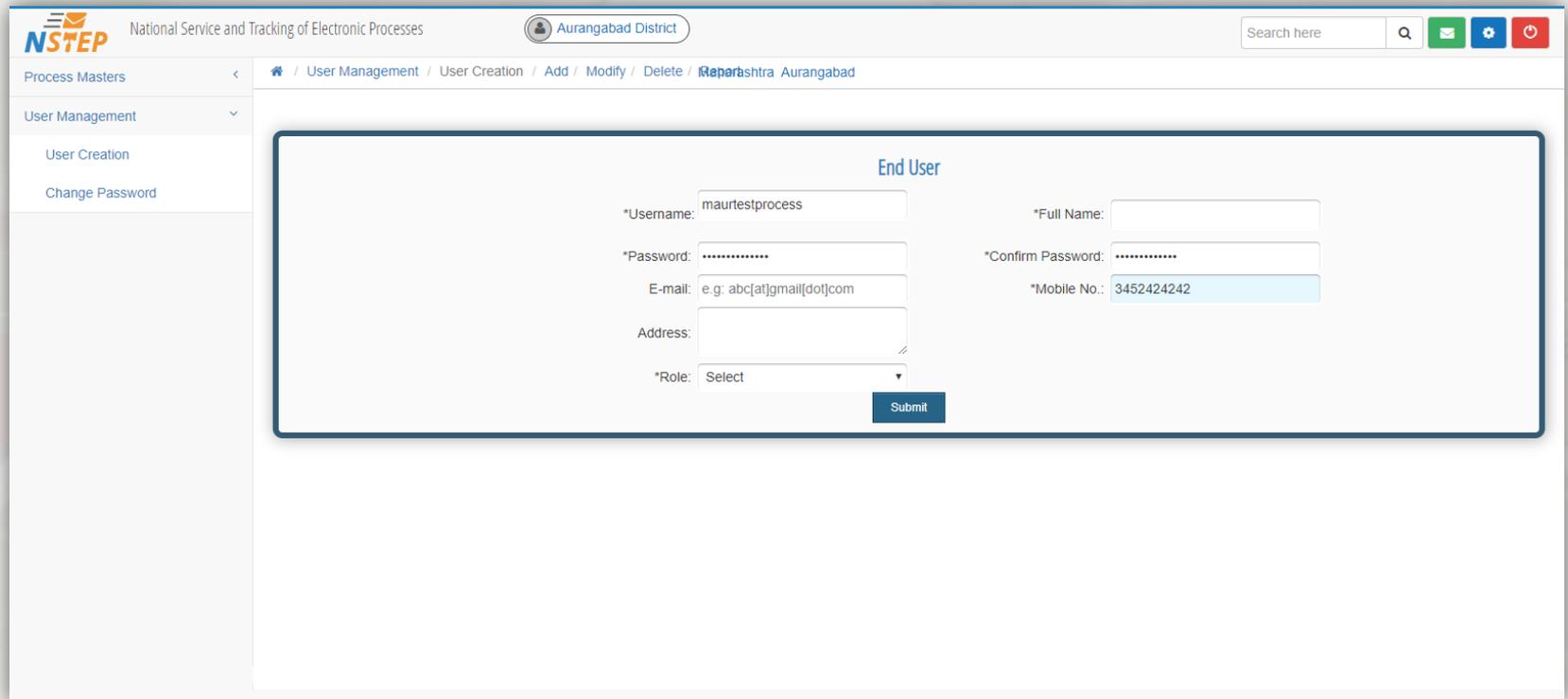
Process Messenger Code	Process Messenger	Contact Address	Contact Person	Mobile No.	Phone No.	Email	Edit	Delete
1	Indian Post							
2	DTDC Courier							

At the bottom of the table, it says "Showing 1 to 2 of 2 entries". There are also buttons for "Hide Columns", "PDF", "Excel", and "CSV". A pagination control shows "Previous", "1", and "Next".

District Administrator
(Login with the username and password
provided by High Court)

Creation of Process Administrators

District Admin can create Process Admin through User Creation form. User Names shall be prefixed with 2 Characters State Code + 2 Characters of District + 2 Character Establishment code so that it remain unique throughout the country. After creating the Username and password for each process administrator, inform it to the respective process administrators.



The screenshot displays the NSTEP (National Service and Tracking of Electronic Processes) web application interface. The header includes the NSTEP logo, the text "National Service and Tracking of Electronic Processes", and the user's location "Aurangabad District". A search bar and utility icons (mail, settings, power) are also present. The left sidebar shows a navigation menu with "Process Masters", "User Management", "User Creation", and "Change Password". The main content area is titled "End User" and contains a form with the following fields:

- *Username: maurtestprocess
- *Full Name: [Empty]
- *Password: [Masked]
- *Confirm Password: [Masked]
- E-mail: e.g. abc[at]gmail[dot]com
- *Mobile No.: 3452424242
- Address: [Empty]
- *Role: Select

A "Submit" button is located at the bottom right of the form.

The District user have access to Process Masters which contains Bailiff Master, Other process Messenger, Process Establishment and Tag bailiff to process admin forms. And also have access to User Management.

Bailiff Master

District Administrator have to enter details of all Bailiffs in the District. Every Bailiff will have 7 alpha-numeric unique Bailiff Code of the form MHAU-003. Mobile number is compulsory.

The screenshot displays the NSTEP web application interface. The header includes the NSTEP logo, the text "National Service and Tracking of Electronic Processes", and a user profile for "MAHA AUR Dist". A search bar and utility icons are also present. The breadcrumb trail shows the path: "Process Masters / Bailiff Master / Add / Modify / Delete / Report". The left sidebar contains a menu with "Bailiff Master" selected. The main content area is titled "Bailiff" and contains a form with the following fields:

- *Bailiff Code: Bailiff Satish-MHAU333
- Gender: Male
- Date of Birth: 01-11-1986
- Office Address: (empty text box)
- State: Select
- Taluka: Select
- Email: e.g: abc[at]gmail[dot]com
- Phone No: (empty text box)
- Qualification: (empty text box)
- Display: Delete Undelete
- *Bailiff: Bailiff Satish
- Address of Residence: (empty text box)
- Area Assigned: (empty text box)
- District: Select
- Village: Select
- *Mobile No: 8888888888
- Mother Tongue: (empty text box)

A "Submit" button is located at the bottom right of the form.

Modify Bailiff Contents

Facility to modify the data of respective Bailiff is also provided.

NSTEP National Service and Tracking of Electronic Processes
MAHA AUR Dist

Search here

Process Masters / Process Masters / Bailiff Master / Add / Modify / Delete / Report

Bailiff

*Bailiff Code: Select
Gender: Select
Date of Birth:
Office Address: A A Atri-MHAU019
A B Kulkarni-MHAU032
A K Dhoke-MHAU002
A R Bodkhe-MHAU037
State: Select
Taluka: Select
Email: B A Margil-MHAU034
Phone No: B B Deshmukh-MHAU011
B C Togre-MHAU022
Qualification: B D Bhalerao-MHAU024
B E Tilwane-MHAU018
B P Pagare-MHAU041
D A Rajhans-MHAU042
D B Borde-MHAU025
D J Dhumal-MHAU035
D S Wadhekar-MHAU030
E P Arsul-MHAU036
H U Kale-MHAU007

*Bailiff:
Address of Residence:
Area Assigned:
District: Select
Village: Select
*Mobile No:
Mother Tongue:

Submit

Tagging Establishments to Process Administrators

District Administrator may have to allocate Establishments to Process Admins. Process Admin can further view only those establishment which are tagged to the Process Admins.

The screenshot displays the NSTEP (National Service and Tracking of Electronic Processes) web application interface. The header shows the NSTEP logo and the text 'National Service and Tracking of Electronic Processes'. The user is logged in as 'MAHA AUR Dist'. The breadcrumb trail indicates the current page is 'Process Masters / Process Establishment'. The left sidebar contains navigation options: 'Process Masters' (expanded), 'Bailiff Master', 'Other Process Messenger', 'Process Establishment', 'Tag Bailiff to Process Admin', and 'User Management'. The main content area is titled 'Process Establishment' and features a dropdown menu for '*Process Admin User:' with 'maha aurangabad test' selected. Below this is a section titled 'Establishments' containing a list of court types with checkboxes. The 'District and Sessions Court, Aurangabad' option is checked. A 'Submit' button is located at the bottom right of the form.

NSTEP National Service and Tracking of Electronic Processes

MAHA AUR Dist

Search here

Process Masters / Process Establishment

Process Establishment

*Process Admin User: maha aurangabad test

Establishments

- Civil and Criminal Court, Kannad
- Civil and Criminal Court, Gangapur
- Chief Judicial Magistrate , Aurangabad
- District and Sessions Court, Aurangabad
- Civil and Criminal Court, Paithan
- Civil and Criminal Court, Sillod
- Civil and Criminal Court , Soygaon
- Railway Court, Aurangabad
- Civil and Criminal Court, Vajapur
- Civil and Criminal Court , Phulambri
- Civil and Criminal Court, Khultabad
- Corporation Court, Aurangabad
- District and Additional Sessions Court, Vajapur

Submit

Tagging Bailiffs to Process Administrators

Bailiffs should be tagged to the respective Process Administrators. Process Administrator can further allocate the Processes only to those Bailiffs which are tagged.

NSTEP National Service and Tracking of Electronic Processes MAHA AUR Dist

Search here

Process Masters / Process Masters / Tag Bailiff to Process Admin

Tag Bailiff To Process Admin

*Process Admin User: maha aurangabad test

	Bailiff Name	Joining Date	Relieving Date	Process Area
<input checked="" type="checkbox"/>	A A Atre	09-11-2018		Select
<input checked="" type="checkbox"/>	A B Kulkarni	02-11-2018		Select
<input checked="" type="checkbox"/>	A K Dhoke	06-10-2018		Select
<input checked="" type="checkbox"/>	A R Bodkhe	07-10-2018		Select
				Select

Process Administrator
(Login with the username and password
provided by District Administrator)

Consume Data

- The processes generated in the CIS software are transferred to NJDG.
- Process Administrator may have to consume the Processes from NJDG to NSTEP.
- Establishments tagged to the Process Admins are shown.
- Process Admin may have to periodically consume the data by selecting establishment. (may be 2-3 times a day)

NSTEP National Service and Tracking of Electronic Processes

maha aurangabad test

Search here

Process Management < / Process Management / Consume Data

Consume Data

Process Allocation

Process Delivery

Process Status

Consume Data

Select	Court Establishment
<input checked="" type="checkbox"/>	District and Sessions Court, Aurangabad

Pull

Process Allocation

After the processes are consumed, the processes are available for allocation. Process admin can allocate the processes

- To Bailiff
- Other process Messenger (Like Indian Post, Courier etc)
- To other establishments within State
- To Establishment outside State.

The screenshot displays the NSTEP (National Service and Tracking of Electronic Processes) interface. The header includes the NSTEP logo, the text "National Service and Tracking of Electronic Processes", and a user profile for "maha aurangabad test". A search bar and utility icons (mail, settings, power) are also present.

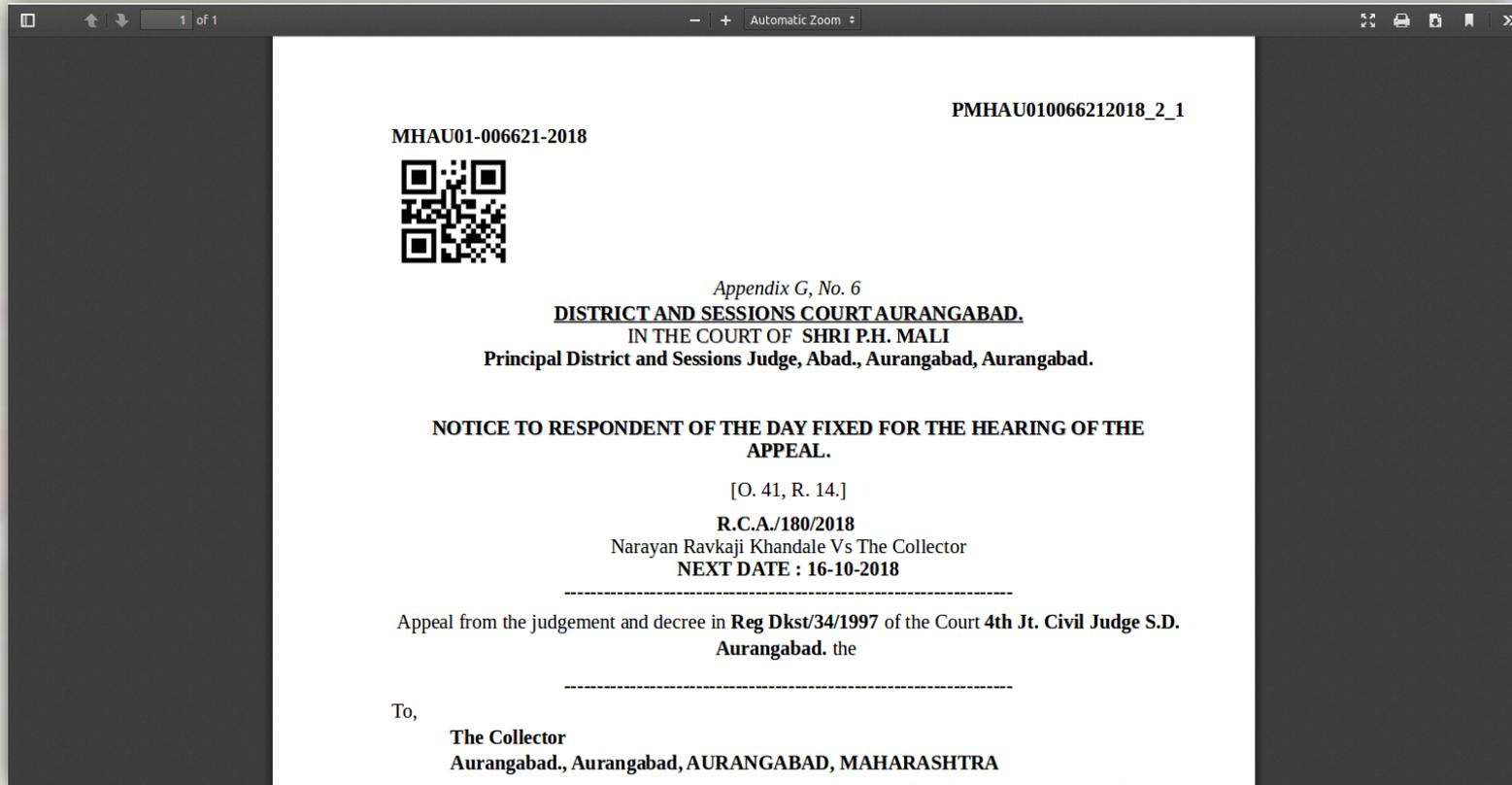
The main content area is titled "Process Allocation" and includes radio buttons for "Civil Process" (selected) and "Criminal Process". Below this, there are radio buttons for "Allocate to:" with options: "Bailiff" (selected), "Other Process Messenger", "Within State", and "Outside State". A dropdown menu shows "Bailiff Name: Megha Sathawane (MHAU111)" and "Allocated Process (2)".

A table lists the allocated processes with columns: Sr No, Process Title, Addressee Name, Addressee Address, Email, Mobile, View Process, Edit, and Tag. The table contains 7 entries, all with a "View" link and a green pencil icon for editing. The first two entries have a red checkmark in the Tag column.

Sr No	Process Title	Addressee Name	Addressee Address	Email	Mobile	View Process	Edit	Tag
1	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	The Collector	Aurangabad.			View		
2	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	B.G. Bangar, City Survey Officer	City Survey Office,			View		
3	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	B.G. Bangar, City Survey Officer	City Survey Office,			View		
4	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Arefabano Manzoor Ali	House No.4-29-532, Shambhu Nagar, Gadiya Vihar Road, Aurangabad.			View		
5	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Tarabeg Cheaure, S.L.R.	S.L.R. Office, Aurangabad.			View		
6	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	B.G. Bangar, City Survey Officer	City Survey Office,			View		
7	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Gausiya Begum Shabbir Ali	House No.4-29-532, Shambhu Nagar, Gadiya Vihar Road, Aurangabad.			View		

View Process PDF

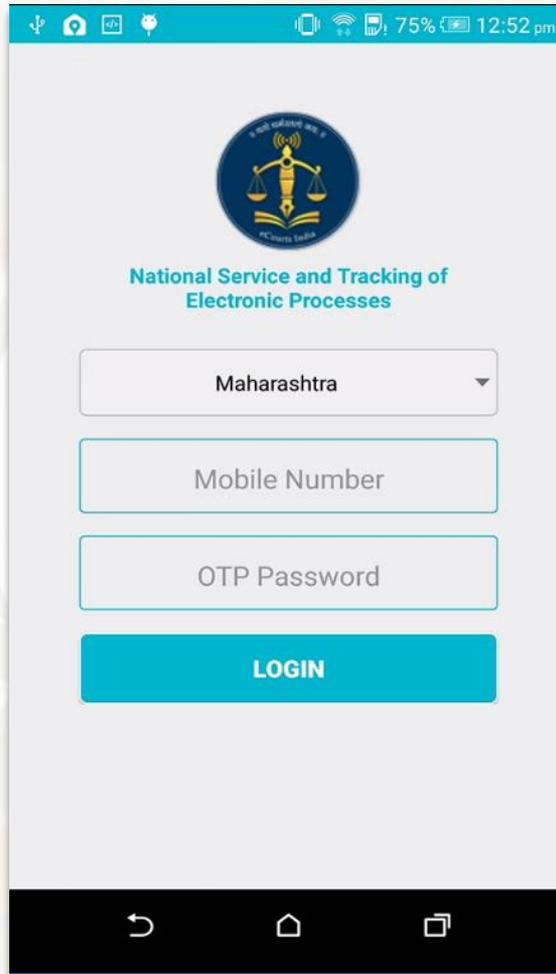
While allocating Process Admin can view the process.



NSTEP Mobile Application

Android based Application for Process Servers (Bailiffs)

NSTEP Mobile Application



75% 12:52 pm



**National Service and Tracking of
Electronic Processes**

Maharashtra

Mobile Number

OTP Password

LOGIN

**Login to NSTEP
Application using Mobile Number**

NSTEP App Flow

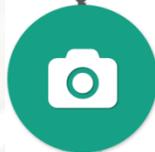


View Allocated Processes

Bailiff can view allocated Processes after login in to NSTEP App.

View PDF

Bailiff can view process in PDF form.



Capture Photo

Bailiff can take photograph of site where process is delivered .

Take on Screen Signature

Bailiff can obtain signature of receiver using the app.



Save Location

Bailiff has to save the Location (Lat.-Long.) of the site.

Upload Status

Bailiff can upload service related data, photograph, signature, Lat-Long, and status of the delivery.



NSTEP Mobile App

7:03 pm 94%

Upload

List of Processes Served

1 Notice to minor defendant. [O. 32, R. 3]
Name : Rushikesh Kailas Pakhare U/G Def No. 2
Address : Warud Kazi, Tq. Dist. Aurangabad.
Mobile :

2 Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]
Name : Firozkhan Ahmedkhan
Address : Quadriya Colony, Near Mohammadiya Masjid, Lane No.5, Misarwadi,
Mobile :

Upload

Upload

1:09 pm 76%

Delete

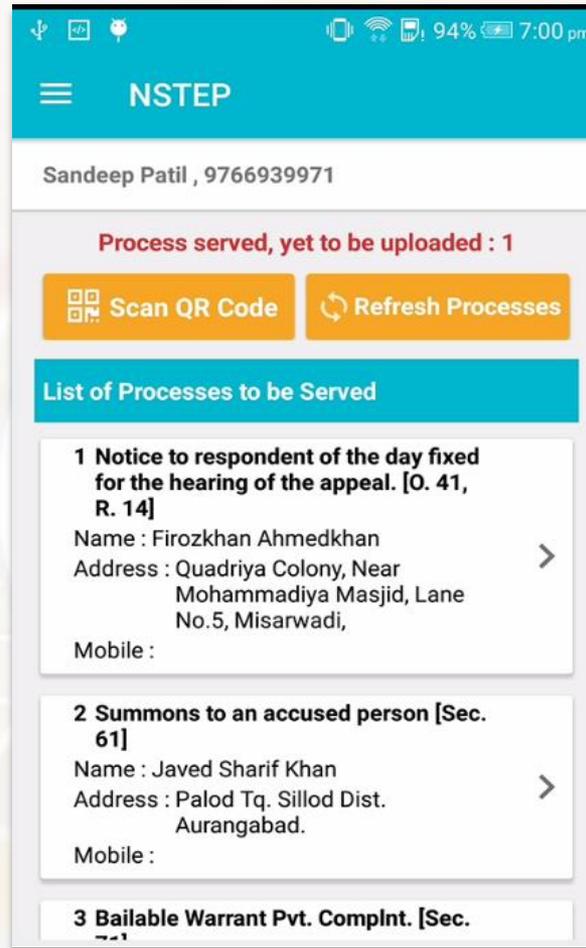
List of Processes to be Deleted

1 Notice to surety on breach of a bond [Sec. 446]
Name : Gorakh Shankar Gaikwad
Address : Ganori, Tq. - Fulambri, Dist. - Aurangabad
Mobile :

Delete

Delete

NSTEP Mobile App



List of Processes

NSTEP Mobile App

7:03 pm 94%

Upload

List of Processes Served

1 Notice to minor defendant. [O. 32, R. 3]
Name : Rushikesh Kailas Pakhare U/G Def No. 2
Address : Warud Kazi, Tq. Dist. Aurangabad.
Mobile :

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Mobile :

Upload

Upload

1:09 pm 76%

Delete

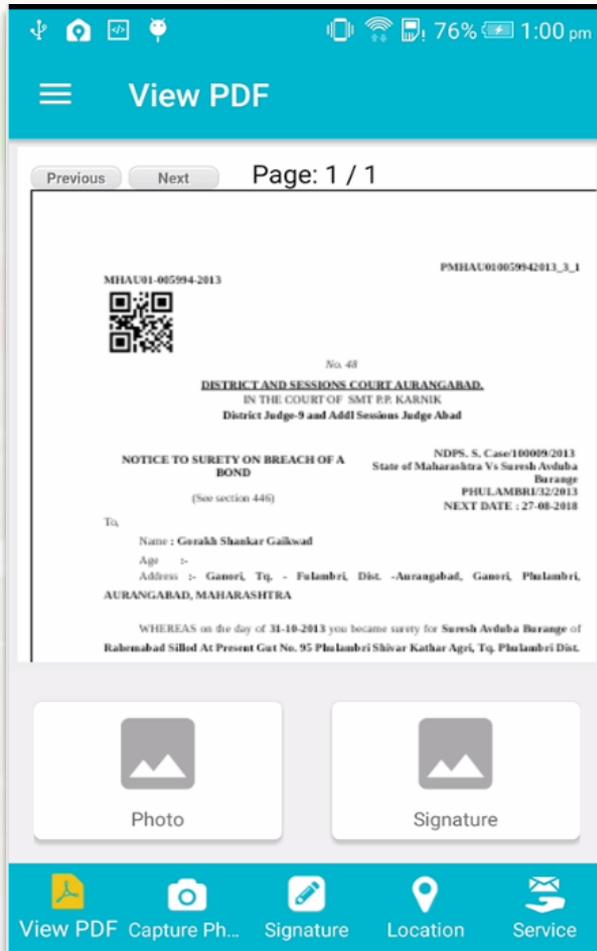
List of Processes to be Deleted

1 Notice to surety on breach of a bond [Sec. 446]
Name : Gorakh Shankar Gaikwad
Address : Ganori, Tq. - Fulambri, Dist. - Aurangabad
Mobile :

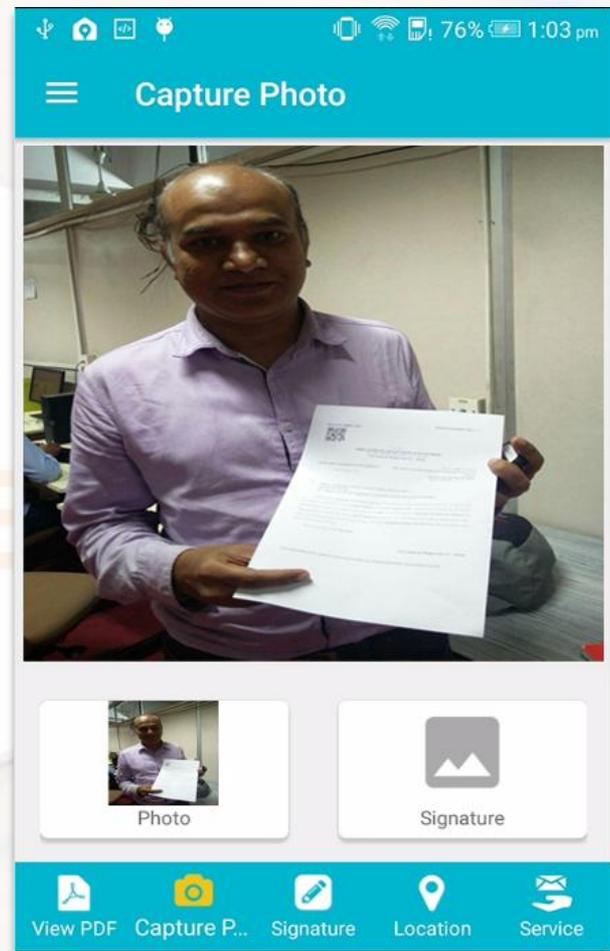
Delete

Delete

NSTEP Mobile App

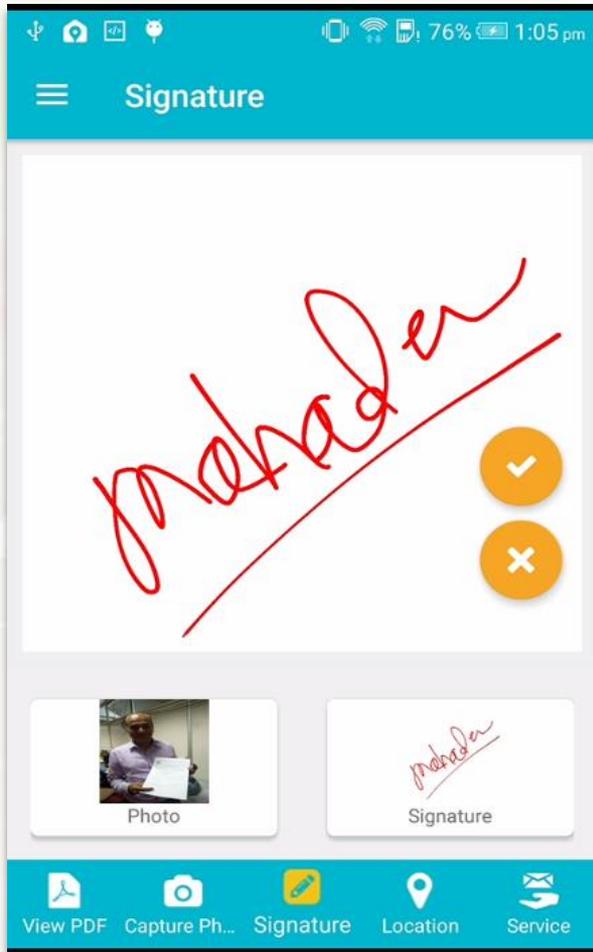


View PDF

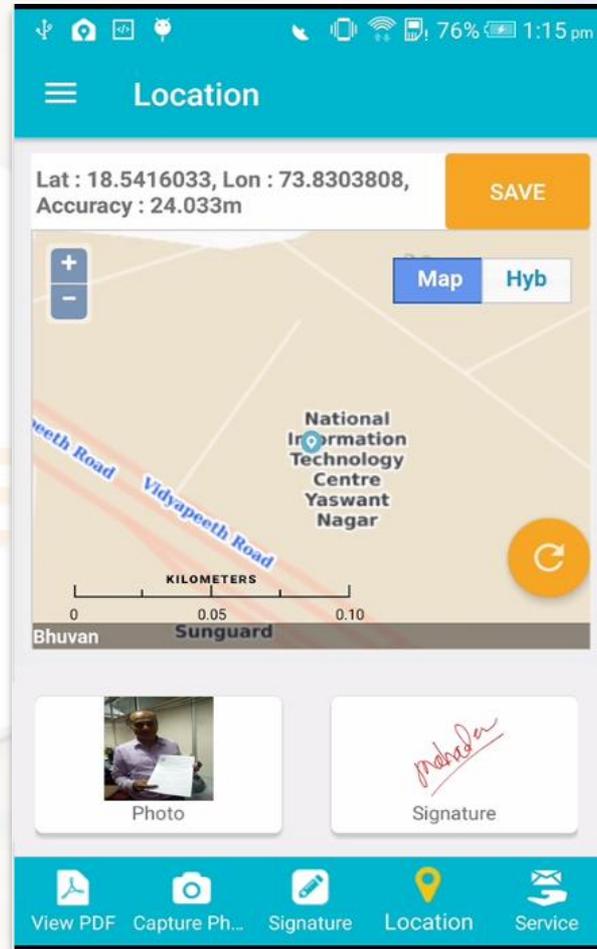


Captured Photo

NSTEP Mobile App



Signature

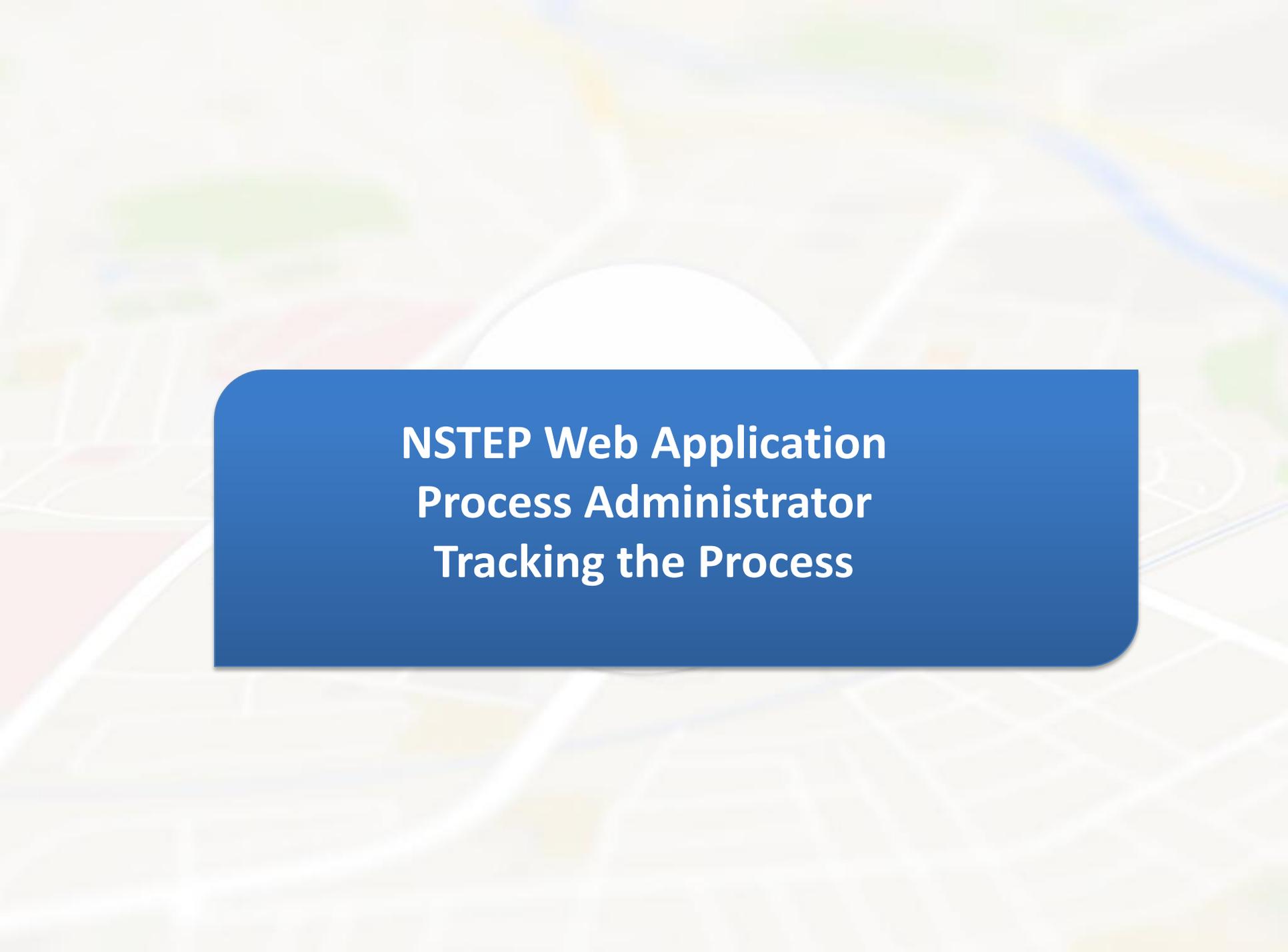


Location

NSTEP Mobile App

The screenshot displays the 'Service' screen of the NSTEP Mobile App. At the top, the status is set to 'Served' (indicated by a selected radio button). Below this, there is a 'Remarks' section with a dropdown menu currently showing 'Served on party'. A checkbox is checked, with the text: 'Check to Save the Data of Process. Once Saved it cannot be modified further.' A prominent orange button labeled 'Confirm and Upload' is positioned below the remarks. At the bottom of the form area, there are two capture zones: 'Photo' (showing a person holding a document) and 'Signature' (showing a handwritten signature). The bottom navigation bar contains five icons: 'View PDF', 'Capture Ph...', 'Signature', 'Location', and 'Service'.

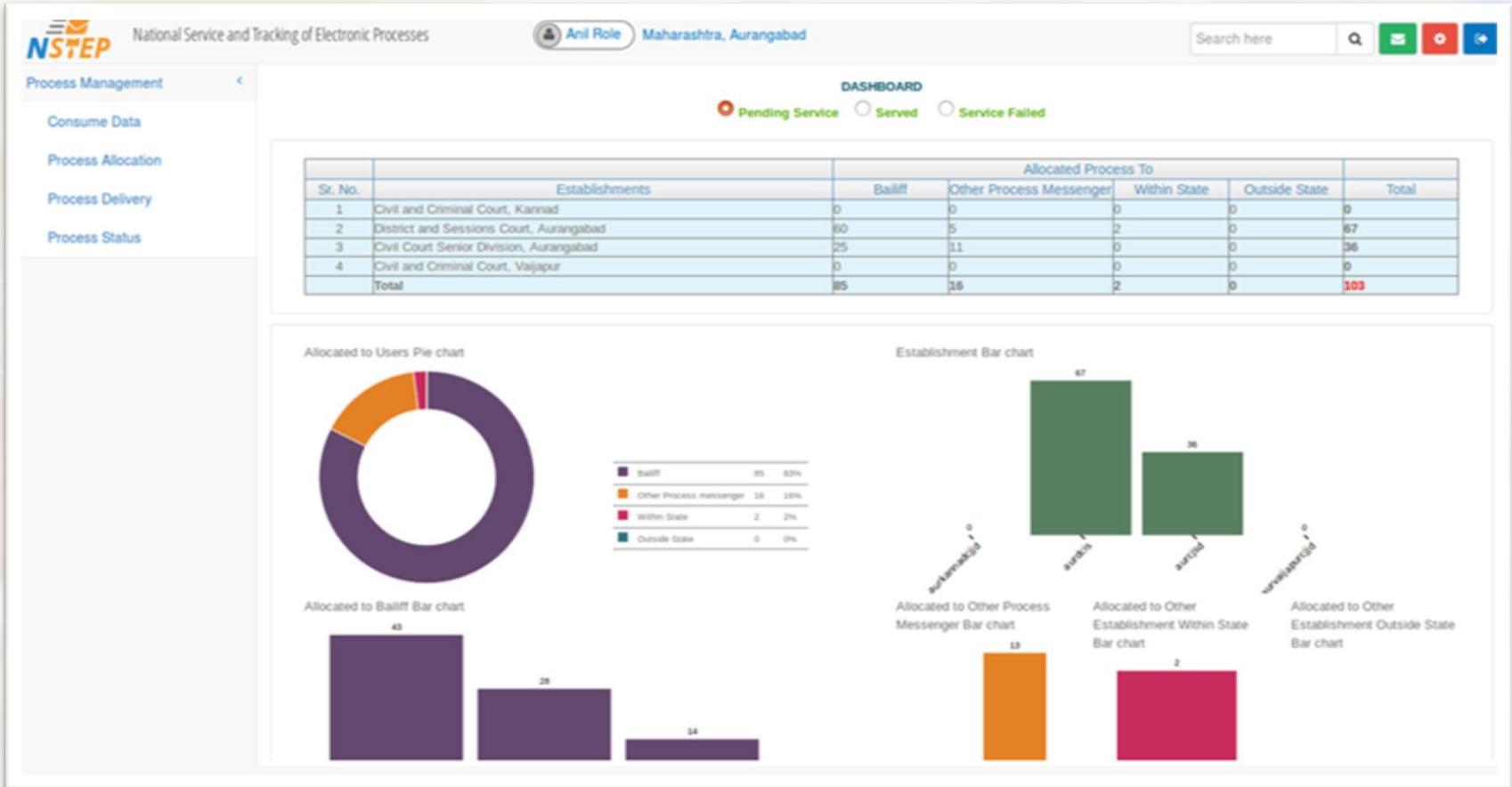
Service – Served / Not Served



**NSTEP Web Application
Process Administrator
Tracking the Process**

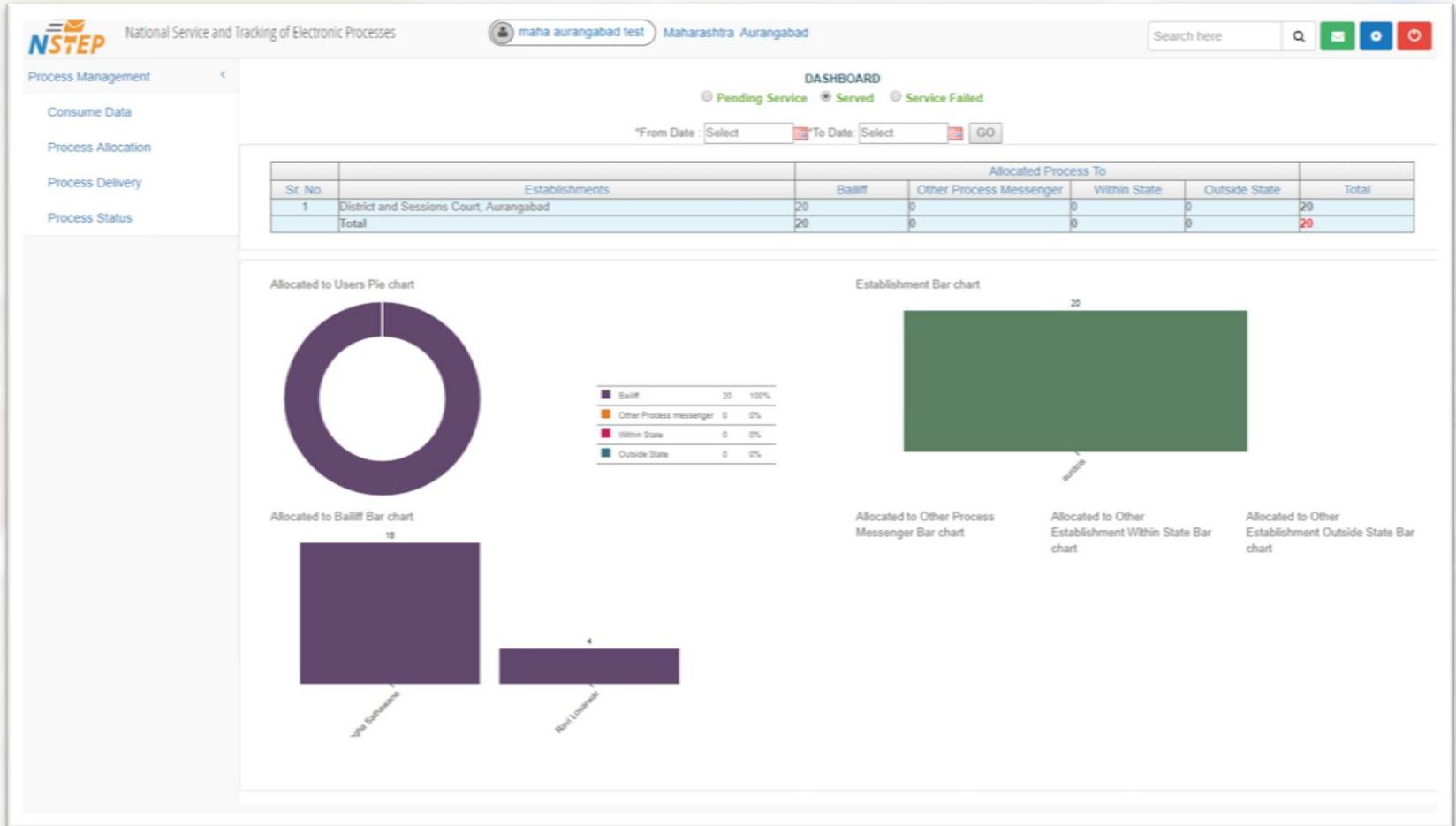
NSTEP - Dashboard

Dashboard : Pending Service



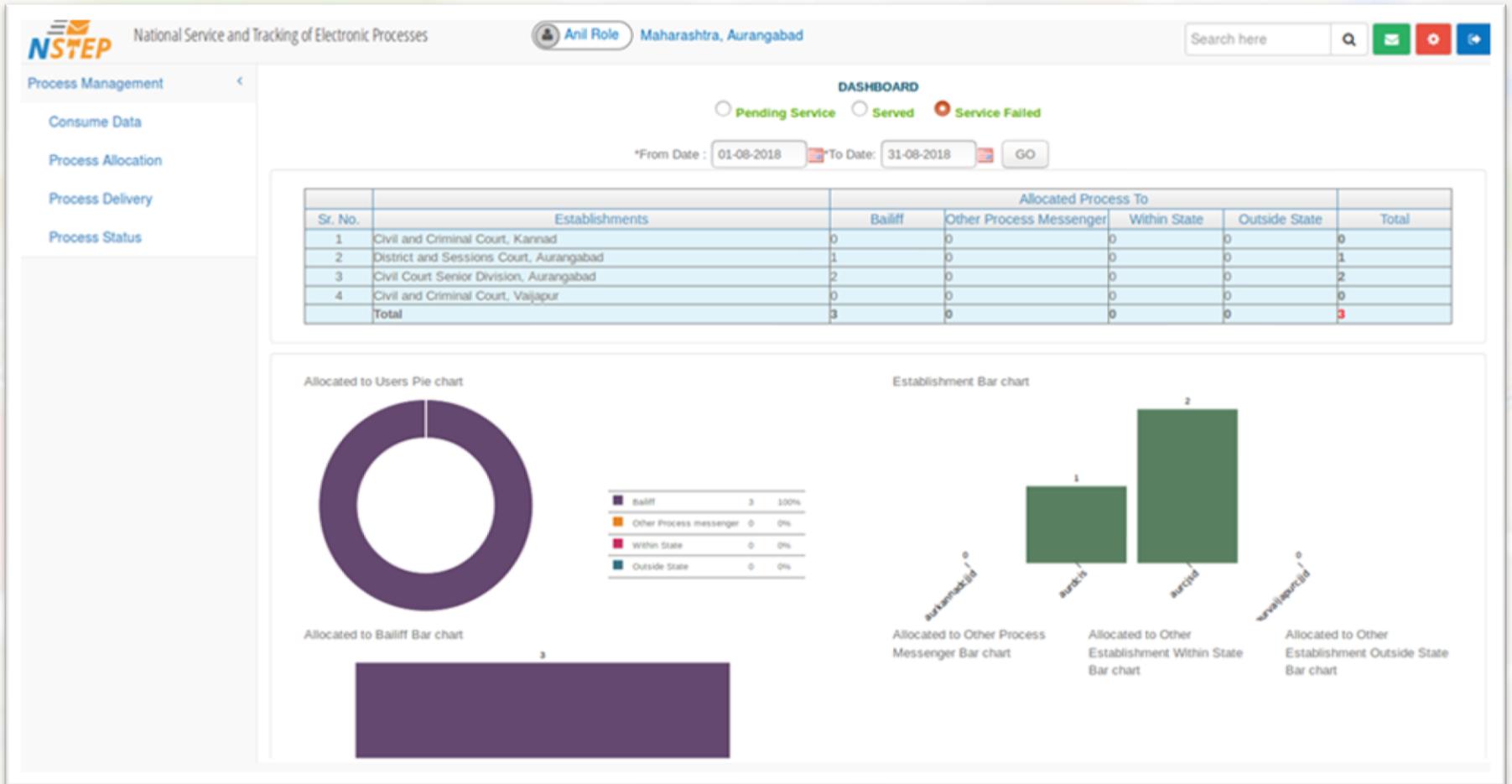
NSTEP - Dashboard

Dashboard : Served Processes



NSTEP - Dashboard

Dashboard : Service failed



Process Delivery

Bailiff can update the process (Delivered/Not Delivered) status remotely through Mobile App.

For other process messengers or in some cases where such status cannot be updated, Process Admin can update the status.

The screenshot displays the NSTEP (National Service and Tracking of Electronic Processes) web application interface. The page title is "Process Delivery". The user is logged in as "maha aurangabad test". The interface includes a sidebar with navigation options: "Process Management", "Consume Data", "Process Allocation", "Process Delivery", and "Process Status". The main content area shows a table of process delivery records. The table has columns for "Sr No", "Process Title", "Addressee Name", "Addressee Address", "Email", "Mobile", "Delivered Process", and "Remark". The first entry is for a process titled "Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]". The entry is marked as "Served" and includes a dropdown for "Served Reason" and a "Remark" field. The interface also features a "Submit" button and a "Showing 1 to 1 of 1 entries" message.

Sr No	Process Title	Addressee Name	Addressee Address	Email	Mobile	Delivered Process	Remark
1	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Tarabeg Cheaure, S.L.R.	S.L.R. Office, Aurangabad.			<input checked="" type="radio"/> Served Served Reason: Select <input type="radio"/> Unserved	Remark

Process Status

Process Admin can view the status of Process instantly when the Process is remotely updated by the Bailiff.

The Signature/Photo/GPS Location of the Delivery Address captured by the Bailiff can be viewed.

The screenshot shows the NSTEP web application interface. The header includes the NSTEP logo, the text "National Service and Tracking of Electronic Processes", a user profile for "maha aurangabad test", and a search bar. The left sidebar lists navigation options: "Process Management", "Consume Data", "Process Allocation", "Process Delivery", and "Process Status". The main content area is titled "Process Status" and features a filter for "Bailiff Name: Megha Sathawane (MHAU111)". Below the filter, there is a "Show 10 entries" dropdown. A table displays the process details:

Sr No	Process Title	Addressee Name	Mobile	Signature	Photo	GPS	Served/Not Served	Reason	View Process
1	Blank Template []	Sudhir Dadarao Nimkar				View Map	Served	Served on Family Member	View

At the bottom of the table, it says "Showing 1 to 1 of 1 entries". Navigation controls include "Previous", "1", and "Next".

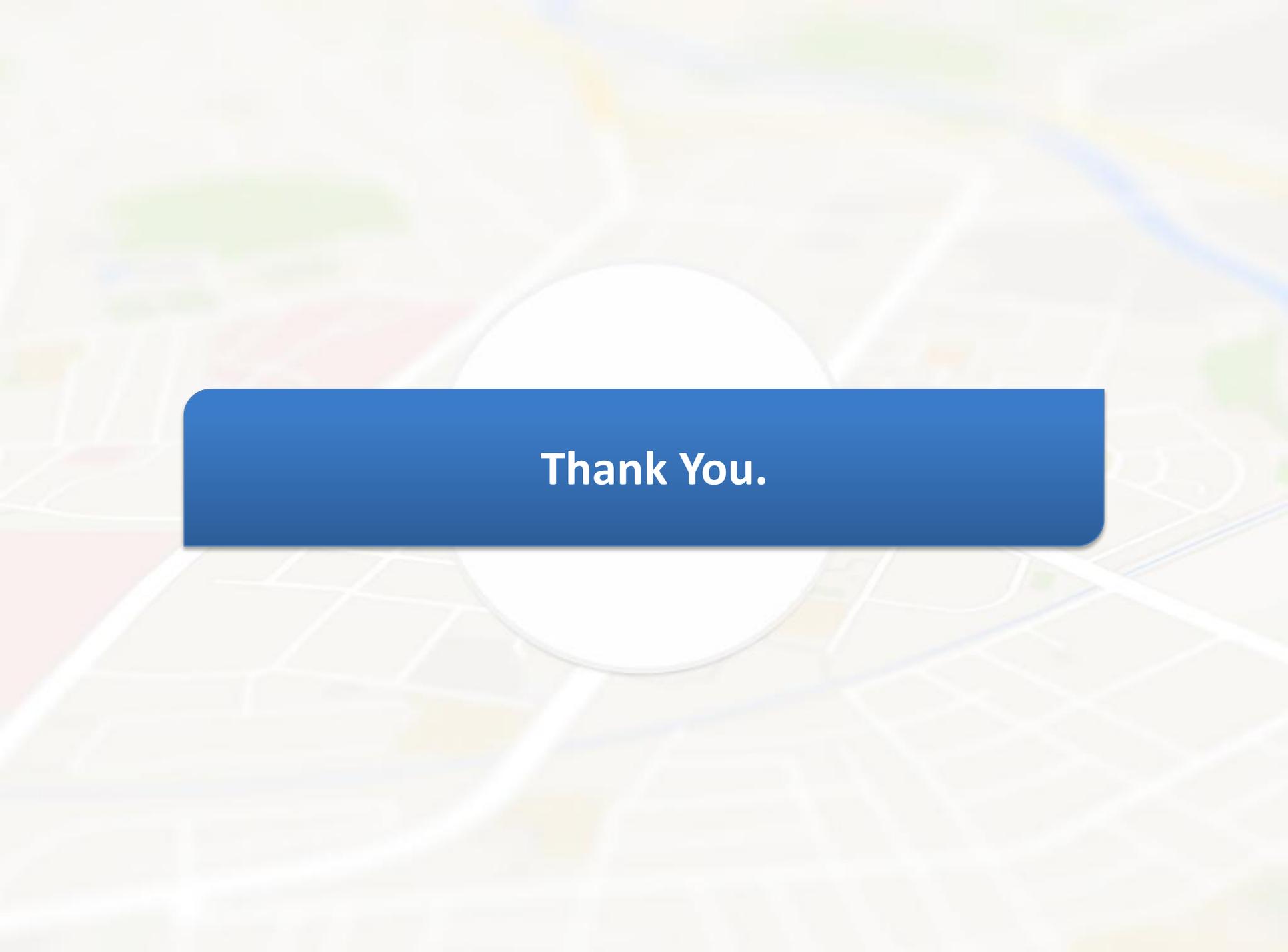
Process Status - Map

The screenshot displays a web application interface. On the left is a map showing a geographical area with a blue location pin. Labels on the map include "Rashtriya Film Sangrahalay" and "Poona Shivajinagar". A scale bar at the bottom left of the map indicates distances in kilometers (0, 0.25, 0.50). The word "Bhuvan" is visible in the bottom left corner of the map area.

On the right is a "Process Status" panel. It features a search bar with the text "Search here" and a search icon. Below the search bar, the "Process Status" title is followed by a dropdown menu showing "Name: Megha Sathawane (MHAU111)".

Signature	Photo	GPS	Served/Not Served	Reason	View Process
		View Map	Served	Served on Family Member	View

At the bottom of the table, there are navigation controls: "Previous", a page number "1" in a box, and "Next".

The image features a blurred map of a city street grid in the background. A large white circle is centered on the map. Overlaid on the bottom half of this circle is a solid blue horizontal bar with rounded ends. The text "Thank You." is written in white, bold, sans-serif font within this blue bar.

Thank You.