

OFFICE OF THE DISTRICT & SESSIONS JUDGE, JIND.

NOTICE

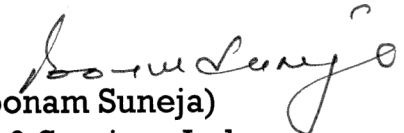
It is informed to all the Class-IV officials posted in Jind Sessions Division that this office intends to fill up five (05) posts of Clerk by way of promotion from amongst the Bailiffs, Process Servers, Daftris and Record Lifters possessing minimum Matric qualification or equivalent thereto and having five years service under Rule 7(vii)(e) of the Haryana Subordinate Courts Establishment (Recruitment & General Conditions of Service) Rules, 1997 as such subject to having Proficiency in Operation of Computers.

Therefore, all the eligible and willing officials are required to submit their Application Form(s) to this office by **21.05.2026 during office hours positively**. Eligible official(s), who will submit Application Form within the stipulated period, shall have to appear for **Test-Proficiency in Operation of Computer** scheduled to be held on **30.05.2026 at 3.00 PM, in Conference Hall, Judicial Court Complex, Headquarter, Jind.**

The candidature on the basis of Seniority-cum-merit in the Test-Proficiency in Operation of Computer shall be considered.

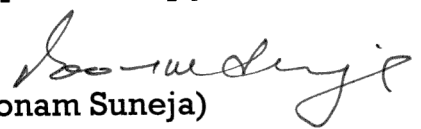
Note: In case of non-submission of Application by any of the eligible official(s) within the stipulated period, it shall be presumed that he/she is not willing for his/her promotion in the cadre of Clerk.

Dated: 14.05.2026


(Poonam Suneja)
District & Sessions Judge,
Jind

Endst. No. 4314-17 / Dated 14-05-2026 /
Copy forwarded to:

1. All the Judicial Officers posted in Jind Sessions Division with direction to circulate the same amongst all the Class-IV officials posted in their respective Courts/Offices and arrange to send the application of eligible and willing officials, to this office by **21.05.2026, positively**.
2. The Civil Judge (Senior Division), Jind, with direction to circulate/arrange to send the application(s) of willing and eligible Bailiffs, Process Servers, Daftri and Record Lifter posted in her Establishment, to this office by **21.05.2026, positively**.
3. The Additional Civil Judge (Senior Division), Narwana and Safidon with the direction to circulate/arrange to send the application(s) of willing and eligible Bailiffs, Process Servers, Daftri and Record Lifter posted in his Establishment, to this office by **21.05.2026, positively**.
4. System Officer, Computer Branch with direction to upload a copy of this order on the website of this Sessions Division.


(Poonam Suneja)
District & Sessions Judge,
Jind