

OFFICE OF THE DISTRICT & SESSIONS JUDGE, JIND

OFFICE ORDER

In the interest of work and administration, the following Duty Roster shall be observed by the Judicial Magistrates of Jind Sessions Division for the Month of **February, 2025**.

DISTRICT HEADQUARTER, JIND.

Sr. No	Name of Officer	Designation	Period
1.	Sh. Paarinder Singh	Judicial Magistrate Ist Class, Jind	01.02.2025 to 07.02.2025
2.	Ms. Pooja Singla	Addl. Chief Judicial Magistrate, Jind	08.02.2025 to 14.02.2025
3.	Ms. Jasbir	Chief Judicial Magistrate, Jind	15.02.2025 to 21.02.2025
4.	Sh. Vivek Singh	Addl. Civil Judge (Sr. Divn.)/JMIC, Jind	22.02.2025 to 28.02.2025
<u>SUB DIVISION, NARWANA</u>			
1.	Sh. Ashwani Gupta	Judicial Magistrate Ist Class, Narwana	01.02.2025 to 14.02.2025
2.	Sh. Sandeep Kumar	Sub Divisional Judicial Magistrate, Narwana	15.02.2025 to 28.02.2025
<u>SUB DIVISION, SAFIDON</u>			
1.	Sh. Amit Nain	Judicial Magistrate Ist Class, Safidon	01.02.2025 to 14.02.2025
2.	Sh. Amandeep	Sub Divisional Judicial Magistrate, Safidon	15.02.2025 to 28.02.2025

1. In case, any Judicial Officer on duty has to proceed on official tour or on emergency leave, the entire duty work shall be done by the next Officer on duty during the Court hours and after Court hours. In case, any Judicial Officer is on official tour on Sunday or holiday, the duty work shall be performed by the next Judicial Officer on duty. The Officer proceeded on such tour/leave shall duly intimate in writing to the next learned Duty Magistrate.

2. In case, any duty work is received after Court hours, the same shall be dealt with by the concerned Illaqa Magistrate if he/she is on station and not by the Duty Magistrate. The Duty Magistrate shall deal with the duty work only if the concerned Illaqa Magistrate is not on station for any reason and intimation of the same has been sent to the Duty Magistrate.

3. In case, any Officer on duty has to proceed on casual leave or station leave on any working day, holiday or after Court hours, he/she shall make suitable arrangement for duty work with some other Judicial Officer at his/her own level with prior permission and intimation to the undersigned along-with original consent of the concerned Judicial Officer.

4. The affidavits of the witnesses deposing before the learned Court of Sessions pertaining to the Sub Divisions of Sessions Division, Jind shall be attested by the Duty Magistrate at Jind. It is made clear that the affidavit of any person whose evidence is of formal character as provided under Section 332 BNSS shall be attested by the respective Court in which the witness is deposing.

5. If any Officer who is performing duty work in the last of the month, happens to be on leave on a working day, the Officer who is performing duty first in the current month shall perform the duty work.

6. The Duty Magistrate shall also perform protocol duty during his/her duty period under the supervision of the Chief Judicial Magistrate and in his/her absence under the supervision of Addl. Chief Judicial Magistrate at Head-quarter and under the supervision of Sub Divisional Judicial Magistrate at Sub Divisions level in the jurisdiction of Sessions Division, Jind.

The duty work of the Judicial Officers shall start from Court hours and not from midnight. The timing of the Court hours for summers/winters has already been prescribed by Hon'ble Punjab and Haryana High Court, Chandigarh.

Note: If both/all the Officer at Sub-Division Narwana/Safidon happened to be on leave of any kind on any working day/holiday (with prior permission of undersigned), the duty work (including receiving of FIR, recording of statement under Section 183 BNSS, Superdari matters, bail matters, receiving of challan etc. pertaining to Sub Division, Narwana/Safidon shall be looked after by the Duty Magistrate working at District Head Quarter, Jind.

District & Sessions Judge,
Jind.

Endst. No. 837-50/

Dated: 30/01/2025/

Copy forwarded to following for information.:

1. Superintendent of Police, Jind in order to circulate to all SHOs.
2. Ms. Pooja Singla, Ld. Addl. Chief Judicial Magistrate, Jind.
3. Ms. Jasbir, Chief Judicial Magistrate, Jind.
4. Sh. Vivek Singh, Judicial Magistrate Ist Class, Jind.
5. Sh. Paarinder Singh, Judicial Magisterial Ist Class, Jind.
6. Sh. Sandeep Kumar, Sub Divisional Judicial Magistrate, Narwana.
7. Sh. Ashwani Gupta, Judicial Magistrate Ist Class, Narwana.
8. Sh. Amandeep, Sub Divisional Judicial Magistrate, Safidon.
9. Sh. Amit Nain, Judicial Magistrate Ist Class, Safidon.
10. District Attorney, Jind.
11. President District Bar Association, Jind.
12. President Bar Association, Narwana.
13. President Bar Association, Safidon.
14. System Officer, Computer Branch, Jind.

District & Sessions Judge,
Jind.