

PROCEEDINGS OF THE DISTRICT JUDGE, KOTTAYAM

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Dated: 20-05-2026

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Civil Judicial Unit, Kottayam – Establishment – General Transfer-2026 – Transfer & Posting of
employees in Typist Cadre- Orders-Issued.

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- Read:- 1. Transfer Application dated 10.04.2026 put in by Smt. Ajitha T R, FCS, Addl.
District & Sessions Court/MACT, Pala, vide letter No.MACPLA/109/2026-
AS-DJ KTM Dated 22-04-2026 of the Addl. District & Sessions
Judge/MACT, Pala
2. Order No C1-127/2025 dated 31-03-2026 of the District Judge Kottayam.

ORDER NO. C1-405/2026(2)

For administrative convenience, the following Orders for transfer and postings are
issued.

1. **Sri. Suresh Babu P** [PEN:621677] Fair Copy Superintendent (Civil Unit) presently working as Fair Copy Superintendent(H G) at the District Court, Kottayam is hereby **transferred and posted as Fair Copy Superintendent (H G) at the Addl. District & Sessions Court/MACT, Pala** on the vacancy arose on 20-05-2026, vice transfer of Smt. Ajitha T R, Fair Copy Superintendent
2. **Smt. Ajitha T R** [PEN:620789] Fair Copy Superintendent (Civil Unit) presently working as Fair Copy Superintendent Addl. District & Sessions Court/MACT, pala is hereby **transferred (on application) and posted as Fair Copy Superintendent at the District Court, Kottayam** on the vacancy arose on 20-05-2026, vice transfer of Sri. Suresh Babu P, Fair Copy Superintendent
3. **Smt. Archana S. Devan.**[PEN-701726] Typist (Civil Unit) presently working as Selection Grade Typist in the Sub Court, Kottayam is hereby **transferred and posted as Selection Grade Typist at the Munsiff's Court, Kottayam** on the vacancy arose on 20-05-2026, vice transfer of Smt. Himageetha B, L.D Typist.
4. **Smt. Deepamol V.K.** [PEN-701733] Typist (Civil Unit) presently working as Selection Grade Typist in the District Court, Kottayam is hereby **transferred and posted as Selection Grade Typist at the Munsiff's Court, Ettumanoor** on the vacancy arose on 20-05-2026, vice transfer of Smt. Anuja V S, L.D Typist.
5. **Smt. Soumiamol.A.G.** [PEN-701480] Typist (Civil Unit) presently working as Selection Grade Typist Family court, Pala is hereby **transferred and posted as Selection Grade Typist at the Munsiff's Court, Erattupetta** on the vacancy arose on 20-05-2026, vice transfer of Smt. Manju K C, Senior Grade Typist
6. **Smt. Kavya N.G.**[PEN-721428] Typist (Civil Unit) presently working as Senior Grade Typist

at the Family Court, Ettumanoor is hereby **transferred and posted as Senior Grade Typist at the Addl. District & Sessions Court V, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt. Jisha Susan Raju, U.D Typist.

7. **Smt. Deepthi P. Viswan** [PEN-739784] Typist (Civil Unit) presently working as Senior Grade Typist at the Munsiff's Court, Vaikom is hereby **transferred and posted as Senior Grade Typist at the District Court, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt. Deepamol V.K. Selection Grade Typist
8. **Smt. Nazeeramol A.** [PEN-761247] Typist (Civil Unit) presently working as Senior Grade Typist at the **Addl. District & Sessions Court/MACT, Pala** is hereby **transferred and posted as Senior Grade Typist at the Munsiff's Court, Pala** on the vacancy that arose on 20-05-2026, vice transfer of Smt. Anu Mol, U.D Typist.
9. **Smt. Prasanthi Gopinath** [PEN-772715] Typist (Civil Unit) presently working as Senior Grade Typist in the **District Court, Kottayam** is hereby **transferred and posted as Senior Grade Typist at the Family Court, Ettumanoor** on the vacancy that arose on 20-05-2026, vice transfer of Smt.Kavya NG, Senior Grade Typist.
10. **Smt. Manju K.C** [PEN-773098] Typist (Civil Unit) presently working as Senior Grade Typist at Munsiff's Court, Erattupetta. is hereby **transferred and posted as Senior Grade Typist at the Family Court, Pala** on the vacancy that rose on 20-05-2026, vice transfer of Soumiamol.A.G., Selection Grade Typist
11. **Smt. Abhinaya K** [PEN-616691] Typist (Civil Unit) presently working as Senior Grade Typist at the Sub Court, Kottayam is hereby **transferred and posted as Senior Grade Typist at the Family Court, Ettumanoor** on the vacancy that arose on 20-05-2026, vice transfer of Smt.Divya S L, L.D Typist .
12. **Smt. Anu Mol** [PEN-634002] Typist (Civil Unit) presently working as UD Typist in the Munsiff's Court, Pala **is hereby transferred and posted as UD Typist at Sub Court, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt. Archana S Devan, Selection Grade Typist
13. **Smt. Sonia R** [PEN-870439] Typist (Civil Unit) presently working as UD Typist District Court, Kottayam **is hereby transferred and posted as UD Typist at the Munsiff's Court, Vaikom** on the vacancy that arose on 20-05-2026, vice transfer of Smt.Deepthi P Viswan, Senior Grade Typist.
14. **Smt. Jisha Susan Raju** [PEN-782265] Typist (Civil Unit) presently working as UD Typist at the Addl.District&Sessions Court-V, Kottayam **is hereby transferred and posted as UD Typist at the Family Court, Ettumanoor** on the vacancy that arose on 20-05-2026, vice transfer of Smt. Ambili D Nair, L.D Typist.

The posting of the incumbent in the MACT, Kottayam, vide Order read as 2nd above is terminated herewith.

- 15. Smt. Jisha K Alex** [PEN-756402] Typist (Civil Unit) presently working as UD Typist at the District Court, Kottayam **is hereby transferred and posted as UD Typist at the Sub Court, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt.Abhinaya K, Senior Grade Typist .
- 16. Smt. Manju R.S** [PEN-936746] Typist (Civil Unit) presently working as UD Typist at the District Court, Kottayam is hereby **transferred and posted as UD Typist at the Munsiff's Court, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt.Seema S, L.D Typist
- 17. Smt. Divya S.L** [PEN-907793]Typist (Civil Unit) presently working as L.D Typist at the Family Court, Ettumanoor is hereby **transferred and posted as L.D Typist at the District Court Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt Prasanthi Gopinath, Senior Grade Typist .
- 18. Smt. Sheela S.K** [PEN-923908] Typist (Civil Unit) presently working as L.D Typist at the MACT, Kottayam is hereby **transferred and posted as L.D Typist at the District Court Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt Sonia R, U.D Typist.
- 19. Smt.Himageetha B** [PEN:955175] Typist (Civil Unit) presently working as L.D Typist at the Munsiff's Court, Kottayam is hereby **transferred and posted as L.D Typist at the Sub Court, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt Saritha S, L.D Typist
- 20. Smt.Saritha S** [PEN:957719] Typist (Civil Unit) presently working as L.D Typist at Sub Court, Kottayam is hereby **transferred and posted as L.D Typist at the District Court Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt Jisha K Alex, U.D Typist.
- 21. Smt.Nazia Ismail** [PEN:964820] Typist (Civil Unit) presently working as L.D Typist at the Sub Court, Kottayam is hereby **transferred and posted as L.D Typist at the Munsiff's Court, Kottayam** on the vacancy arose on 20-05-2026, vide transfer of Smt. Seema S, Typist.
- 22. Smt.Remya Prem** [PEN:965475] Typist (Civil Unit) presently working as L.D Typist at the Munsiff's Court, Kottayam is hereby **transferred and posted as L.D Typist at the Sub Court, Kottayam** on the vacancy arose on 19-05-2026, vide transfer of Smt Nazia Ismail, L.D Typist.
- 23. Smt.Ambili D Nair** [PEN:621689] Typist (Civil Unit) presently working as L.D Typist at the Family Court, Ettumanoor is hereby **transferred and posted as L.D Typist at the Addl. District & Sessions Court/MACT, Pala** on the vacancy that arose on 19-05-2026, vice transfer of Smt.Nazeeramol A, Senior Grade Typist.

24. Smt. Seema S [PEN:661760] Typist (Civil Unit) presently working as L.D Typist in the Munsiff's Court, Kottayam is hereby **transferred and posted as L.D Typist at the District Court, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt. Manju R S, U.D Typist.

25. Smt.Noora A Samad [PEN:1011479] Typist (Civil Unit) presently working as L.D Typist District Court, Kottayam is hereby **transferred and posted as L.D Typist at the MACT, Kottayam** on the vacancy that arose on 20-05-2026, vice transfer of Smt.Sheela S K, L.D Typist.

26. Smt.Anuja V S [PEN:1030950] Typist (Civil Unit) presently working as L.D Typist at the Munsiff's Court, Ettumanoor is hereby **transferred and posted as L.D Typist at the District Court, Kottayam** on the vacancy that arose on 20-05-2026 vice transfer of Smt.Noora A Samad, L.D Typist.

All incumbents except SlNo 2,3,8,15,16,18,19,20,21,22,24 &25 are eligible for joining time as per rules.

All incumbents are directed to Join at their new stations **on or before 01-06-2026**.

The Presiding Officers are directed to ensure that, the arrear of works in the sections handled by the employees under transfer are cleared off before relieving.

The Presiding Officers concerned will report the date of joining and relief of the incumbent to this office forthwith.

Sd/-
MANOJ M
DISTRICT JUDGE

To:-

- 1.The Judge, Family Court, Pala/Ettumanoor
 - 2.The Addl. District & Sessions Judge-V, Kottayam
 - 3.The Addl. District & Sessions Judge/MACT, Pala.
 - 4.The MACT, Kottayam.
 - 5.The Prl.Sub Judge, Kottayam.
 - 6.The Prl. Munsiff, Kottayam.
 - 7.The Munsiff,Vaikom/Pala/Ettumanoor/Erattupetta.
 - 8.The persons concerned.
- (through the presiding officers concerned).

Copy to:-

1. The Registrar (District Judiciary),
High Court of Kerala, Ernakulam, Kochi (With C/L).
2. The Sheristadar, District Court, Kottayam.
3. The A(2) b Seat, District Court, Kottayam.
4. The Secretary, KCJSO, Kottayam.
5. The e-courts section, District Court, Kottayam for website publication.
6. Stock file & file.

Digitally signed by
DHINULAL K G
Date: 20-05-2026

//TRUE COPY/////APPROVED FOR ISSUE//

SHERISTADAR
DISTRICT COURT, KOTTAYAM.

17:21:07