

THE DISTRICT COURT, KOTTAYAM

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Dated: 24-10-2025

PROCEEDINGS

Civil Judicial Unit, Kottayam – Establishment – Appointment of L.D. Typist
-Orders issued.

Read:- 1. Rule 5, Category 19 (d) of Kerala Judicial Ministerial Service Rules, 2024.
2. O.M No. DCKTM/313/2025-ES-DJ KTM dated 25-09-2025 of the District Court, Kottayam.
3. Application dated 04-10-2025 put in by Smt. Sindhu S Nair, Process Server, Munsiff's Court, Erattupetta vide Letter No.D-2448/2025 dated 04-10-2025 of the Munsiff, Erattupetta.

Order No:C1-313/2025

Smt. Sindhu S Nair [PEN-729064], Process Server, Munsiff's Court, Erattupetta has acquired the following qualifications and is eligible to be appointed as L.D. Typist as per the Rule read as 1st above.

1. Typewriting Malayalam & Computer Word Processing (Lower)	Certificate No. 07248
2. Typewriting English & Computer Word Processing (Lower)	(Reg. No. 15091918)

Smt. Sindhu S Nair [PEN-729064], Process Server, Munsiff's Court, Erattupetta is transfer appointed as L.D. Typist and posted in the Sub Court, Pala, in the existing vacancy. She is required to complete the period of probation in accordance with the existing rules.

The promotee is eligible for fixation as per rules from the date of joining duty. Necessary entries of qualification shall be made in the Service Book of the incumbent after verifying the originals.

No joining time is allowed.

The Presiding officer concerned will report the date of joining duty of the incumbent to this office forthwith.

Sd/-

MANOJ M

DISTRICT JUDGE

To:-1. The Sub Judge, Pala.

2. The Munsiff Erattupetta.

3. The person concerned

(through the Presiding Officer concerned)

Copy to:- 1. The Registrar (District Judiciary),

High Court of Kerala, Ernakulam, Kochi (With C/L).

2. The Sheristadar, District Court, Kottayam.

3. The Secretary, KCJSO, Kottayam.

4. The e-courts section, District Court, Kottayam for website publication.

5. Stock file & file.

Signed by

Dhinulal K G

Date: 25-10-2025 14:18:40

//TRUE COPY// //APPROVED FOR ISSUE//

Sheristadar

DISTRICT COURT, KOTTAYAM