

D. 4845/23

PROCEEDINGS OF THE CHIEF JUDICIAL MAGISTRATE, KOTTAYAM

**Present:- Smt. Viveeja Sethumohan
Chief Judicial Magistrate**

Sub:- Criminal Judicial Department – Establishment -Appointment and posting of Office Attendant in Scale of Pay ₹ 23000- 50200 - Orders issued.

Read:- 1) Lr. No. KIII(2) 285459/20(7) dated 20.09.2023 of the District Officer, KPSC, Kottayam.

2) Rule 3(c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

ORDER No. E-6445/23 DATED 10.10.2023

As per the advice list received from the District Office, Kerala Public Service Commission, Kottayam, the following appointment and posting of Office Attendant is ordered to take effect immediately.

Kum. Amrutha K A, Kunneparambil, Cherthala, Alappuzha is temporarily appointed as Office Attendant in the Scale of Pay of ₹23000- 50200 and posted in the Court of Judicial First Class Magistrate-I, Kottayam in the existing vacancy. The appointee is directed to appear before the Judicial First Class Magistrate-I, Kottayam for joining duty on the A.N. of 10.10.2023.

The appointment is purely temporary under Clause (1) of Sub Rule (a) of Rule 9 of the General Rules as provided in Rule 10 (b) of these rules (Vide G.O (P) No. 49/74/PD) dated 05.03.1974 subject to the Rule 3 (c) of General Rules of Kerala State and Subordinate Service Rules 1958. The candidate is informed that her appointment shall be terminated without notice if Government is not satisfied of her character and antecedents.

The Government Orders regarding the National Pension System (NPS) is applicable to the incumbent. She will submit the duly filled up application form in duplicate (copy attached) at the time of joining duty. The section concerned will take for the allotment of Permanent Retirement Account Number (PRAN) to the incumbent following the procedure laid down in the Government Orders.

Further the candidate is informed that in the event of discharge from service for want of vacancy, she may either re-register her name in the Office of the Public Service Commission from where she was advised and got herself re-appointed on further advise by the Public Service Commission or she may wait for her turn

for re-appointment to the post in the Department, in case she desires to continue as probationer in the post from which she was discharged (Vide Govt., Circular No. 3737/Rules -1/90/P & ARD dated 12.02.1991)

The appointee will produce the proforma attached duly filled up and signed, when she reports for duty.

The appointee is directed to report duty before the Judicial First Class Magistrate-I, Kottayam on 10.10.2023 A.N, failing which the appointment shall be cancelled without any further notice.

The Judicial First Class Magistrate-I, Kottayam shall admit the candidate for duty after administering the oath of allegiance and satisfying the identity of the candidate. The Magistrate shall obtain and forward the prescribed proforma duly filled up by the candidate.


Chief Judicial Magistrate

Copy to:-

1. The JFCMC-I, Kottayam (with copy of SSLC Book, scanned copy of identification certificate, ~~copy of~~ gazette, Medical certificate, , Conduct certificates (2 Nos)).
2. The Candidate.
3. File/Stock File/Sheristadar.
4. e- Court section, Hon'ble District and Sessions Court, Kottayam.



D.4843/23

PROCEEDINGS OF THE CHIEF JUDICIAL MAGISTRATE, KOTTAYAM

Present:-Smt. Viveeja Sethumohan
Chief Judicial Magistrate.


Sub:- Establishment - Transfer and posting of Office Attendant- Orders issued.

ORDER No. E- 4843/2023 DATED: 10.10.2023

The following transfer and postings of Office Attendant is ordered on administrative ground with immediate effect.

1. Smt. Smithamol P., Office Attendant, Court of Judicial First Class Magistrate-I, Kottayam is transferred and posted as such in the Judicial First Class Magistrate Court -I, Changanacherry, in the existing vacancy.

The incumbent shall relieve on A.N of 10.10.2023 and join in the respective court on the F.N of 11.10.2023. The joining of the employee shall be reported to this Office.


Chief Judicial Magistrate

- Copy to:-1) The Judicial First Class Magistrate-I, Kottayam
2) The Judicial First Class Magistrate-I, Changanacherry
3) The incumbent concerned
✓4) e-court section, Hon'ble District Court Kottayam
5) The file/stock file.

