



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, KIPHIRE.

Address: District Court Complex, Kiphire. Bazaar Ward.

Email: dlsakiphire86@gmail.com

ADVERTISEMENT No. 01/ 2025

Dated 16-07-25

INVITING APPLICATION FOR ENGAGEMENT OF PARA LEGAL VOLUNTEER (PLV)



1. The District Legal Services Authority, Kiphire invites applications for engagement as Para Legal Volunteers in the office of **D.L.S.A., Kiphire** from eligible candidates having the requisite qualifications for a term of one year.

Name of Post	Place	Period of Engagement	No. of Post
Para Legal Volunteer	Longmatra	1 year	2
Para Legal Volunteer	Kiphire Town	1 year	2
Para Legal Volunteer	Amahator	1 year	1
Para Legal Volunteer	Kiusam Town	1 year	1
Para Legal Volunteer	Seyochung	1 year	1
Para Legal Volunteer	Yangzitong	1 year	1
		Total	8

2. ELIGIBILITY CRITERIA

- (a) Candidates shall be an Indian Citizen,
- (b) Literate, preferably matriculation (10 + 1) with a capacity for overall comprehension.
- (c) Knowledge of basic computer and English language will be preferred.

Who can apply:

- (a) Teachers (including retired teachers);
- (b) Retired Government Servants and Senior Citizens;
- (c) Master in Social Work (M.S.W) Students and teachers;
- (d) Anganwadi Workers;
- (e) Doctors/Physicians;
- (f) Students & Law Students (till they enrol as lawyers);
- (g) Members of Non-Political Service Oriented NGOs and Clubs;
- (h) Members of Self- Help Groups including marginalized and vulnerable groups'
- i) Educated prisoners with good behaviour serving long term sentences in prisons
- j) Any other persons whom the District Legal Services Authority deems fit to be identified as PLVs.

3. **PLACE OF WORK**

Candidates are required to express willingness for working at the District level in their application.

4. **SALARY/ REMUNERATION/ WAGES**

The work of Para Legal Volunteers does not carry salary, remuneration or wages except honorarium fixed by the Nagaland State Legal Services Authority (NSLSA) from time to time.

5. **DOCUMENTS REQUIRED**

Self-attested photocopy of educational qualification with matriculation certificate if any along with four passport size colour photographs.

6. **METHOD OF SELECTION**

On the basis of documents relating to experience & qualification, candidates shall be short listed. The names of the shortlisted candidates shall be published in the Office Notice Board as well as the Official District Court website <https://kiphire.dcourts.gov.in>

The shortlisted candidates shall appear in **viva-voce** before the selection committee, chaired by the Secretary, District Legal Services Authority, Kiphire. The date, time and venue of the **viva-voce** shall be notified in due course.

7. **HOW TO APPLY**

- Candidate to submit their duly filled standard application along with four recent passport size photographs, self-attested photographs of the required documents.
- Application to be addressed to Secretary, District Legal services Authority, Kiphire.

8. **LAST DATE OF RECEIPT OF APPLICATION**

The last date of receipt of application at the office of the District Legal Services Authority, Kiphire is **08/08/2025**.




Secretary,

District Legal Services Authority
Kiphire:: Nagaland

Memo No. DLSA/KPE/Recruitment/2025-1

Dated Kiphire the 16th of July, 2025

Copy for Information :-

- The **District Information and Public Relation Officer**, Kiphire for publishing the advertisement in the daily newspaper.
- The **Senior Technical Officer (STO)**, Kiphire District Court, for uploading the advertisement in the District Court website.
- The Notice Board of District Court Complex, Kiphire
- Office file


Secretary,

District Legal Services Authority
Kiphire:: Nagaland

Secretary

District Legal Services Authority

APPLICATION FORMAT

Self – attested
Photo of the
Candidate

To,
The Secretary,
District Legal Services Authority,
Kiphire :: Nagaland

1. Full Name (Block Letters) :
2. Name of Father/ Husband :
3. Date of Birth :
(Give supporting document)
4. Sex (Male/ Female/ transgender) :
5. Address :
6. Contact No. :
7. Email I.d (Capital Letters) :
8. Whether belongs to SC/ST/ OBC or Ors. :
(Give supporting Documents)
9. Educational Qualification :
10. Other Qualifications (if any) :
(Give supporting Documents)
11. Experience (if any) :
(Give supporting Documents)
12. Place of preference to work (Village) : 1.
2.
13. Express willingness to work as PLV :

MY PLEDGE TO WORK AS PARA LEGAL VOLUNTEER

I pledge to work voluntarily as a Para Legal Volunteer to fellow citizens and less fortunate neighbours. And true to the people for whom, I now stand, I'll provide al my support and assistants to any seekers of justice and help to achieve "Equal Justice to Justice for all". I shall work with honesty, dignity, sincerity, for strengthening our Constitution at any cost and work for uplifting the weaker sections of the society, downtrodden, deprived, disadvantage people for securing access of justice for al.

Signature of applicant.

DECLARATION

I do hereby declare that the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that the work of PLV does not carry any salary, remuneration or wages except honorarium fixed by the DLSA from time to time. In the event of any false information found at any stage, or if I fail to evince interest in the scheme, or has been adjudged insolvent, or has been accused of any offence or has become physically or mentally incapable of acting as Para Legal Volunteer, or has so abused my position by misconduct in any manner as to render my continuance prejudicial to the public interest or has affiliated myself to any political party either partially or fully involved myself in such party, therefore, 1do agree that my enrolment is liable to be cancelled/ terminated instantly.

Date:

Yours faithfully,

Place:

(Full Name & Signature of the Applicant)