DNo: 1663(2)/26

SSO

DISTRICT COURT, PATHANAMTHITTA

No.A1-3319/2026 (2) Dated: 30.03.2026

OFFICIAL MEMORANDUM

Sub: Draft seniority list of Bench Clerk Gr.I/Central Nazir/Head Clerk and Bench Clerk Gr.II in the Civil Judicial Unit of Pathanamthitta District as on 01.01.2026 - Communicating of -Reg:

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A draft seniority list of Bench Clerk Gr.I/Central Nazir/Head Clerk and Bench Clerk Gr.II in the Civil Judicial unit of Pathanamthitta District as on 01.01.2026 is forwarded herewith to the undermentioned officers and they are requested to comply with the following instructions.

1. The draft seniority list will be circulated among all the Bench Clerk Gr.I/Central Nazir/Head Clerk and Bench Clerk Gr.II working in their respective courts including those on leave/deputation with the instructions to the incumbents to file objections if any, regarding the draft list within 7 days from the date of receipt of the communication in each court. They will also be informed that the objections received after the above period will not be entertained; that while filing objections, they must enclose copies of the relevant rules or orders on which they rely upon.
2. The Presiding Officers will forward the objections received by them to this office immediately after the expiry of the time prescribed. Before that they will go through each of the objection and offer their specific remarks on them and certify the correctness of the facts mentioned therein.
3. The Presiding Officers will further verify the draft list with respect to the service register of the incumbents concerned and will send a report to this office along with the available data, if they find any omissions or if corrections are necessary in the draft list. Additions if any, towards general or special qualifications of the candidates may also be specified.
4. The Presiding Officers are further requested to see that the draft list has been shown to each and every Bench Clerk Gr.I/Central Nazir/Head Clerk and Bench Clerk Gr.II working in their respective offices and an acknowledgment obtained from them in this regard.
5. Objections previously considered will not be entertained again.
6. The Presiding Officers are also requested to furnish a 'NIL' report if none of the Bench Clerk Gr.I/Central Nazir/Head Clerk and Bench Clerk Gr.II working in their respective courts has objections.

(By Order)

SHERISTADAR

To

1. The Additional District & Sessions Judge-I/II/III/IV, Pathanamthitta.
2. The Judge, Family Court, Pathanamthitta/Thiruvalla/Adoor.
3. The MACT, Pathanamthitta.
4. The Special Judge, Fast Track Special Court, Pathanamthitta.
5. The Sub Judge, Pathanamthitta/Thiruvalla.
6. The Munsiff's, Pathanamthitta/Thiruvalla/Adoor/Ranny.
7. The Nyayadhikari, Gram Nyayalaya, Pandalam/Ranny.
8. Stock File/File.

Copy to: JS-I, D1 section and SSO (for uploading in the website) of the District Court, Pathanamthitta.
Copy circulated among the Bench Clerk Gr.I/Central Nazir/Head Clerk of District Court Pathanamthitta.

DRAFT SENIORITY LIST OF BENCH CLERK GR.I/CENTRAL NAZIR/HEAD CLERK AND BENCH CLERK GR.II AS ON 01.01.2026

Sl No	Name &Designation	Qualification		Date of Birth	Date of 1st Appointment in Govt. service (Date of advice)	Date of commencement of continuous service (Date of joining duty)	Date of appointment to the present post in this District	Remarks
		General	Special					
1	2	3	4	5	6	7	8	9
I Bench Clerk Gr.I (Sanctioned Strength:8, Working Strength:2)								
1.	Smt.Pushpakumari.K.V Family Court, Adoor	SSLC PDC	M.O.P, A/c T(L&H) Civil & Crl. Judl. Test	20.05.70	03.05.04	13.05.04	04.01.24	
2.	Sri.Rajesh.R FTSC, Adoor	SSLC PDC	M.O.P, A/c T(L) Civil Judl. Test	31.05.76	20.07.04	06.08.04	15.03.25	
3.	Vacant							
4.	Vacant							
5.	Vacant							
6.	Vacant							
7.	Vacant							
8.	Vacant							

Central Nazir (Sanctioned Strength:2, Working Strength: 2)								
1.	Sri.Baburaj.R District Court, Pathanamthitta	SSLC	M.O.P, A/c T(L) Civil Judl. Test	23.04.76	15.03.05	04.04.05	21.01.25	
2.	Smt.Girija.L Sub Court, Thiruvalla	SSLC	M.O.P, A/c T(L) Civil Judl. Test	20.05.73	10.11.06	04.12.06	15.03.25	
Head Clerk (Sanctioned Strength:7, Working Strength: 7)								
1.	Sri.Vivek.K.S Munsiff's Court, Ranny	SSLC	M.O.P, A/c T(L) Civil Judl. Test	28.05.84	07.07.05	07.07.05	02.07.20	On LWA
2.	Sri.S.Anilkumar, Munsiff Court,Adoor	SSLC	MOP, A/T (L)Civil Judl. Test	13.05.77	30.01.06 24.11.06	17.02.06 26.12.06	24.11.22	He was working in the Forest Dept. as Forest Guard and advised to this Dept. On 24.11.06. AS per the Order No.JS-I-8484/2020 dated 03.04.2021 of District Court, Pathanamthitta, the incumbent reverted from the category of Bench Clerk Gr.III to the post of Senior Clerk.
3.	Smt.Sreekala K B, District Court, Pathanamthitta	B.Com	MOP, A/T (L)Civil . Judl. Test Diploma in Commercial Practice & Crl. Judl. Test	22.04.75	05.02.04	21.02.04	06.12.23	Appointed as U D Clerk while working as U D Typist by way of category change vide order No.A1-8943/12 dtd.14.08.13 of the District Court, Pathanamthitta.
4.	Sri.Thampi.V.B., Munsiff Court, Thiruvalla	SSLC Computer Trade Course B.Com	M.O.P, A/c T(L)&(H) Civil Judl. Test	20.05.75	11.12.07	17.01.08	01.02.24	
5.	Smt.Ancy Ittan, Sub Court, Pathanamthitta	SSLC	M.O.P, A/c T(L) Civil Judl. Test	29.05.83	13.12.02 28.02.08	27.12.02 22.03.08	01.03.24	Inter district transferee. Joined duty in this unit on the FN of 22.03.08.
6.	Smt.Manju.R., Munsiff's Court, Ranny	SSLC	M.O.P, A/c T(L) Civil Judl. Test	22.05.77	20.09.08	24.10.08	25.06.24	

7.	Smt. Chithra K, Munsiff Court, Pathanamthitta.	SSLC B.Sc. B.Ed PGDCA	MOP, A/T (L) Civil Judl. Test & Criminal Judl.Test	22.02.72	02.05.09	29.05.09	21.01.25	
8.	Smt. Latha K, Addl. District & Sessions Court – I, Pathanamthitta	SSLC	MOP, A/T (L) Civil & Crl. Judl. Test	31.05.73	28.05.01 01.07.09	18.06.01 01.07.09	04.04.25	Inter departmental transferee. Joined duty in this unit on 01.07.09.
Bench Clerk Gr.II (Sanctioned Strength:2, Working Strength: 2)								
1.	Sri.Sanjo Varghese, Sub Court, Pathanamthitta	SSLC	MOP, A/T (L&H) Civil & Crl. Judl. Test	05.06.88	12.04.10	07.04.10	15.03.25	Appointed under the Compassionate Employment Scheme as per G.O.(Ms)No.22/10/Home dt.22.1.10. Appointed as L.D.Clerk as per Order No.A1-4565/09 dt.7.4.10 of the District Court, PTA. Granted LWA for 9 months w.e.f 15.9.10 for study purpose vide GO(Rt)2578/10/Home dt.13.8.10. Rejoined duty on the FN of 25.05.11 cancelling the unavailed portion of leave granted.
2.	Smt.Lekha K Rajan, Sub Court, Thiruvalla	SSLC	MOP, A/T (H)Civil Judl. Tes Crl. Judl. Test	31.05.81	27.10.12	12.12.12	04.04.25	

Pathanamthitta
Dated: 30.03.2026

Sd/-
DISTRICT JUDGE

//True Copy//

(By Order)

SHERISTADAR