DISTRICT COURT, PATHANAMTHITTA

No.A1-3319/2026 (1) Dated: 25.03.2026

OFFICIAL MEMORANDUM

Sub: Draft seniority list of Typist in the Civil Judicial Unit of Pathanamthitta District as on 01.01.2026 - Communicating of -Reg:

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A draft seniority list of Typist in the Civil Judicial unit of Pathanamthitta District as on 01.01.2026 is forwarded herewith to the undermentioned officers and they are requested to comply with the following instructions.

1. The draft seniority list will be circulated among all the Typists working in their respective courts including those on leave/deputation with the instructions to the incumbents to file objections if any, regarding the draft list within 7 days from the date of receipt of the communication in each court. They will also be informed that the objections received after the above period will not be entertained; that while filing objections, they must enclose copies of the relevant rules or orders on which they rely upon.
2. The Presiding Officers will forward the objections received by them to this office immediately after the expiry of the time prescribed. Before that they will go through each of the objection and offer their specific remarks on them and certify the correctness of the facts mentioned therein.
3. The Presiding Officers will further verify the draft list with respect to the service register of the incumbents concerned and will send a report to this office along with the available data, if they find any omissions or if corrections are necessary in the draft list. Additions if any, towards general or special qualifications of the candidates may also be specified.
4. The Presiding Officers are further requested to see that the draft list has been shown to each and every Typists working in their respective offices and an acknowledgment obtained from them in this regard.
5. Objections previously considered will not be entertained again.
6. The Presiding Officers are also requested to furnish a 'NIL' report if none of the Typists working in their respective courts has objections.

(By Order)

SHERISTADAR

To

1. The Additional District & Sessions Judge-I/II/III/IV, Pathanamthitta.
2. The Judge, Family Court, Pathanamthitta/Thiruvalla/Adoor.
3. The MACT, Pathanamthitta.
4. The Sub Judge, Pathanamthitta/Thiruvalla.
5. The Munsiff's, Pathanamthitta/Thiruvalla/Adoor/Ranny.
6. Stock File/File.

Copy to: Junior Superintendent-I, D1 and SSO (for uploading in the website)section of the District Court, Pathanamthitta.

Copy circulated among the Typist of District Court Pathanamthitta.

DRAFT SENIORITY LIST OF TYPISTS AS ON 01.01.2026

(Sanctioned strength 14:14:14:17)

Sl No	Name &Designation	Qualification		Date of Birth	Date of 1st Appointment in Govt.service (Date of advice)	Date of commencement of continuous service (Date of joining duty)	Date of appointment to the present post in this District	Remarks
		General	Special					
1	2	3	4	5	6	7	8	9
I	**TYPIST (SELECTION GRADE)**							
1.	Smt. Shahana.P.Shajahan Munsiff Court, Adoor.	B,Sc B.Ed	T/W(E)&(M)L	22.04.74	09.09.99 04.10.02	08.10.99	01.02.11	Transfer appointed as L D Typist while officiating as Process Server on 04.10.02.
2.	Smt. V P. Maya, Munsiff Court, Pathanamathitta	SSLC	Diploma in Commercial Practice	11.05.77	17.10.02	06.11.02	07.01.18	
3.	Sri.Sugunan.B, Family Court,Thiruvalla	M.A LL.B	T/W(E)H(M)L	02.05.70	20.02.03	19.03.03	12.04.19	
4.	Smt.Geethakumary.M.S District Court, Pathanamthitta	SSLC	T/W(E)H(M)L	24.05.71	18.11.03	02.12.03	01.06.19	
5.	Smt. K.Saji, Munsiff's Court, Adoor	SSLC	T/W (E)&(M)L	06.02.71	18.11.03	05.12.03	01.06.19	
6.	Sri. Reghunathan.K.M, Sub Court, Thiruvalla	SSLC	T/W(E)H(M)L Computer Word Processing	27.05.70	27.04.01 22.03.04	08.06.01	01.06.20	Transfer appointed as L D Typist while officiating as Process Server on 22.03.04.
7.	Sri. C.K.Gopi, Sub Court, Pathanamthitta	B.Com	T/W(E)H(M)L PGDCA	11.01.70	22.03.01 03.03.05FN	09.04.01	02.03.22	Transfer appointed as L D Typist while officiating as Process Server on 24.02.05.
8.	Smt. M P Usha, Family Court, Pathanamthitta	B.Com	T/W(E)&(M)&H Computer Word Processing	08.04.74	25.11.02 29.03.07	10.12.02 09.04.07	01.06.22	Transfer appointed as L D Typist while officiating as Process Server on 29.03.07.
9.	Bindu B, District Court, Pathanamthitta	SSLC PDC	T/W(E)H(M)L Computer Word Processing	21.02.75	07.07.03 27.07.07	16.07.03AN 01.08.07	01.06.23	Transfer appointed as L D Typist while officiating as Process Server on 27.07.07.
10.	Smt. Jayasree.R Munsiff, Adoor	B.Sc B.Ed HDC	T/W(E)H(M)L	28.05.73	16.11.01 06.12.07	16.11.01 19.09.03 AN	01.06.24	Inter-department transferee. Joined duty in this unit as Peon on 01.10.03. Transfer appointed as L D Typist while officiating as Process Server on 06.12.07.
11.	Sri.Ajith.G Munsiff Court, Thiruvalla	SSLC	T/W(E)H&(M)L (KGTE) Computer Word Processing	10.02.72	31.03.08	30.04.08	01.06.24	

12.	Sri.Joji.T.Mathew, Munsiff Court, Thiruvalla	SSLC	T/W(E)H&(M)L (KGTE) Computer Word Processing(L)	31.05.76	31.03.08	30.04.08	01.06.24	
13.	Sri.Abdul Shakir.M.D Munsiff Court, Thiruvalla	SSLC B.Com	T/W(E)&(M)L (KGTE) Computer Word Processing (L)	10.11.82	31.03.08	05.05.08	04.03.25	
14.	Smt.Sobhanakumari.S, Munsiff Court, Ranni	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing	11.05.76	25.04.08	20.05.08 AN	01.06.25	
II	**TYPIST (SENIOR GRADE)**							
1.	Smt.Shinymole.B, Munsiff Court, Thiruvalla	SSLC B.Com	T/W(E)L&H&(M)L (KGTE) Computer Word Processing (L). A/c Test(H), MOP, Civil Judl. Test	23.04.79	25.04.08	21.05.08	01.08.19	
2.	Smt.Archana.T Additional District & Sessions Court – II, Pathanamthitta	SSLC	Diploma in Commercial Practice (3 year course Certificate of competency from Canada India Institutional Co-operative Project)	04.03.75	25.04.08	19.05.08 AN	01.05.20	
3.	Sri.Anukumar.R, Sub Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (L)	29.05.78	25.04.08	20.05.08	05.05.20	
4.	Smt.Ganga Devi.P Family Court, Pathanamthitta	PDC	T/W(E)&(M)L (KGTE) Computer Word Processing (L)	01.06.76	06.09.01 06.05.08	12.09.01 15.05.08	01.06.20	Transfer appointed as L D Typist while officiating as Process Server on 06.05.2008.
5.	Smt.Vijayasree.M.P Sub Court, Pathnamthitta	SSLC	T/W(E)&(M)L Computer Word Processing	20.03.74	09.01.01 06.05.08	09.01.01 15.05.08	01.06.20	Inter-department transferee. Joined duty in this department as Peon on 09.01.01. Transfer appointed as L D Typist while officiating as Process Server.
6.	Sri.Manu.P.K, Munsiff Court, Adoor.	SSLC B.Sc. PGDCA	T/W(E)&(M)L Computer Word Processing(H)	24.05.74	30.05.03 16.08.10	13.06.2003 AN 28.08.10	01.03.21	Transfer appointed as L D Typist while officiating as Process Server on 16.08.2010.
7.	Smt. Beena. H Munsiff Court, Ranni	SSLC	T/W(E)&(M)L Computer Word Processing	30.05.76	09.09.99 10.09.02 14.10.10	25.11.99 AN 23.09.02	02.03.22	Inter departmental transferee. Joined duty as approved probationer w.e.f the FN of 23.09.2002. Transfer appointed as L D Typist while officiating as Process Server on 14.10.2010

8.	Sri. Shibu Khan H, Sub Court, Thiruvalla.	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing	31.05.79	26.07.13	23.08.13 AN	03.04.23	
9.	Smt. Ashima V, Family Court, Thiruvalla	SSLC	T/W(E)&(M)L (KGTE) DCA(IHRD)	24.07.78	07.08.13	12.09.13 FN	01.06.23	
10.	Smt. Bindu R, Family Court, Thiruvalla	SSLC BA	T/W(E)&(M)L (KGTE) Computer Word Processing	30.05.76	07.08.13	12.09.13 FN	01.06.23	
11.	Smt. Indu P S, MACT, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing	30.05.82	07.08.13	25.09.13 FN	01.06.2024	
12.	Sri.Sureshkumar J, Munsiff's Court, Pathanamthitta.	SSLC PDC	T/W(E)H&(M)L (KGTE) Computer Word Processing	30.05.70	07.05.08 23.10.13	12.06.08 07.11.13 FN	01.06.2024	Inter District transferee. Joined duty in the Civil wing of Pathanamthitta district on the FN of 07.11.13
13.	Smt.Mayamma M R, Munsiff Court, Ranni	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing	09.01.73	30.05.03 13.12.13	13.06.03 27.12.13 AN	01.06.2024	Transfer appointed as L D Typist while officiating as Process Server on 13.12.13.
14.	Smt.Sindhu Devi P, District Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing	01.06.76	14.07.03 13.12.13	25.07.03 28.12.13 FN	01.06.2025	Transfer appointed as L D Typist while officiating as Process Server on 13.12.13.
III	**U D TYPIST**							
1.	Smt.Sunitha K P, Family Court, Pathanamthitta	SSLC	T/W(E)L&H&(M)L (KGTE) Computer Word Processing (L)(KGTE)	10.02.81	19.12.13	29.01.14	01.05.20	
2.	Smt.Athma Raj T R, Addl. District & Sessions Court – III, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (L)(KGTE)	09.04.82	19.12.13	03.02.14 FN	05.05.20	
3.	Sri.Ullas P S, Munsiff Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (L)(KGTE	08.05.80	19.12.13	06.02.14	05.05.20	
4.	Smt.Sreelatha P M, Munsiff Court, Thiruvalla	SSLC	T/W(E)&(M)L&H (KGTE) Computer Word Processing (L)	30.05.70	17.03.15	01.04.15	01.06.20	
5.	Smt.Divya Sarma, Sub Court, Thiruvalla	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (L	16.05.90	19.09.15	07.10.15	01.06.20	
6.	Smt.Sreelekha R G, Munsiff Court, Pathanamthitta.	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	20.01.80	03.01.18	29.01.18 FN	01.03.21	

7.	Sri.Akhil Kumar R, Munsiff Court, Ranni	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	28.11.89	12.12.18	27.12.18 FN	02.03.22	
8.	Smt.Jishendu V.S.Dev Family Court, Adoor	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	18.09.83	10.06.19	05.09.2019 FN	03.04.23	
9.	Smt.Jyothi.B, Family Court, Thiruvalla	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	15.05.73	18.01.06	08.02.06 AN	03.04.23	Transfer appointed as L D Typist while officiating as Process Server on 29.08.19
10.	Smt.Aswathy.B.Nair, District Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	25.10.88	07.09.19	05.10.2019 FN	01.06.23	
11.	Smt.Bindu.N.K MACT, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	27.04.75	10.12.19	24.01.2020 FN	01.06.23	
12.	Smt.Lali Thomas MACT, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	13.05.72	03.10.09	11.11.09	01.06.2024	Transfer appointed as L D Typist while officiating as Process Server on 16.11.20.
13.	Smt.Anuja Divakaran, Family Court, Adoor	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	17.05.82	10.03.11	10.05.11	01.06.2024	Transfer appointed as L D Typist while officiating as Process Server on 16.11.20.
14.	Smt.Soniakumari.B District Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	09.05.79	27.03.2017 16.03.21	24.04.2017 09.04.21	01.06.2024	Initially appointed as Office Attendant in Judiciary (Criminal wing), Pathanamthitta. Appointed as LD Typist in this Department as per advice dated 16.03.2021.
L D TYPIST								
1.	Sri.Satheesh.K Addl. District & Sessions Court – IV, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	22.08.88	04.03.21	13.04.21	04.03.21	
2.	Kum.Devika.S Munsiff's Court, Thiruvalla	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	23.05.98	22.06.21	09.07.21	22.06.21	On deputation to TLSGI, Thiruvananthapuram
3.	Smt.Rejithamole M T District Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	10.03.84	17.05.10	21.06.10 AN	21.01.22	Transfer appointed as L D Typist while officiating as Process Server on 21.01.2022
4.	Smt.Archana S, MACT, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	26.05.89	18.03.22	06.04.22	18.03.22	
5.	Smt. Deepa M G Family Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	18.05.87	21.06.22	18.07.22	21.06.22	

6.	Smt.Ashitha G R District Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	30.05.85	21.06.22	18.07.22	21.06.22	
7.	Smt.Jayapriya.P Munsiff's Court, Thiruvalla	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	22.03.86	13.09.2022 03.05.23	05.06.23	03.05.23	As per Advice No.PTA II(1) 181640/19(2) dated 13.09.2022 of the Kerala Public Service Commission, Pathanamthitta she was appointed as LD.Typist vide Order No.DDKER/2887/2022-E2 dated 20.10.2022 of the Administrative Officer Dairy Development Department and she was joined duty as L.D.Typist on 22.10.2022. There after she was thrown out from that department as per the Order DDDKER/3431/2022-E2 dated 18.03.2023 and adviced by KPSC, Pathanamthitta to the Civil Judicial Unit of Pathanamthitta District vide Advice No. PTA II(1) 181640/19 dated 31.05.2023.
8.	Smt.Anjana.P. Mohan District Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	10.05.84	03.05.23	07.06.23	03.05.23	
9.	Smt. Rekha S District Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	27.05.84	17.05.10	21.06.10	02.08.23	Transfer appointed as L D Typist while officiating as Process Server on 02.08.23.
10.	Smt.Reshma R Nair, Addl. District & Sessions Court - I, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	11.05.84	14.08.13	23.09.13	02.08.23	Transfer appointed as L D Typist while officiating as Process Server on 02.08.23.
11.	Smt.Surekha.C.S Sub Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	31.08.83	07.08.23	18.09.23	07.08.23	
12.	Smt.Manjusha.M Sub Court, Thiruvalla	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	27.05.81	16.10.23	01.11.23	16.10.23	
13.	Biju N, MACT, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	31.05.72	04.09.13	09.10.13 AN	16.03.24	Transfer appointed as L D Typist while officiating as Process Server on 16.03.2024.
14.	Bindhu K G, Sub Court, Pathanamthitta	SSLC	T/W(E)&(M)L (KGTE) Computer Word Processing (KGTE)	03.04.75	04.09.13	09.10.13	14.08.24	Transfer appointed as L D Typist while officiating as Process Server on 14.08.2024.
15.	Anuraj.S.R Additional District & Sessions Court – I, Pathanamthitta	SSLC, Plus Two	Diploma in Secretarial Practice	31.05.1996	30.01.25	12.02.25	30.01.25	
16.	Sindhu. K.Raj Sub Court, Thiruvalla	SSLC	Stenography T/W E& M, Word ProcessingE&M(L&H)	21.05.78	03.10.09	11.11.09	04.07.25	Transfer appointed as L D Typist while officiating as Amin on 04.07.2025.

17.	Vacant							
18.	Vacant							

District Court, Pathanamthitta.
Dated: 25.03.2026

Sd/-
DISTRICT JUDGE

(By Order)

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//True Copy//

SHERISTADAR