



DISTRICT COURT, PATHANAMTHITTA

Dated: 02.02.2026

PROCEEDINGS

Civil Judicial Department – Establishment – Appointment of Office Attendant Gr-II on
₹.23000-50200/- – Orders issued.

Read:-

1. Letter No.PTA IV (3) 3/2024-KPSC-DOPTA-1 dated 24.01.2026 of the Kerala Public Service Commission, District Office, Pathanamthitta.
2. Rule 3(c), Clause (1) of the Sub Rule (a) to Rule 9 & Rule 10 (b)(III) of the Kerala State and Subordinate Service Rules, 1958
3. G.O (P)No.20/2013/Fin dated 07.01.2013.
4. G.O (P)No.149/2013/Fin dated 03.04.2013.
5. G.O (P)No.209/2013/Fin dated 07.05.2013.
6. G.O.(P) No.27/2021/Fin dated 10.02.2022.
7. Online application ID No.66843 dated 20.12.2025 of this office.
8. Online application IDNo. 67578 dated 01.01.2026 of this office.

ORDER No.JS-I-1074/2026

The under mentioned candidates who are advised by the District Officer, KPSC District Office, Pathanamthitta for appointment as Office Attendants Gr-II in this department are temporarily appointed as Office Attendants Gr-II on ₹.23000-50200 in this department in view of the Rules cited as 2nd paper above and posted as such in the Courts mentioned against their names.

1.	ANJU K.P KIZHAKKEVAYALIL CHATHANTHARA PATHANAMTHITTA CHATHANTHARA P.O - 686510	The Motor Accidents Claims Tribunal, Pathanamthitta in the existing vacancy.
2.	NITHEESH G ELAPPUVILA VEEDU NEDUMPANA KOLLAM NEDUMPANA P.O - 691576	The Additional District & Sessions Court-II, Pathanamthitta in the existing vacancy.

The candidates are directed to report for duty before the Presiding Officers concerned within 15 days on receipt of the appointment order, failing which their appointment will be cancelled without further notice.

The candidates should produce necessary certificates in original required under the Kerala Service Rules to prove their date of birth, qualification, community etc. all of which will be verified before they are admitted to duty with reference to the details furnished in the advice list of PSC which is furnished below.

The candidates will be admitted to duty only on production of a Medical Certificate required under Rule 13, Part I, Kerala Service Rules, obtained from a Medical Officer not below the rank of an Assistant Surgeon and Conduct Certificate in Form No. II (2 Nos.) (Specimen attached) obtained from **different Gazetted Officers**. The Medical Certificate should contain thumb impression of the incumbents and his/her photograph duly attested by the Medical Officer who issued the certificate.

The candidates should produce the enclosed proforma duly filled in and signed by them at the time of joining duty.

The Presiding Officers concerned shall satisfy themselves about the identity and signature of the candidates before they are allowed to join duty. For this purpose One Time Verification Certificate which includes the scanned image of photo and signature of the candidates enclosed herewith after noting therein his/her Sl. No. in this advice letter. The photograph and the signature of the candidates shall be verified with the One Time Verification Certificate and the fact should be recorded by the Presiding Officers on the original One Time Verification Certificate itself. If there is any discrepancy, the candidates should not be allowed to join duty and the fact should be reported to this office forthwith. After the candidates are allowed to join duty, the original One Time Verification Certificate shall be kept under the safe custody of the Presiding Officers.

The candidates will produce a Service Book immediately on joining duty and the Presiding Officers concerned will forward to this office the duly attested copy of the relevant pages of the Service Book containing Name and Address, Signature, Left thumb and finger impressions, the personal identification marks of the incumbent, details of appointment (including the turn of advise) and the original One Time Verification Certificate within a maximum period of one week from the date of joining duty for being forwarded to the Public Service Commission for the purpose of regularization of temporary appointment. The original One Time Verification Certificate which will be returned after the verification of the appointment by the Public Service Commission and the Appointment Verification Certificate should be pasted in the Service Book of the incumbent. The candidates will be on probation in the cadre of Last Grade Servant for a period of one year duty within a continuous period of three years from the date of joining duty

Oath of allegiance to the Government of India and to the Constitution of India will be got administered to the candidates and one copy of the same will be pasted in the Service Book and one copy in the confidential report of the candidates.

The Government Orders read above regarding the National Pension System (NPS) are applicable to the incumbents and the Presiding Officers will comply with the instructions contained therein.

Further the candidates are informed that in the event of discharge from service for want of vacancy, they may either re-register their name in the Office of the PSC from where they were advised and got themselves re-appointed on further advise by the PSC or they may wait for their turn for re-appointment to the post in the Department, in case he/she desires to continue as probationer in the post from which they were discharged (vide Government Circular Memorandum No.3737/Rules-1/90/P&ARD dated, 12.02.1991).

The particulars of the candidates as shown in the advice list are given below.

Sl. No	Name &Address of candidate	Name of Father or guardian	Date of birth	Qualification & experience	Date of earliest effective advice, if any.	Whether advised against OC turn or Reservation turn.
1	2	3	4	5	6	7
OFFICE ATTENDANT ON ₹.23000-50200/- IN CIVIL JUDICIAL DEPARTMENT						
1	ANJU K.P KIZHAKKEVAYALIL CHATHANTHARA PATHANAMTHITTA CHATHANTHARA P.O - 686510	PEETHAMBARAN	19.02.1988	SSLC	-	OC Turn

2	NITHEESH G ELAPPUVILA VEEDU NEDUMPANA KOLLAM NEDUMPANA PO - 691576	GIREESH KUMAR	13.12.2000	SSLC	-	EWS Turn
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Sd/-
N.HARIKUMAR
DISTRICT JUDGE

To

1. The Additional District & Sessions Court-II, Pathanamthitta.
2. The Motor Accidents Claims Tribunal, Pathanamthitta (With Original One Time Verification certificate By Registered post).
3. The Incumbents(2 Nos.) (By Registered Post with A/D)
4. The Sheristadar, Court Manager, SSO(for uploading in the official website of the District Court, Pathanamthitta), JS-II, HC, A1, D1 Section of District Court, Pathanamthitta.
5. The Secretary, KCJSO District Committee, Pathanamthitta.
6. Stock File/File.

//True Copy//

(By Order)

Parade
SHERISTADAR

B *D/SS*



