TS1 Stock file DNo : 4379(1)/25

DISTRICT COURT, PATHANAMTHITTA

Dated: 19.06.2025

PROCEEDINGS

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Civil Judicial Department – Establishment – Appointment of Confidential Assistant Gr.II on ₹.35,600-75,400/- – Orders issued.

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Read:-1. Letter No.PTA II (2)200408/19 dated 06.06.2025 of the Kerala Public Service Commission, District Office, Pathanamthitta.

2. Rule 5(c) of Kerala Judicial Ministerial Subordinate Service Rules, 1975.
3. G.O (P)No.20/2013/Fin dated 07.01.2013.
4. G.O (P)No.149/2013/Fin dated 03.04.2013.
5. G.O (P)No.209/2013/Fin dated 07.05.2013.
6. G.O.(P) No.27/2021/Fin dated 10.02.2022.
7. ID No.53314 dated 18.12.2024 of this office.
8. Order No.JS-I-21579/2024 dated 18.12.2024 of this office.

ORDER No.JS-I-21579/2024

The under mentioned candidates who are advised by the District Officer, KPSC District Office, Pathanamthitta for appointment as Confidential Assistant Gr.II in this department are temporarily appointed as Confidential Assistant Gr.II on ₹.35,600-75,400/- in this department, in view of the Rule cited as 2nd paper above and posted as such in the Courts mentioned against their names

Sl No.	NAME & ADDRESS OF THE CANDIDATES	NAME OF COURT
1.	GEETHA P GOPAL, POOVELIKUNNEL, RANNI, NELLICKAMON P.O, PATHANAMTHITTA. **COMMUNICATION ADDRESS** GEETHA P GOPAL, ELAYAMKUNNIL, MANGARAM, KONNI P.O, PATHANAMTHITTA. PIN : 689 691	The Munsiff Court, Ranny in the existing vacancy.

2.	SINI S, CHELAYIL, MUTHUKATTUKARA, ALAPPUZHA, NOORANADU P.O **COMMUNICATION ADDRESS** SINI S, KALIMANGALATHU, THOTTUA, ANAYADI P.O, PATHANAMTHITTA. PIN 690 561	The District Court, Pathanamthitta in the existing vacancy.

The candidates are directed to report for duty before the Presiding Officers concerned within 15 days on receipt of the appointment order along with original advice letter received from Kerala Public Service Commission, failing which their appointment will be cancelled without further notice.

The candidates should produce necessary certificates in original required under the Kerala Service Rules to prove their date of birth, qualification, community etc. all of which will be verified before they are admitted to duty with reference to the details furnished in the advice list of PSC which is furnished below.

The candidates will be admitted to duty only on production of a Medical Certificate required under Rule 13, Part I, Kerala Service Rules, obtained from a Medical Officer not below the rank of an Assistant Surgeon and Conduct Certificate in Form No. II (2 Nos.) (Specimen attached) obtained from **different Gazetted Officers**. The Medical Certificate should contain thumb impression of the incumbents and his/her photograph duly attested by the Medical Officer who issued the certificate. The candidates should produce the enclosed proforma duly filled in and signed by them at the time of joining duty.

The Presiding Officers concerned shall satisfy themselves about the identity and signature of the candidates before they are allowed to join duty. For this purpose, One Time Verification Certificate which includes the scanned image of photo and signature of the candidates is enclosed herewith after noting therein his/her Sl. No. in the advice letter. The photograph and the signature of the candidates shall be verified with the One Time Verification

Certificate and the fact should be recorded by the Presiding Officers on the original One Time Verification Certificate itself. If there is any discrepancy, the candidates should not be allowed to join duty and the fact should be reported to this office forthwith. After the candidates are allowed to join duty, the original One Time Verification Certificate shall be kept under the safe custody of the Presiding Officers.

The candidates will produce a Service Book immediately on joining duty and the Presiding Officers concerned will forward to this office the duly attested copy of the relevant pages of the Service Book containing Name and Address, Signature, Left thumb and finger impressions, the personal identification marks of the incumbent, details of appointment (including the turn of advise) and the original One Time Verification Certificate within a maximum period of one week from the date of joining duty for being forwarded to the Public Service Commission for the purpose of regularization of temporary appointment. The original One Time Verification Certificate which will be returned after the verification of the appointment by the Public Service Commission and the Appointment Verification Certificate should be pasted in the Service Book of the incumbent. The candidate will be on probation in the cadre of Confidential Assistant Gr.II for a period of two year duty within a continuous period of three years from the date of joining duty

Oath of allegiance to the Government of India and to the Constitution of India will be got administered to the candidates and one copy of the same will be pasted in the Service Book and one copy in the confidential report of the candidates.

The Government Orders read above regarding the National Pension System (NPS) are applicable to the incumbents and the Presiding Officers will comply with the instructions contained therein.

Further the candidates are informed that in the event of discharge from service for want of vacancy, they may either re-register their name in the Office of the PSC from where they were advised and got themselves re-appointed on further advise by the PSC or they may wait for their turn for re-appointment to the post in the Department, in case he/she desires to continue as probationer in the post from which they were discharged (vide Government Circular Memorandum No.3737/Rules-1/90/P&ARD dated, 12.02.1991).

The particulars of the candidates as shown in the advice list are given below.

Sl. No	Name &Address of candidate	Name of Father or guardian	Date of birth	Qualification & experience	Date of earliest effective advice, if any.	Whether advised against OC turn or Reservation turn.
1	2	3	4	5	6	7
Confidential Assistant Gr.II on ₹.20000-45800- IN CIVIL JUDICIAL DEPARTMENT						
1.	GEETHA P GOPAL, POOVELIKUNNEL, RANNI, NELLICKAMON P.O, PATHANAMTHITTA. **COMMUNICATION ADDRESS** GEETHA P GOPAL, ELAYAMKUNNIL, MANGARAM, KONNI P.O, PATHANAMTHITTA. PIN : 689 691	Gopalakrishnan	30.05.1979	VHSE (Office Secretariship), KGTE (Typewriting English (Lower) KGTE (Computer word Processing Lower)	-	BC Turn
2.	SINI S, CHELAYIL, MUTHUKATTUKARA, ALAPPUZHA, NOORANADU P.O **COMMUNICATION ADDRESS** SINI S, KALIMANGALATHU, THOTTUA, ANAYADI P.O, PATHANAMTHITTA. PIN 690 561	Thulasidharan Thankal	16.08.1993	Plus 2 (Science), Diploma in Commercial Practice (General)	-	OC Turn

Sd/-
N.HARIKUMAR
DISTRICT JUDGE

To

1. The Registrar(District Judiciary), Hon'ble High Court of Kerala (with C/L).
2. The Munsiff, Ranni (With Original One Time Verification certificate By Registered post)
3. The District Court, Pathanamthitta.(With Original One Time Verification certificate)
4. The Incumbents(2 Nos.) (By Registered Post with A/D)
5. The Court Manager, JS-II, HC-I, A1 and B3 Section of the District Court, Pathanamthitta.
6. The Secretary, KCJSO District Committee, Pathanamthitta.
7. Stock File/File.

//True Copy//

(By Order)

SHERISTADAR