

**DISTRICT COURT, PATHANAMTHITTA**

Dated: 19.09.2025

PROCEEDINGS

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Civil Judicial Department – Establishment – Appointment of Office Attendant Gr-II on
₹.23000-50200/- – Orders issued.

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- Read:-1. Letter No.PTA IV (3) 272360/2020(2) dated 18.08.2025 of the Kerala Public Service Commission, District Office, Pathanamthitta.
2. Rule 3(c), Clause (1) of the Sub Rule (a) to Rule 9 & Rule 10 (b)(III) of the Kerala State and Subordinate Service Rules, 1958
3. G.O (P)No.20/2013/Fin dated 07.01.2013.
4. G.O (P)No.149/2013/Fin dated 03.04.2013.
5. G.O (P)No.209/2013/Fin dated 07.05.2013.
6. G.O.(P) No.27/2021/Fin dated 10.02.2022.
7. Online application ID No.61032 dated 08.07.2025 of this office.
8. Online application IDNo. 61155 dated 11.07.2025 of this office.
9. Online application ID No. 61536 dated 16.07.2025 of this office.

ORDER No.JS-I-11935/2025

The under mentioned candidates who are advised by the District Officer, KPSC District Office, Pathanamthitta for appointment as Office Attendants Gr-II in this department are temporarily appointed as Office Attendants Gr-II on ₹.23000-50200 in this department in view of the Rules cited as 2nd paper above and posted as such in the Courts mentioned against their names.

1.	SARATHCHANDRAN C, KAITHAKOOTTATHIL, VADAKKUMBHAGOM, KOLLAM, CHAVARA SOUTH PO, 691 584	The Family Court, Thiruvalla in the existing vacancy.
2.	VISHNU MONISH, KUNNUMPURATH, VALIYAZHEEKAL, VALIYAZHEEKAL PO, ALAPPUZHA, 690535	The Family Court, Adoor in the existing vacancy.
3.	VISHNU NAIR B, UDAYA BHAVANAM, ANANDAPPALLY PO, ADOOR. 691 523, PATHANAMTHITTA <u>COMMUNICATION ADDRESS</u> KONDOOR NADHAM , EDAMALI, PARAKKARA PO, THATTAYIL. 691 525	The Family Court, Pathanamthitta in the existing vacancy.
4.	CHITRA C G, CHANDRA GIRI, ALUMMOODU, THIRUVANANTHAPURAM, KANIYAPURAM PO, 695 301	The Additional District & Sessions Court II, Pathanamthitta against the vacancy of Smt.Jiji Vasudev promoted.

	<u>COMMUNICATION ADDRESS</u> CHITRA C G, 2/700(1), NIRMALYAM, KOTHAKULANGARA, ANDOORKONAM PO, THIRUVANANTHAPURAM. PIN 695584	
5.	RAJMOHAN K R, KARAMPARAMPIL (HOUSE), VRINDAVANAM, PATHANAMTHITTA, KOTTANADU, 689615	The Munsiff Court, Thiruvalla against the vacancy of Smt.Lalitharani J promoted.
6.	RAHUL S S, SS BHAVAN, VAZHAPPALLIKONAM, TRIVANDRUM, VAMANAPURAM P.O 695606	The District Court, Pathanamthitta against the vacancy of Smt. Ashamol D promoted.
7.	ANOOP S, ANOOP BHAVANAM, MUZHANGODI, THODIYOOR PO, KOLLAM 690523.	The Sub Court, Thiruvalla against the vacancy of Sri.Nizam S promoted.

The candidates are directed to report for duty before the Presiding Officers concerned within 15 days on receipt of the appointment order, failing which their appointment will be cancelled without further notice.

The candidates should produce necessary certificates in original required under the Kerala Service Rules to prove their date of birth, qualification, community etc. all of which will be verified before they are admitted to duty with reference to the details furnished in the advice list of PSC which is furnished below.

The candidates will be admitted to duty only on production of a Medical Certificate required under Rule 13, Part I, Kerala Service Rules, obtained from a Medical Officer not below the rank of an Assistant Surgeon and Conduct Certificate in Form No. II (2 Nos.) (Specimen attached) obtained from **different Gazetted Officers**. The Medical Certificate should contain thumb impression of the incumbents and his/her photograph duly attested by the Medical Officer who issued the certificate. The candidates should produce the enclosed proforma duly filled in and signed by them at the time of joining duty.

The Presiding Officers concerned shall satisfy themselves about the identity and signature of the candidates before they are allowed to join duty. For this purpose One Time Verification Certificate which includes the scanned image of photo and signature of the candidates enclosed herewith after noting therein his/her Sl. No. in this advice letter. The photograph and the signature of the candidates shall be verified with the One Time Verification Certificate and the fact should be recorded by the Presiding Officers on the original One Time Verification Certificate itself. If there is any discrepancy, the candidates should not be allowed to join duty and the fact should be reported to this office forthwith. After the candidates are allowed to join duty, the original One Time Verification Certificate shall be kept under the safe custody of the Presiding Officers.

The candidates will produce a Service Book immediately on joining duty and the Presiding Officers concerned will forward to this office the duly attested copy of the relevant pages of the Service Book containing Name and Address, Signature, Left thumb and finger impressions, the

personal identification marks of the incumbent, details of appointment (including the turn of advise) and the original One Time Verification Certificate within a maximum period of one week from the date of joining duty for being forwarded to the Public Service Commission for the purpose of regularization of temporary appointment. The original One Time Verification Certificate which will be returned after the verification of the appointment by the Public Service Commission and the Appointment Verification Certificate should be pasted in the Service Book of the incumbent. . The candidates will be on probation in the cadre of Last Grade Servant for a period of one year duty within a continuous period of three years from the date of joining duty

Oath of allegiance to the Government of India and to the Constitution of India will be got administered to the candidates and one copy of the same will be pasted in the Service Book and one copy in the confidential report of the candidates.

The Government Orders read above regarding the National Pension System (NPS) are applicable to the incumbents and the Presiding Officers will comply with the instructions contained therein.

Further the candidates are informed that in the event of discharge from service for want of vacancy, they may either re-register their name in the Office of the PSC from where they were advised and got themselves re-appointed on further advise by the PSC or they may wait for their turn for re-appointment to the post in the Department, in case he/she desires to continue as probationer in the post from which they were discharged (vide Government Circular Memorandum No.3737/Rules-1/90/P&ARD dated, 12.02.1991).

The particulars of the candidates as shown in the advice list are given below.

Sl. No	Name & Address of candidate	Name of Father or guardian	Date of birth	Qualification & experience	Date of earliest effective advice, if any.	Whether advised against OC turn or Reservation turn.
1	2	3	4	5	6	7
OFFICE ATTENDANT ON ₹.23000-50200/- IN CIVIL JUDICIAL DEPARTMENT						
1	SARATHCHANDRAN C, KAITHAKOOTTATHIL, VADAKKUMBHAGOM, KOLLAM, CHAVARA SOUTH PO, 691 584	CHANDRAN PILLAI	25.05.1991	SSLC	-	OC Turn
2	VISHNU MONISH, KUNNUMPURATH, VALIYAZHEEKAL, VALIYAZHEEKAL PO, ALAPPUZHA, 690535	MONISH P	14.01.2000	SSLC	-	BC Turn
3	VISHNU NAIR B, UDAYA BHAVANAM, ANANDAPPALLY PO, ADOOR. 691 523, PATHANAMTHITTA <u>COMMUNICATION ADDRESS</u> KONDOOR NADHAM , EDAMALI, PARAKKARA PO, THATTAYIL. 691 525	BHASKARAN NAIR K	29.01.1995	SSLC	-	OC Turn

	CHITRA C G, CHANDRA GIRI, ALUMMOODU, THIRUVANANTHAPURAM, KANIYAPURAM PO, 695 301					
4	<u>COMMUNICATION</u> <u>ADDRESS</u> CHITRA C G, 2/700(1), NIRMALYAM, KOTHAKULANGARA, ANDOORKONAM PO, THIRUVANANTHAPURAM. PIN 695584	CHANDRAN V	25.05.1984	SSLC	-	BC Turn
5	RAJMOHAN K R, KARAMPARAMPIL (HOUSE), VRINDAVANAM, PATHANAMTHITTA, KOTTANADU, 689615	RAJAN P K	05.09.1991	SSLC	-	BC Turn
6	RAHUL S S, SS BHAVAN, VAZHAPPALLIKONAM, TRIVANDRUM, VAMANAPURAM PO 695606	SASI S	25.09.1993	SSLC	-	OC Turn
7	ANOOP S, ANOOP BHAVANAM, MUZHANGODI, THODIYOOR PO, KOLLAM 690523.	SUDHAKRAN PILLAI	16.06.1993	SSLC	-	OC Turn

Sd/-
N.HARIKUMAR
DISTRICT JUDGE

To

1. The Additional District & Sessions Court-II, Pathanamthitta.
2. The Judge, Family Court, Pathanamthitta/Adoor/Thiruvalla(With Original One Time Verification certificate By Registered post).
3. The Sub Judge, Thiruvalla(With Original One Time Verification certificate By Registered post).
4. The Munsiff, Thiruvalla (With Original One Time Verification certificate By Registered post).
5. The Incumbents(7 Nos.) (By Registered Post with A/D)
6. The Court Manager, SSO, JS-II, HC-I, A1, B3, D1 Section of District Court, Pathanamthitta.
7. The Secretary, KCJSO District Committee, Pathanamthitta.
8. Stock File/File.

//True Copy//

(By Order)



SHERISTADAR