

Dm 3443 / 23

DISTRICT COURT, PATHANAMTHITTA

No.A1-7571/2024(6)

Dated: 27.05.2024

OFFICIAL MEMORANDUM

Sub: Draft Seniority List of **Court Keeper/Duffedar** in the civil Judicial Unit of Pathanamthitta District as on 01.01.2024 – communicating of – Reg:-

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A draft seniority list of **Court Keeper/Duffedar** in the Civil Judicial unit of Pathanamthitta District as on 01.01.2024 is forwarded herewith to the undermentioned officers and they are requested to comply with the following instructions.

1. The draft seniority list will be circulated among all the **Court Keeper/Duffedar** working in their respective courts including those on leave/deputation and to those who are promoted from **Court Keeper/Duffedar** with the instructions to the incumbents to file objections if any, regarding the draft list **within 7 days** from the date of receipt of the communication in each court. They will also be informed that the objection received after the above period will not be entertained; that while filing objection, they must enclose copies of the relevant rules or orders on which they rely upon.
2. The Presiding Officers will forward the objections received by them to this office immediately after the expiry of the time prescribed. Before that they will go through each of the objection and offer **their specific remarks** on them and certify the correctness of the facts mentioned therein.
3. The Presiding Officers will further verify the draft list with respect to the service register of the incumbent concerned and will send a report to this office along with the available data, if they find any omissions or if corrections are necessary in the draft list.
4. The Presiding Officers are further requested to see that the draft list has been shown to each and every **Court Keeper/Duffedar** working in their respective offices and an acknowledgment obtained from them in this regard.

5. The Presiding Officers are also requested to furnish a 'NIL' report if none of the **Court Keeper/Duffedar** working in their respective courts has objections.

Sd/-
DISTRICT JUDGE

To

1. The Judge, Family Court, Pathanamthitta/Thiruvalla/Adoor.
2. The MACT, Pathanamthitta.
3. The Sub Judge, Pathanamthitta/Thiruvalla.
4. The Munsiff, Pathanamthitta/Thiruvalla/Adoor/Ranny.
5. The Nyayadhikari, Pandalam/Ranny.
6. Stock File/File.

Copy to JS-I, Central Nazir and EC-I (for uploading the Official website and communicating all Civil Courts in this district) District Court, Pathanamthitta.

Copy circulated among the concerned of District Court, Additional District & Sessions Judge-I/II/III/IV, Pathanamthitta.

//True Copy//

(By Order)

SHERISTADAR



Draft Seniority List of Court Keeper/Duffedar in the Civil Judicial Unit of Pathanamthitta District as on 01.01.2024

(Sanctioned Strength:- 14, Working Strength:-14, Vacant: 0)

Sl No	Name & Designation	Qualification		Date of Birth	Date of effective advice by PSC/ Date of first appointment in this Unit	Date of commencement of continuous service in this department	Date of order of promotion/ Date of joining duty to the present post	Remarks
		General	Special					
		2	3	4	5	6	7	8
Grade-I								
1.	Rajesh Kumar PK Munsiff's Court, Thiruvalla.	SSLC		14.12.1991	01.11.19	22.11.19	16.11.23	
Grade-II								
2.	Meera.S Munsiff's Court, Adoor	SSLC		20.06.1995	01.11.19	25.11.19	27.07.22	
3.	Nandu.PS Additional District & Sessions Court-II, Pathanamthitta.	SSLC		22.01.1994	01.11.19	28.11.19	27.07.22	
4.	Akhil A.S Additional District & Sessions Court-I, Pathanamthitta.	SSLC		02.06.1994	01.11.19	23.11.19	27.07.22	
5.	Arathy.R District Court, Pathanamthitta	SSLC		26.07.1993	04.02.20	28.02.2020	27.07.22	
6.	Navaneeth.R Munsiff's Court, Adoor.	SSLC		29.04.1994	04.02.20	02.03.2020	27.07.22	
7.	Vivek V Sub Court, Thiruvalla	SSLC		29.10.1996	04.02.20	02.03.2020	19.11.22	As per the Order No.JS-I-1630/2024 dated 27.02.2024, the incumbent is eligible for seniority in this department w.e.f his date of first effective advice i.e., 04.02.2020. The incumbent is also eligible for notional promotion as Office Attendant Grade-I and Court Keeper/Duffedar with effect from the date on which his immediate junior Smt.Sumitha K S, Munsiff's Court Thiruvalla was promoted.
8.	Sumitha K S MACT, Pathanamthitta	SSLC		14.04.1989	04.02.20	04.03.2020	19.11.22	
9.	Chinchu Raj.E	SSLC		04.07.1991	04.02.20	09.03.2020	17.12.22	

	Munsiff's Court, Ranny								
10.	Sarath.C.S Munsiff's Court, Pathanamthitta	SSLC	20.10.1994	04.02.20	05.03.2020	19.08.23			
11.	Vishnu.V MACT, Pathanamthitta	SSLC	13.09.1994	04.02.20	09.03.2020	19.08.23			
12.	Reshma.R.P Family Court, Thiruvalla.	SSLC	05.07.1994	25.06.20	04.08.2020	19.08.23			
13.	Manisha.PSaji MACT, Pathanamthitta	SSLC	08.06.1993	28.07.20	08.10.2020	27.09.23			As per Lr.No.PTA-IV(3)/2029/17(6) dated 28.07.2020 she was appointed as Office Attendant Gr.II in the State Library Department Thiruvananthapuram(Head Quarters Vacancy) vide Order No.A3/4755/2016/SCL dated 28.09.2020. The incumbent has joined duty in that office on the FN of 08.10.2020 and the incumbent was inter-departmentally transferred to the Civil Judicial Unit of this District and posted as such in the MACT, Pathanamthitta as per Order No.JS-I-4845/2021(1) dated 05.07.2021 of this office.
14.	Soumya V R Family Court, Thiruvalla.	SSLC	30.05.1988	04.09.20	01.10.2020	27.09.23			

Sd/-
DISTRICT JUDGE

// True Copy //

(By Order)

SHERISTADAR

District Court, Pathanamthitta.
Dated:27.05.2024