

Dm 1576 @/m

Quotation No.EC1-952/2024

Dated:01.03.2024

**DISTRICT COURT, PATHANAMTHITTA**  
**QUOTATION NOTICE**

Due date and time for receipt of quotation	21.03.2024, 3pm
Date and time of opening quotation	21.03.2024, 4pm
Designation and address of the officer to whom the quotation is to be addressed	District Judge, Pathanamthitta Pin 689645
Superscribed	Quotation for " Annual Maintenance Contract for Photocopier machines "

Sealed competitive quotations are invited from reputed firms for the Annual Maintenance Contract for Kyocera TaskAlfa photocopiers (3Nos.) as per Annexure -I on annual basis.

1. The rates may be quoted on the basis of meter reading(per page) for Annual maintenance Contract which includes all spare parts, consumables and repairing.
2. The repair/ servicing etc. would be carried out in the premises of the respective courts. Only such repair which can not be undertaken in the office premises will be allowed to be done with the written permission of competent authority and for this purpose no extra payment would be made. No transportation charges will be paid by the authority.
3. The agency should have minimum three years experience of work with the Government/ Pubic Sectors/ undertaking performance certificate from the existing Government client must be attached.
4. The firm must be registered with the Registrar of Companies and with the Kerala Sales Tax Department/ Service Tax Department ( Copies of Service Tax No./PAN No. must be attached). The Service Tax will be paid as per rules and as amended from time to time.
5. All the complaints/ repairs would be reflected within 24 hours from the time of the complaint, failing which a penalty of Rs.20/- per working hour will be deducted from the invoice.
6. The District Judge, Pathanamthitta has the right to accept or reject any or all quotations without specifying any reason thereof.

District Court, Pathanamthitta

Dated : 01.03.2024


Sd/-

DISTRICT JUDGE.

To

Notice board/ Website, District Court, Pathanamthitta.

(By Order)

  
SHERISTADAR i/c

**Annexure – I**  
**Details of Photocopiers**

<b>Sl. No.</b>	<b>Name of Court</b>	<b>Item &amp; model</b>	<b>Date of installation</b>
1	District & Sessions Court, Pathanamthitta	Kyocera TaskAlfa 3212i Photocopiers REF 8Y03415	02.03.2019
2	Addl.District & Sessions Court – I, Pathanamthitta	Kyocera TaskAlfa 3212i Photocopiers REF 8Y03371	06.02.2019
3	MACT, Pathanamthitta	Kyocera TaskAlfa 3212i Photocopiers REF 8Y03372	02.03.2019