DISTRICT COURT, KASARAGOD

PROCEEDINGS

Judicial Department – Civil Judicial Wing of Kasaragod District– Establishment Filling up the vacancies of **Clerk on ₹ 26500-60700/-** by direct recruitment-Posting of Clerks – Appointment orders issued.

Read:- 1. Letter No. KGD 1-3/2/2024-KPSC DOKGD (2) dated 01.04.2026 of the District Officer, Kerala Public Service Commission, Kasaragod.
2. GO(P).No.27/2021/Fin dated 10.02.2021.

ORDER No. A1-6543/2025 DATED: 19 .05.2026

The undermentioned candidates nominated by the District Officer, Kerala Public Service Commission, Kasaragod as per the letter read above are appointed temporarily as Clerk in the Scale of Pay of Rs.26,500/- – 60,700/- in this department and posted in the Court shown against their name in Column No. 6 of the table below under clause (1) of sub rule (a) of Rule 9 of the General Rules.

Sl. No	Name and address of Candidates	Father's/Guardian Name Date of Birth & PCN	Qualification and experience	Court in which posted
1	*2*	*3*	*5*	*6*
1	KRISHNAMANI V VADAKUMBAD HOUSE PALATHERA KASARAGOD THIMIRI-671313 **Communication Address** VADAKUMBAD PALATHERA KASARAGOD THIMIRI-671313 **(SC-VANNAN)**	KRISHNAN 31.05.1990 180018118	SSLC	Additional District Court-III Kasaragod
2	INDULEKHA C G EYYALA PAYATIAL KOLATHUR KASARAGOD KOLATHUR-671541	CHANDRA MOHAN 04.04.1995 240009908	SSLC	District Court Kasaragod

1. The advice of the candidate are subject to rule 3(c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

2. The candidate are informed that their appointment is terminable within one month notice on either side. Their present appointment is temporary for the time being as laid down in G.O(P) No. 49/74/PD dated 05.03.1974.
3. The Photograph and the Signature of the candidates may be verified and the fact may be recorded by the Head of the Office on the Original One Time Verification Certificate itself. If there is any discrepancy, the candidates should not be allowed to join duty and the fact should be reported to District Court forthwith.

4. The candidates are directed to produce a Medical Fitness Certificate which contains the thumb impression and photograph attested and identified by a Medical Officer not below the rank of Civil Surgeon (Vide G.O(P)No.20/2011/ P&ARD dated. 30.06.2011).

5. The candidates shall report for duty before the Presiding Officer of the Court concerned within 15 days on receipt of this order with the following documents, failing which his appointment will stand cancelled.

    a. Certificate to prove educational qualifications and date of birth.
    b. Certificate of physical fitness in the prescribed form issued by a Medical Officer not below the rank of an Civil Surgeon with M.B.B.S Degree.
    c. Two Conduct Certificates issued by different competent. Authorities (Minimum 5 years).
    d. Election Identity Card/ Aadhaar .
    e. The enclosed Proforma for SPARK, Annexure and Property Statement duly filled up.
    f. Relieving Order if already employed.
    g. Original Advice Memo issued to the candidate by PSC.
    h. The original Community Certificate by the candidate in Sl.No.1.

6. The oath of allegiance shall be administered before admitting them to duty (Vide High Court OM. No. 18/64 dated 09.12.1964).

7. The candidates are informed that in the event of discharge from service for want of vacancy they may either re-register her name in the office of Kerala Public Service Commission, District Office, from where they are advised or they will wait for their turn for re-appointment in the post in this department in case they desire to continue as probationer in the post from which she discharged (Vide government Circular Memorandum No. 3737/Rules-1/90/P&ARD dated 29.03.1990 and G.O.(P) No. 7/91/P& ARD dated 15.02.1991).

8. The candidates are also informed that as per G.O(P) No. 45/91/P & ARD dated. 30.12.1991, they should apply for correction of date of birth if any within 5 years from their date of entry in service. The applications in this regard received after the specified time will not be entertained.

9. The appointments of the candidates will be regularised only after the receipt of Verification Certificate from the Kerala Public Service Commission. (Vide G.O (P) No. 20/2011/P&ARD dated 30.6.2011) and Police Verification Report regarding the character and antecedents of the candidates.

10. The individual will be on probation for a period of two years on duty within a continuous period of three years from the date of joining duty. As per O.M No.HCKL/1636/2025-C3-HC KERALA dated 18.03.2025 of the Honble High Court of Kerala,the directions were issued regarding the the mandatory Computer Word Processing test required for the declaration of probation of Clerks who are joined duty on or after 26.10.2022.(in view of G.O(P) No.14/2022/P&ARD dated 26.10.2022 and G.O(P) No.11/2024/P&ARD dated 27.11.2024.)
11. The candidates should be identified according to the identification certificate issued by the Kerala Public Service Commission which shall be affixed in the Service Book of the candidates. E Service Register / Service Register of the candidates shall be opened within one week from the date of joining and the attested copies of the pages containing address, thumb impression, signature and personal identification mark shall be taken for verification of the Kerala Public Service Commission.

12. The Candidates shall compulsorily subscribe to the Group Insurance and State Life Insurance Scheme as per G.O(P) No. 257/76/Fin dated 19.09.1976.

13. The candidates shall compulsorily subscribe to the National Pension System as per the G.O(P) No. 20/2013/Fin dated 07.01.2013.The candidates are also informed that they shall apply for PRAN to the NPS immediately on joining duty.

Sd/-
RAJITHA T.H
ADDL.DISTRICT&SESSIONS JUDGE-I
DISTRICT JUDGE(I/C)
KASARAGOD

// True copy/ forwarded/ By Order//

SHERISTADAR

To,

1. The Additional District & Sessions Judge -III, Kasaragod
2. KRISHNAMANI V ,VADAKUMBAD ,PALATHERA, KASARAGOD THIMIRI-671313[By Regd. Post with A/D]
3. INDULEKHA C G EYYALA PAYATIAL, KOLATHUR, KASARAGOD KOLATHUR-671541[By Regd. Post with A/D].
4. The District Officer, Kerala Public Service Commission, Kasaragod.
5. The B1& B2sections of this Court
6. The File/Stock file/Website.

Copy Submitted to:
The Registrar (District Judiciary) High Court of Kerala (with C/L)

Note: The copy of order is available for download on the official website of the District Court, Kasaragod (https://kasaragod.dcourts.gov.in/)