DOMC 4273/25

PROCEEDINGS OF THE CHIEF JUDICIAL MAGISTRATE, KASARAGOD

Present: Rajeevan Vachal
Chief Judicial Magistrate, Kasaragod.

Judicial Department (Criminal Wing) – Kasaragod District – Establishment – Filling up the vacancy of Office Attendants on Rs.23000-50200/- by direct recruitment - Appointment orders issued.

Read:- Letter No.KGD 4-3/1/2024-KPSC DOKGD(1) dated 27.09.2025 of the District Officer, Kerala Public Service Commission, District Office,Kasaragod.

ORDER NO.CJMKSD/4390/2025-A1 DATED 15.12.2025

The under mentioned candidate advised by the Kerala Public Service Commission as per letter read above is appointed temporarily as Office Attendant on Rs.23000-50200 in this department and posted in the Judicial First Class Magistrate's Court - I, Kasaragod, in the arising vacancy due to the transfer of Sri. Vipin. K, Office Attendant Gr II, Judicial First Class Magistrate's Court-I, Kasaragod.

Name and address of candidate.	Name of Father or Guardian	Date of birth	Qualification	Whether advised in OC/BC Turn	Name of Office
SAI P NAIR, KIZHAKKUMKARA VEEDU, MULLAKKARA, VATTATHAMARA PO, KOLLAM-691536	PRAKASH BABU	21-03-1998	SSLC	DA-MD Turn	Judicial First Class Magistrate's Court - I, Kasaragod.

The candidate is informed that his appointment is terminable with one month notice either side. His present appointment is temporary for the time being and will be regularized only after obtaining a verification certificate from Kerala Public Service Commission.

The candidate shall report for duty before the Judicial First Class Magistrate – I, Kasaragod, within 15 days on receipt of this order with following documents, failing which his appointment will stand cancelled.

a) Certificate to prove date of birth and qualification.
b) Original Disability Certificate
c) Certificate of physical fitness in the prescribed form issued by a Medical Officer not below the rank of a Civil Surgeon with MBBS Degree.

d) Relieving order if already employed.
e) Two Certificates of Conduct and Character in Form II issued by competent authorities (Two Gazetted Officers under Kerala State Government.)
f) The enclosed proforma dully filled up.

The Judicial First Class Magistrate - I, Kasaragod, is directed to verify the certificates of the candidate and ensure that the particulars given in the advice for appointment are correct and satisfy himself about the identity of the candidate before allowing him to join duty. The identity of the candidate should also be verified with the photograph and signature affixed in the One Time Verification Certificate and record the same in the One Time Verification Certificate itself and the same shall be forwarded to this office for PSC verification along with the attested copy of relevant documents. If there is any discrepancy, the candidate should not be allowed to join duty and the fact should be reported to this office forthwith. If the candidate is allowed to join duty, the oath of allegiance should also be administered. The Identification certificate, Medical Certificate, Certificate of Conduct and Character and Oath of allegiance shall be kept pasted in the Service Book of the candidate. All the directions as in the advice memo should strictly be complied with by the Judicial First Class Magistrate - I, Kasaragod, before allowing the candidate to join duty. The date of joining duty of the candidate should also be reported to this office.

The candidate is informed that in the event of discharge from service for want of vacancy, he may either re-register his name in the office of the Public Service Commission, District Office from where he was advised and get himself appointed on further advice by the PSC or he may wait for his turn for re-appointment to the post from which he is discharged, (vide Govt. Circular Memorandum No.3737/Rules-1/90/ P&ARD dated 29-3-1990 and G.O.(P)No. 7/91/ P&ARD dated 15-2-1991.)

The candidate is also informed that his advice is subject to Rule 3(c) of the General Rules of the Kerala State and Subordinate Services Rules 1958.

Sd/-
Rajeevan Vachal
(PEN : 600095)
Chief Judicial Magistrate,
Kasaragod.

Copy to:

1. The candidate. by Regd. post with A.D.
2. The Judicial First Class Magistrate – I, Kasaragod.
   (with original One Time Verification certificate and copy of advice memo)
3. The file 4.The Stock file.
5. Senior System Officer, District Court, Kasaragod
   for uploading on the official website

True copy/By order

Sheristadar