DISTRICT COURT, KASARAGOD

PROCEEDINGS

Judicial Department – Civil Judicial Wing of Kasaragod District– Establishment -Filling up the vacancies of **Clerk on ₹26500-60700/-** by direct recruitment-Posting of Clerk -Appointment orders issued.

Read:- 1). Advice Letter No. KGD 1-3/2/2024-KPSC DO KGD(1) dated 17.11.2025 of the District Officer, Kerala Public Service Commission, Kasaragod.
2). GO(P).No.27/2021/Fin dated 10.02.2021.

ORDER No. A1-6543/2025 DATED: 02.12.2025

The undermentioned candidates nominated by the District Officer, Kerala Public Service Commission, Kasaragod as per the letter read above are appointed temporarily as Clerk in the Scale of Pay of Rs.26,500/- – 60,700/- in this department and posted in the Court shown against their name in Column No. 6 of the table below under clause (1) of sub rule (a) of Rule 9 of the General Rules.

Sl. No	Name and address of Candidates	Father's/Guardian Name	Date of Birth & PCN	Qualification and experience	Court in which posted
1	*2*		*4*	*5*	*6*
1	OMANA E T GVHSS HEROOR MEEPRY,MEEPRY HEROOR KASARAGOD **Communication Address** SREEHARI NILAYAM LAKSHAM VEEDU COLONY,AMMAN GODE MULIYAR-671542	THANKAMANI ACHARI	11-04-1971 140078009	SSLC Working as **Office Attendant** in Education Department from 07.04.2011 till now	Sub Court Kasaragod

2	JAYESH P S POTTASSERY HOUSE PALLATHINKAL KASARAGODE MUNNAD **(E/B/T-EZHAVA)**	SHANMUKHAN	30.05.1985 250015369	CBSE Xth	Additional District & Sessions Court-I Kasaragod

1. The advice of the candidates are subject to rule 3(c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

2. The candidates are informed that their appointment is terminable within one month notice on either side. Their present appointment is temporary for the time being as laid down in G.O(P) No. 49/74/PD dated 05.03.1974.

3. The Photograph and the Signature of the candidates may be verified and the fact may be recorded by the Head of the Office on the Original One Time Verification Certificate itself. If there is any discrepancy, the candidates should not be allowed to join duty and the fact should be reported to District Court forthwith.

4. The candidates are directed to produce a Medical Fitness Certificate which contains the thumb impression and photograph attested and identified by a Medical Officer not below the rank of Civil Surgeon (Vide G.O(P)No.20/2011/ P&ARD dated. 30.06.2011).

5. The candidates shall report for duty before the Presiding Officer of the Court concerned within 15 days on receipt of this order with the following documents, failing which his appointment will stand cancelled.

   a) Certificate to prove educational qualifications and date of birth.
   b) Certificate of physical fitness in the prescribed form issued by a Medical Officer not below the rank of an Civil Surgeon with M.B.B.S Degree.
   c) Two Conduct Certificates issued by different competent. Authorities (Minimum 5 years).
   d) Election Identity Card/ Aadhaar .
   e) The enclosed Proforma for SPARK, Annexure and Property Statement duly filled up.
   f) Relieving Order if already employed.
   g) Original Advice Memo issued to the candidate by PSC.
   h) The original Service Certificate by the candidate in Sl.No.1.

6. The oath of allegiance shall be administered before admitting them to duty (Vide High Court OM. No. 18/64 dated 09.12.1964).
7. The candidates are informed that in the event of discharge from service for want of vacancy they may either re-register her name in the office of Kerala Public Service Commission, District Office, from where they are advised or they will wait for their turn for re-appointment in the post in this department in case they desire to continue as probationer in the post from which she discharged (Vide government Circular Memorandum. No. 3737/Rules-1/90/P&ARD dated 29.03.1990 and G.O.(P) No. 7/91/P& ARD dated 15.02.1991).
8. The candidates are also informed that as per G.O(P) No. 45/91/P & ARD dated. 30.12.1991, she should apply for correction of date of birth if any within 5 years from their date of entry in service. The applications in this regard received after the specified time will not be entertained.
9. The appointments of the candidates will be regularised only after the receipt of Verification Certificate from the Kerala Public Service Commission. (Vide G.O (P) No. 20/2011/P&ARD dated 30.6.2011) and Police Verification Report regarding the character and antecedents of the candidates
10. The individual will be on probation for a period of two years on duty within a continuous period of three years from the date of joining duty.
11. The candidates should be identified according to the identification certificate issued by the Kerala Public Service Commission which shall be affixed in the Service Book of the candidates. E Service Register / Service Register of the candidates shall be opened within one week from the date of joining and the attested copies of the pages containing address, thumb impression, signature and personal identification mark shall be taken for verification of the Kerala Public Service Commission.
12. The Candidates shall compulsorily subscribe to the Group Insurance and State Life Insurance Scheme as per G.O(P) No. 257/76/Fin dated 19.09.1976.
13. The candidates shall compulsorily subscribe to the National Pension System as per the G.O(P) No. 20/2013/Fin dated 07.01.2013.The candidates are also informed that she shall apply for PRAN to the NPS immediately on joining duty.

Sd/-
SANU.S.PANICKER
(PEN : 753785)
DISTRICT JUDGE

DISTRICT & SESSIONS COURT KASARAGOD

//True copy/Forwarded/By Order//

SHERISTADAR

To,

1. The Additional District Court-I, Kasaragod
2. The Civil Judge(Senior Division), Kasaragod.
3. OMANA E T, SREEHARI NILAYAM,
   LAKSHAM VEEDU COLONY,AMMANGODE,MULIYAR-671542
   [By Regd. Post with A/D].
4. JAYESH P S, POTTASSERY HOUSE, PALLATHINKAL,
   KASARAGODE, MUNNAD [By Regd. Post with A/D].
5. The District Officer, Kerala Public Service Commission, Kasaragod.
6. The File/Stock file/Website.

Copy Submitted to:

The Registrar (District Judiciary)
High Court of Kerala (with C/L)

Note: The copy of order is available for download on the official website of the District Court, Kasaragod (https://kasaragod.dcourts.gov.in/)