

**DISTRICT COURT, KASARAGOD**

Vidyanagar (P.O.) - 671123  
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Phone No. 04994 256390  
Dated: -01.07.2024.

**OFFICIAL MEMORANDUM No.PA-1/2024**

**Sub:-** Constitution of Grievance Redressal Committee at District  
Judiciary – reg.

For the smooth and effective functioning of the judicial system in our district, it is decided to constitute a Grievance Redressal Committee at the District Court, Kasaragod to address the grievance or difficulties if any faced by the staff members of the Judiciary in respect of their office work.

**The Grievance Redressal Committee consists of the following members:**

**Chairman :** District & Sessions Judge, Kasaragod

**Members :** 1) Addl. District & Sessions Judge - I, Kasaragod.

2) Chief Judicial Magistrate, Kasaragod.

- i. The Grievance Redressal Committee shall consider only individual grievances/difficulties being faced by the staff members in respect of their official work. The Grievance Redressal Committee shall not consider any grievance of general nature or raised collectively by more than one staff member.
- ii. The grievance shall be communicated in a sealed cover marked 'CONFIDENTIAL' before the Office of the District Court, or by post. The complaint shall be treated confidential, if the applicant insists so in the complaint. The identity of the complainant shall be kept confidential as regard

to the nature of the complaint to the extent possible, if the complainant so insists.

- iii. The Grievance Redressal Committee will dispose of the complaint within 30 days from the date of its receipt, if the same is within the jurisdiction of the district judiciary.
- iv. The committee will meet on 5<sup>th</sup> of every month regularly, and also meet as and when required.



(By order)

SHERISTADAR

To

1. The Judge, Family Court, Kasaragod.
2. The Additional District and Sessions Court-I, II & III, Kasaragod.
3. The Motor Accidents Claims Tribunal, Kasaragod.
4. The Special Judge, Special Court for the trial of offences under the POCSO Act, Hosdurg.
5. The Special Judge, Fast Track Special Court, Kasaragod.
6. The Chief Judicial Magistrate, Kasaragod.
7. The Sub Judge, Kasaragod/Hosdurg.
8. The Principal Munsiff/Additional Munsiff, Kasaragod.
9. The Munsiff, Hosdurg.
10. The Judicial First Class Magistrate-I, Kasaragod.
11. The Judicial First Class Magistrate-I & II, Hosdurg.
12. The Nyayadhikari, Grama Nyayalaya, Parappa.
13. The Notice Board of this Court.
14. The File/Stock file.

✓ NB:- All Judicial Officers of this district are requested to circulate this OM among staff of the court concerned.