

DISTRICT COURT , KASARAGOD

PROCEEDINGS

Judicial Department – District Judiciary - Civil Judicial Wing of Kasaragod District – Establishment – Filling up the vacancy of **Office Attendant (Last Grade Servants)** on ₹ 16500- 35700/-(PR) by direct recruitment- Posting of Office Attendant (Last Grade Servants) - Appointment – Consequent transfer and postings - Orders issued.

Read : 1. Letter No. KGD 4-3/02/2020-KPSC DO KGD(2) dated. 16.11.2023 of the District Officer, Kerala Public Service Commission, Kasaragod.
2. GO(P).No.27/2021/Fin dated 10.02.2021.

ORDER No. A1 -1120/2021 dated 27.11.2023

Part - I

I. Sri. Vishnu. T (PEN: 904789), Office Attendant Gr- I, District Court, Kasaragod is transferred and posted as such in the Sub Court, Kasaragod in the existing vacancy.

Part – II

The proceedings No. A1 – 1120/2021 dated 06.10.2023 of this Court is cancelled.

The undermentioned candidate advised by the District Officer, Kerala Public Service Commission, Kasaragod as per the letter read 1st above is appointed temporarily as **Office Attendant (Last Grade Servants)** on ₹ 16500- 35700/-(PR) in this department and posted in the Court shown against his name in column No.6 of the table below under clause (1) of sub rule (a) of Rule 9 of the General Rules.

| Name and address of the candidate | Name of Father/ Guardian | Date of Birth | Qualification and experience | Court in which posted |
|---|--------------------------|---------------|------------------------------|---|
| 1 | 2 | 3 | 5 | 6 |
| ANOOP . P KARINGANADUKKAM KALLIOT II. KANHIRADUKKAM KASARAGOD-671531 (MANIYANI/ OBC) | BALAKRISHNAN. P | 08.07.1996 | S S L C | District Court, Kasaragod, vice, Sri. Vishnu. T, transferred. |

1. The advice of the candidate is subject to rule 3(c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

2. The candidate is informed that his appointment is terminable within one month notice on either side. Their present appointment is temporary for the time being as laid down in G.O(P) No. 49/74/PD dated 5.3.1974.

3. The Photograph and the Signature of the candidate shall be verified and the fact be recorded by the Head of the Office on the Original One Time Verification Certificate

itself. If there is any discrepancy, the candidate should not be allowed to join duty and the fact should be reported to the District Court forthwith.

4. The candidate is directed to produce Medical Fitness Certificate which contains the thumb impression and photograph, attested and identified by a Medical Officer not below the rank of an Assistant Surgeon (Vide G.O(P)No.20/2011/ P&ARD dtd. 30.06.2011).

5. The candidate shall report for duty before the Presiding Officer of the Court concerned within 15 days on receipt of this order with the following documents, failing which his appointment will stand cancelled.

- a) Certificate to prove educational qualifications and date of birth.
- b) Certificate of physical fitness in the prescribed form issued by a Medical Officer not below the rank of an Assistant Surgeon with M.B.B.S Degree.
- c) Two Conduct Certificates issued by different competent Authorities (Minimum 5 Years)
- d) Election Identity Card/ Aadhaar
- e) The enclosed Proforma for SPARK, Annexure and Property Statement duly filled up .
- f) Relieving Order if already employed.
- g) Original Advice Memo issued to the candidate by PSC.
- h) The Non Creamy Layer Certificate by candidate with Sl.No.II.
- i) Appointment for the post will be subject to further orders in OA (EKM) No.1598/2022, of the Administrative Tribunal.

6. The oath of allegiance shall be administered before admitting them to duty (Vide High Court OM. No. 18/64 dt. 9.12.1964).

7. The candidate is informed that in the event of discharge from service for want of vacancy, he may either re-register his name in the office of Kerala Public Service Commission, District Office, from where he is advised or he will wait for his turn for re-appointment in the post in this department in case he desire to continue as probationers in the post from which he was discharged (Vide Government Circular No. 3737/rules-1/90/P&ARD dt. 29.3.90 and G.O.(P) No. 7/91/P& ARD dt. 15.2.91).

8. The candidate is also informed that as per G.O(P) No. 45/91/P & ARD dated 30.12.1991, he should apply for correction of date of birth, if any, within 5 years from date of entry in service. The applications in this regard received after the specified time will not be entertained.

9. The appointments of the candidate will be regularised only after the receipt of Verification Certificate from the Kerala Public Service Commission. (Vide G.O (P) No. 20/2011/P&ARD dated 30.6.2011) and Police Verification Report regarding the character and antecedents of the candidates.

10. The individual will be on probation for a period of one year on duty within a continuous period of three years from the date of joining duty.

11. The candidate should be identified according to the One Time Verification certificate issued by the Kerala Public Service Commission which shall be affixed in the Service Book of the candidates. eService Register / Service Register of the candidate shall be opened within one week from the date of joining and the attested copies of the pages containing address, thumb impression, signature and personal identification mark shall be taken for verification of the Kerala Public Service Commission.

12. The candidate shall compulsorily subscribe to the Group Insurance and State Life Insurance schemes as per G.O(P) No. 257/76/Fin dtd 19.09.1976.

13. The Candidate is informed that he shall compulsorily subscribe to the National Pension System as per the GO(P) No. 20/2013/Fin dated 07.01.2013. The candidate is also informed that he shall apply for PRAN to the NPS immediately on joining duty.

Sri. Vishnu. T, Office Attendant Gr - I, District Court, Kasaragod will be relieved on joining duty by his substitute.



// True Copy/ forwarded/ By Order//

Sd/-
K.K BALAKRISHNAN
(PEN: 752261)
DISTRICT JUDGE

SHERISTADAR (I/C)

To,

1. The Sub Judge , Kasaragod.
2. The Individual.
3. Anoop . P, Karinganadukkam, Kalliot, Kanhiradukkam,
Kasaragod-67153 [By Regd. Post with A/D].
4. The District Officer, Kerala Public Service Commission, Kasaragod.
5. The Secretary, KCJSO, District Committee, Kasaragod.
6. B1 & B4 Sections of this Court.
7. File/Stock file/Website.

Copy Submitted to:

The Registrar (District Judiciary)
High Court of Kerala (with C/L)