THE HIGH COURT OF KERALA

Kochi : 682031
Email:crlrp.hc-ker@gov.in
Phone:0484-2562632
Fax:0484-2562254

HCKL/2301/2025-PP Date: 28-10-2026

OFFICIAL MEMORANDUM

Sub:- Calendar Judgments – Submission for academic evaluation through electronic mode – Reg.

Ref:- High Court O.M No. HCKL/5716/2024-A7 dated 06.08.2025 & 20.02.2026

The High Court, vide the O.M cited above, adopted a Zero Paper Policy and directed the District Judiciary to transmit communications to the High Court through electronic mode. However, Calendar Judgments of Judicial Officers submitted for academic evaluation continue to be forwarded in physical form.

It has now been decided that all communications relating to the submission of Calendar Judgments for academic evaluation shall be made **exclusively through electronic mode.**

Accordingly, all Judicial Officers in the cadre of District Judges are required to ensure that hereafter, the Calendar Judgments submitted for academic evaluation are uploaded through the **Judgment Evaluation Module provided in the DCMS website (https://filing.keralacourts.in/).**

The Judicial Officers can select a specific date range and submit their judgments for review through the said module. The User Guidelines for submitting judgments through the module are enclosed herewith for reference.

The Principal District Judges shall ensure compliance with the above directions by the Judicial Officers concerned.

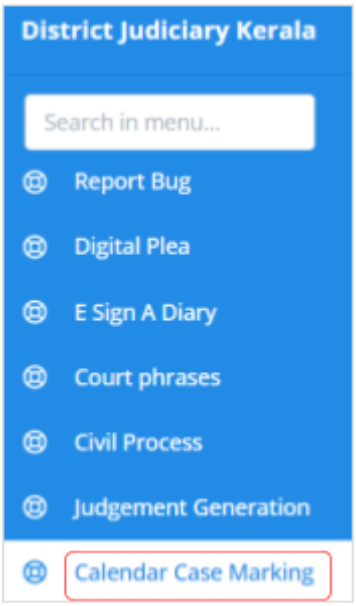
(By Order)
Digitally signed by GOPAKUMAR G
Date: 28-10-2026 10:15:30
Gopakumar G
REGISTRAR GENERAL

To:- All the Principal District Judges

Calendar Case Marking - Judgment Evaluation

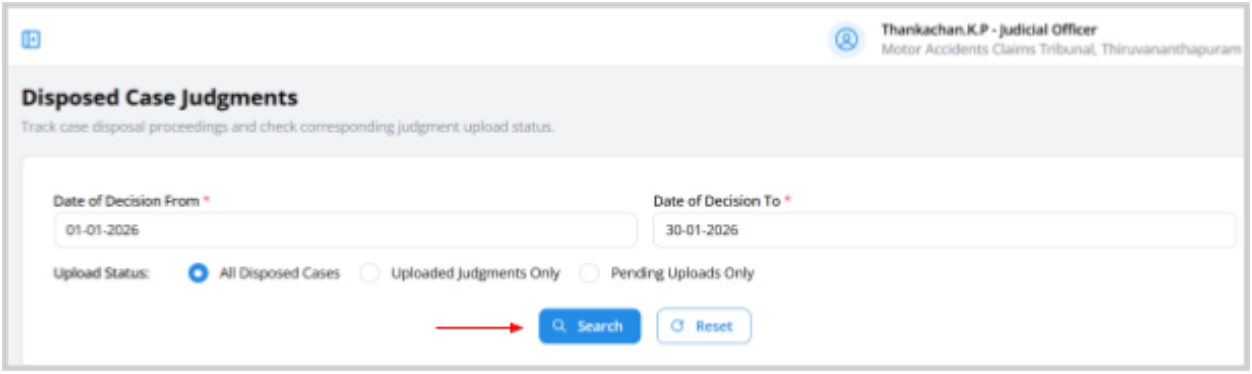
This module is designed for the evaluation of judgments.A Judicial Officer can select the required date range and submit the corresponding judgments for review. The assigned reviewer (CRL.RP section or KJA)can then evaluate the judgments and record the assessment through this module.

Court Side Workflow:

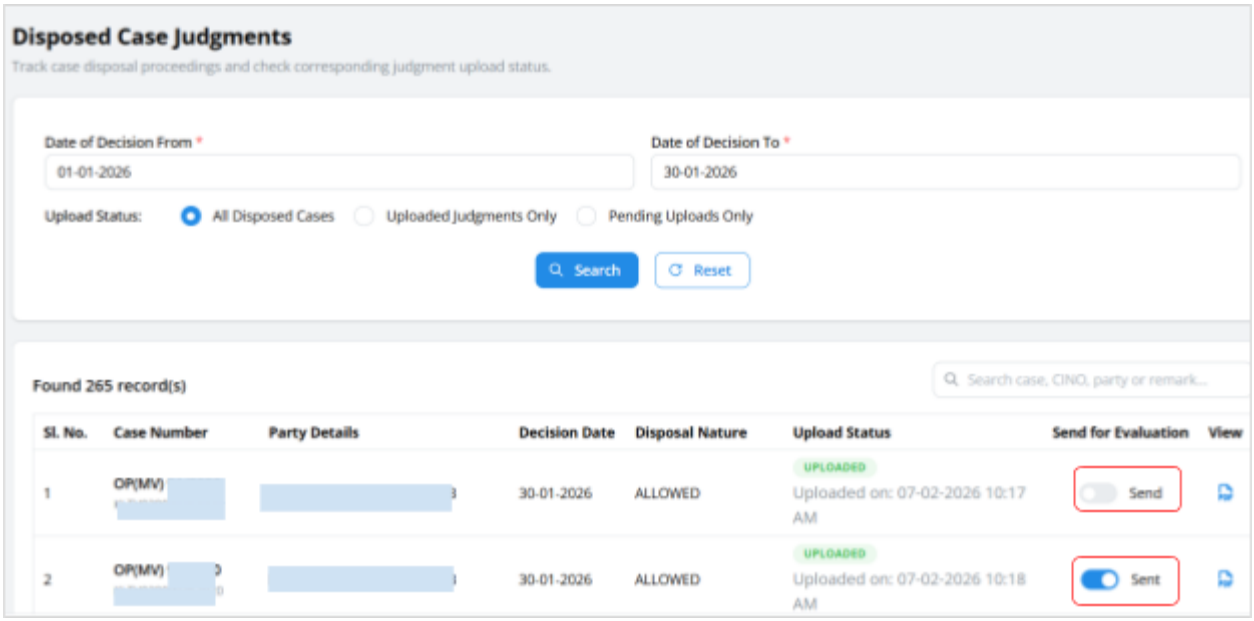


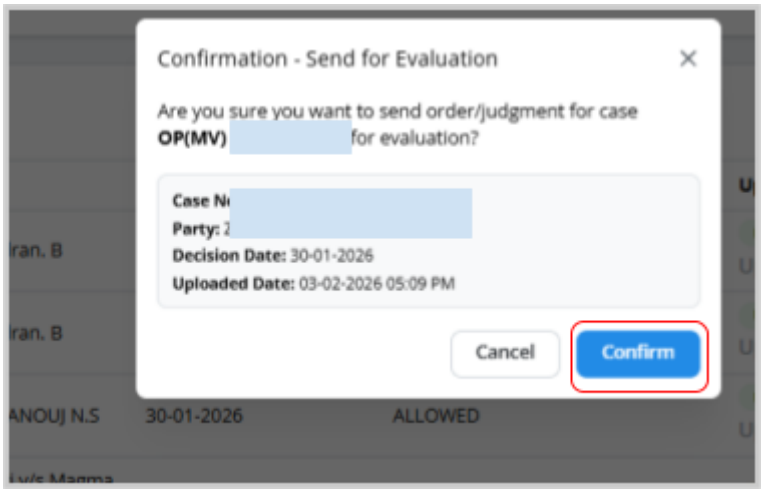
- ➢ Select **Calendar Case Marking**
- ➢ In the next page, select the decision dates.
- ➢ Three options are available on this page:

1. Disposed Cases – Displays all disposed cases within the selected period.
2. Uploaded Judgments – Displays only the judgments that have already been uploaded.
3. Pending Uploads – Displays the cases for which judgments are yet to be uploaded.



➢ The list of cases will be displayed. Turn on the "**Send**" toggle to forward the selected case(s) for evaluation.







➢ After clicking **Confirm**, a confirmation message will be displayed.
➢ If the Judicial Officer later decide not to send them, simply turn the toggle **OFF**.