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Thalassery- 670101
cjmctly.court@kerala.gov.in
0490 2343701

PROCEEDINGS OF THE CHIEF JUDICIAL MAGISTRATE, THALASSERY

Present:- Sri.Karunakaran B, Chief Judicial Magistrate.

Sub:- Criminal Judicial Department - Establishment - Appointment of Office Attendant on ₹23000-50200/- (₹16500-35700/-(PR)) - Orders Issued.

Read:- Advice No. C 5-3/1/2024-KPSC-DOKNR(2) dated 13/04/2026 of the District Officer, Kerala Public Service Commission, Kannur.

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ORDER No.A1-4-2699/2026 DATED: 11/05/2026

The candidate shown below, advised by the District Officer, Kerala Public Service Commission, Kannur for the post of Office Attendant on ₹23000-50200/-(₹16500-35700/-(PR)) is appointed as such in the office noted against her name.

1. The candidate shall report for duty before the office noted against her name within 15 days on receipt of this order, failing which this order will be treated as cancelled without further notice.
2. The candidate will be on probation in the cadre of Office Attendant for a period of one year on duty within a continuous period of two years from the date of joining duty in this department.
3. The candidate should produce the following documents before the Presiding Officer of the Court where she is directed to join duty, at the time of joining duty.
    i. Physical fitness certificate with thumb impression and attested photograph obtained from a Medical Officer not below in the rank of Civil Surgeon required under Rule 13, KSR Part-I as prescribed in GO(P) 20/2011/P&ARD dated 30/06/2011.
    ii. Original certificates showing date of birth and qualifications.
    iii. Two conduct certificates issued by two competent Gazetted Officers relating to last five year period.

iv. Original Advice memo issued to the candidate by the KPSC.

v. Original Identity Card.

vi.Original Community Certificate.

vii. Proforma in Annexure-I, duly filled.

viii.Certificate to prove the lien from the department in which he/she has obtained service certificate while applying for the post or a certificate stating that he/she has not got confirmation for the post he/she is working presently. (In case of the candidate who has applied for By Transfer appointment while working in a Department and relieved subsequently for taking another appointment in the same Department or Other Department)

4. No Travelling Allowance will be paid for the journey to join duty.
5. The advice of the candidate is subject to clause(1) Sub Rule(a) of Rule 9 of General Rules as provided for in rule 10(b) of those Rule (Vide G.O.(P) 49/74/PD dated 05-03-1974). The appointment is also subject to Rule 3(c) of General Rules of KS&SSR 1958.
6. The candidate should subscribe to the State Life Insurance within one month from the date of joining duty and the Group Insurance Scheme from the date of joining duty.
7. The candidate is also informed that as per GO.(P)No.20/2013/Fin dated 07/01/2013, contributory pension will be effected to those candidates who have entered service on or after 01/04/2013. As per G.O(P) 209/13 Fin dated 07/05/2013 and G.O(P) 279/14 Fin dated 14/07/2014, Government allowed mobility to retain in Part III, Kerala Service Rules Pension Scheme in the case of Government Servants/ Employees of Autonomous body/ Aided Institutions/ PSU/ Board etc. who were appointed in substantive vacancies on regular basis on or before 31/03/2013 and who were in such post on 31/03/2013 and to whom Part-III Pension Scheme is applicable in their respective institutions. For this purpose such employees were allowed to exercise option to be governed by Kerala Service Rules Part-III Pension Scheme, within three months of joining their fresh appointments.

Sl. No.	Name and address of the candidates	Name of father or Guardian	Date of Birth	Whether advised in OC/BC/LP E Turn	Office in which posted
1	**CHIPPY SAJIKUMAR** ADUKKADAN VEETTIL ENDY KANNUR KAKKARA PIN 670306 (SC-VANNAN)	SAJIKUMAR V K	12.09.1996	BC Turn	Court of Judicial First Class Magistrate -I, Kannur

The Presiding Officer concerned should satisfy himself/herself the identity and signature of the candidate before she is allowed to join duty. For this purpose Original One Time Verification Certificate, issued by Kerala Public Service Commission, which includes the scanned image of photo and signature of the candidate is enclosed herewith. The Photograph and signature of the candidate should be verified and the fact should be recorded on the Original One Time Verification Certificate itself. **You are also directed to verify the Hard Copy/Printout of the Advice Memo produced by the candidate to ensure the veracity of the advice made by scanning the QR Code therein at the time of joining duty.** All the relevant documents which will be produced by the candidate should also be verified. If there is any discrepancy, the candidate should not be allowed to join duty and the fact should be reported to this office forthwith.

The Presiding Officer concerned should attest the passport size photograph of the candidate affixed in Annexure-I which will be produced by the candidate at the time of joining duty and forward to this office for verification of character and antecedents as per note(2) under Rule 10(b) (iii) of Kerala State & Subordinate Service Rules 1958 along with the report of joining duty.

Sd/-
CHIEF JUDICIAL MAGISTRATE
THALASSERY
/True Copy/ By Order/

SHERISTADAR (I/c)

To

1 **CHIPPY SAJIKUMAR**
ADUKKADAN VEETTIL, ENDY KANNUR, KAKKARA, PIN 670306
(Registered Post with A/D)

Copy to:

1 The Judicial First Class Magistrate-I, Kannur } (With Original One Time Verification Certificate of the candidate)

2 The Sheristadar, Chief Judicial Magistrate's Court, Thalassery

3 The Stock file, The File.