THE DISTRICT COURT, THALASSERY

Present: Sri. K.T. Nisar Ahammed, District Judge, Thalassery

PROCEEDINGS

Establishment – Thalassery Civil Judicial District –
Promotion, Transfer and postings of members of staff - Orders issued

Read:- 1 Administrative reasons and service exigencies.
2 OM No. HCKL/7786/2025-C3-HC KERALA Dated 17-10-2025
3 Transfer Request put in by Smt.Shijina.M.C, PEN-906963.
4 Transfer Request put in by Sri.Aswin.V, PEN-945723.
5 Cancellation of reappointment of Sri.Sujith.V.P, L.D.Typist (Former Amin), LSGD, Kannur as per OM No. HCKL/4878/2024-C3-HC KERALA Dated 21-11-2025

ORDER No: A1 – 309/2025 DATED 25-11-2025.

The following promotion, transfer and postings are ordered.

1) Smt.Sandhya.T.K, PEN-399214, Attender(Civil Unit), presently working as Attender Gr-I at Munsiff's Court, Taliparamba, is hereby promoted to the Category of Amin and appointed as Amin at District Court, Thalassery, on the vacancy that arose on 19.03.2025, vice Smt.Reena.K.V, Amin, District Court, Thalassery, who has been relieved from this department and join as Clerk in the Police Department by Kerala Public Service commission.

2) Smt.Mini Kandian, PEN: 440750, Attender (Civil Unit), presently working as Attender Gr-II at Munsiff's Court, Kuthuparamba, is hereby granted ratio based higher grade promotion in the post of Attender and appointed as Attender Gr-I at the same court, on the vacancy that arose on 25.11.2025, vice Smt.Sandhya.T.K, who has been promoted to the post of Amin.

3) Smt.Resna.P, PEN-648867, Process Server(Civil Unit), presently working as Process Server at District Court, Thalassery, is hereby appointed, by transfer appointment to the category of Attender and appointed as Attender Gr-II at Munsiff's Court, Taliparamba, on the vacancy that arose on 25.11.2025, vice Smt.Mini Kandian, Attender Gr-II, Munsiff's Court, Thalassery, who has been promoted as Attender Gr-I.

4) Smt.Dhanya.C, PEN: 795077, Process Server(Civil Unit), presently working as Process Server at Family Court, Thalassery, is hereby transferred and posted as such at District Court, Thalassery, on the vacancy that arose on 25.11.2025, vice vice Smt.Resna.P, who has been appointed as Attender Gr-II.

5) Smt.Shijina.M.C, PEN:906963, Process Server(Civil Unit), presently working as Process Server at Gram Nyayalaya, Chokli (on deputation basis), is hereby transferred and posted as such at Family Court, Thalassery, on the vacancy that arose on 25.11.2025, vice Smt.Dhanya.C, Process Server, Family Court, Thalassery, who has been transferred as such in the District Court, Thalassery.

6) Sri.Vishnu Gopi.V, PEN: 923034, Court Keeper/Duffedar(Civil Unit), presently working as Court Keeper Gr-I at Sub Court, Kannur, is hereby promoted to the Category of Process Server and appointed as Process Server at Gram Nyayalaya, Chokli (On deputation basis), on the vacancy that arose on 25.11.2025, vice Smt.Shijina.M.C, Process Server, Gram Nyayala, Chokli, who has been transferred to Family Court, Thalassery.

7) Sri.Sujeesh.K.P, PEN-945139, Court Keeper/Duffedar(Civil Unit), presently working as Duffedar Gr-II at Family Court, Kannur, is hereby granted ratio based higher grade promotion to the post of Court Keeper/Duffedar and appointed as Duffedar Gr-I at the same court, on the vacancy that arose on 25.11.2025, vice. Sri.Vishnu Gopi.V, Court Keeper Gr-I, Sub Court, Kannur, who has been promoted to the post of Process Server.

8) Sri.Aswin.V, PEN: 945723, Court Keeper/Duffedar(Civil Unit), presently working as Court Keeper Gr-II at Munsiff's Court, Taliparamba, is hereby transferred and posted as such at Sub Court, Kannur, on the vacancy that arose on 25.11.2025, vice Sri.Vishnu Gopi.V, Court Keeper Gr-I, Sub Court, Kannur, who has been promoted to the post of Process Server.

9) Smt.Akhila.P.L, PEN: 943519, Office Attendant(Civil Unit), presently working as Office Attendant Gr-I at MACT/ Addl.District Court, Taliparamba, is hereby promoted to the Category of Court Keeper/Duffedar and appointed as Court Keeper Gr-II at Munsiff's Court, Taliparamba on the vacancy that arose on 25.11.2025, vice Sri.Sujeesh.K.P, who has been promoted as Duffedar Gr-I.

10) Smt.Vijina.N, PEN: 961810, Office Attendant (Civil Unit), presently working as Office Attendant Gr-II at Munsiff's Court, Thalassery, is hereby granted ratio based higher grade promotion in the post of Office Attendant, on the

vacancy that arose on 25.11.2025, vice Smt.Akhila.P.L, who has been promoted to the post of Court Keeper Gr-II.

"The incumbent shall, however, be eligible to draw salary in the promoted post only with effect from the date of assumption of charge in the new post, irrespective of the date of occurrence of the vacancy" as per OM No. HCKL/7786/2025-C3-HC KERALA Dated 17-10-2025 of the Hon'ble High Court of Kerala. The employees who got ratio based promotion are eligible for monetary benefit with effect from 25.11.2025.

The Presiding Officer of the Court concerned shall relieve the incumbents on or before 29.11.2025. The incumbents Sl No.1 and 3 are eligible for joining time, but restricted to 3 days. Others are not eligible for joining time.

Signed by
Nisar Ahammed K T
DISTRICT JUDGE
Date: 25-11-2025 12:47:49

Copy to:

1. The Registrar, (District Judiciary), High Court of Kerala, Ernakulam (With C/L)
2. All Civil Courts in this district.
3. Section A1,A2, A3, B1, B2, District Court, Thalassery.
4. The Individuals.
5. The File / Stock File / Proceedings File.
6. The Secretary, KCJSO, Thalassery.
7. The PA to the District Judge, Thalassery.
8. One copy to the computer server room to upload in the Official web site of Dist. Court, Tly