I/55115/2024

DISTRICT & SESSIONS COURT
18 MAY 2024
THALASSERY-670 101

THE HIGH COURT OF KERALA

Kochi : 682031
Email:Csec.hc-ker@gov.in
Phone: 0484 2562951

No. HCKL/4228/2024-C5

Date: 09-05-2024

OFFICIAL MEMORANDUM

Sub:- Deputation to the post of Assistant in Legal Services Authority -Applications inviting of - Reg.

Ref:-
1. Notification No. 05 of 2024 dated 04/05/2024 of KeLSA (copy attached)
2. High Court O.M. No. C3-45401/2017/C5 dated 05/07/2019.
3. High Court O.M. No. C1-35291/2023 (2) dated 13/10/2023.

Copy of the reference cited 1st is forwarded herewith to the undermentioned officers and they are requested to obtain and forward the applications for deputation from willing and eligible candidates working in their respective jurisdiction.

The following specific directions are also issued to the District Judges/Chief Judicial Magistrates concerned.

1. The employees shall be advised to submit the detailed grounds for applying for deputation with proof in support, if any, in the application.
2. The applications shall be examined and screened with reference to the guidelines issued as per the O.M referred 2nd above and the remarks on each of the application shall be furnished. **The applications for deputation in non conformity with the guidelines of the said O.M. need not be forwarded.**
3. If Kerala PSC ranked list is not available to fill up the resultant direct recruitment vacancy, **then applications for deputation need not be forwarded.**
4. A report as to how the work of the Court will be managed during the period between the date of relief and the date of joining of substitute/fresh hand, in the event of deputation need be furnished by the District Judge/ the Chief Judicial Magistrate concerned.
5. The period of all deputations in the service of the applicant with the bodies therein should be furnished.
6. If the employee is due for promotion within one year, which involves change of duty, **then the applications for deputation need not be forwarded.**
7. Willingness once given shall not be allowed to withdrawn.

8. **Violation of the directions given in the O. M. referred 3rd will be viewed seriously.**

The applications should be accompanied with the Bio data, No Objection Certificate, Statement under Rule 144, Part I, KSRs and proforma attached along with this O.M., so as to reach this office on or before **27/05/2024**.

The applications bearing false/ incomplete details or submitted not in the prescribed proforma attached along with this O. M. or received at the High Court after 27/05/2024 will not be taken into consideration.

(By Order)

Signed by Preetha J Nair
Date: 09-05-2024 14:51:31

Preetha J Nair
JOINT REGISTRAR

To:- All the District Judges
All the Chief Judicial Magistrates

Proforma

Name, PEN, Designation and Office of the Applicant	Date of entry in service	Date of declaration of probation in the entry cadre	Details of previous deputation			Grounds (valid supporting documents must be attached for specific grounds)
			From	To	Post and Institution to which the Applicant was deputed	

Place

Date

Name and Signature of the Applicant

Verified by the Appointing Authorities concerned.

Cmfd on A2-8977/24 dated 08/05/24 of the District Judge, Palakkad
Copy communicated to all Civil Courts for information and application if any should reach this office on or before 25/5/24.

By Order
Superintendent

KERALA STATE LEGAL SERVICES AUTHORITY

Niyama Sahaya Bhavan, High Court Compound, Ernakulam, Kochi - 682031
Tele/ Fax: 2396717, e-mail: kelsakerala@gmail.com, Website: www.kelsa.keralacourts.in

No. 2361/D/2024/KeLSA 17.05.2024

NOTIFICATION NO.6 OF 2024

The following post in Kerala State Legal Services Authority will be filled up by deputation. The bio-data and statement under Rule 144 Part I K.S.R. of willing and eligible candidates, together with the No Objection Certificate from the Head of the Department shall be forwarded so as to reach this office on or before **03.06.2024.** ***The basic pay of the applicant should be within 7 increment (upto 7th) stage of the basic pay of the prescribed scale for the post.***

Office of the Kerala State Legal Services Authority

Sl .No.	Name of Post	No. of post vacant	Station	Method of Appointment
1	Clerk Cum Typist (27900-63700)	1	TLSC Neyyatinkara	By deputation from the category of Typist Gr.II from any Government Departments.

Member Secretary
(District Judge)