THE DISTRICT COURT THALASSERY

Thalassery -670101
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Dated:22-04-2024

OFFICIAL MEMORANDUM

Sub:- Training for the staff of District Judiciary on the topics " Communication Skill, Interpersonal Skill, Team Work and Improving emotional intelligence" on 29-04-2024 & 07-05-2024- Reg.

Ref:- Letter No. HCKL/3329/2024- KJA(2) dated 19-04-2024 of the Kerala Judicial Academy.

In obedience to the reference cited, the Kerala Judicial Academy has informed that in addition to the offline training program scheduled for the staff members of the District judiciary by the Judicial Officers selected as Trainers during the months of April and May 2024, an online training program on the topics of 'Communication Skill, Interpersonal Skill, Team Work, and Improving Emotional Intelligence' will be held on ***29-04-2024*** and ***07-05-2024*** from ***10 AM to 5 PM*** via *Google Meet*. The training will be conducted online, and the schedule of the program on ***29-04-2024*** and ***07-05-2024*** is forwarded herewith.

The training should be conducted without affecting the functioning of the Courts. For this, it is requested to divide the staff into two groups of participants. The training for Group I participants should be arranged on 29-04-2024, and Group II participants on 07-05-2024.

Details of Google Meet links for the Online Training Program:

Sl No	Date	Participants	Google Meet link
1	29-04-2024 10 AM - 5 PM	Group I	https://meet.google.com/fmi-bzpx-eok
2	07-05-2024 10 AM - 5 PM	Group II	https://meet.google.com/vnd-fism-hdy

It is therefore requested to

1. All CMOs are directed to ensure that the staff members (except Drivers and PTS) are included in any one of the groups of participants without affecting the functioning of the Courts.

2. It is directed to assemble all staff members selected for each group at the venue mentioned below in their respective Court Centers to attend the training. It is also directed that they attend the entire sessions of the program without fail and not leave the training hall before the completion of the program.

3. All participants are directed to join the program at least 30 minutes before its commencement.

4. All participants shall duly submit the following attendance form within two days of completing the training program: https://forms.gle/aG5eFjLjEu12uLts6

Sd/-

VACATION JUDGE

/By Order/

SHERISTADAR

Copy to,

All Courts

Schedule of Training for the staff of District Judiciary on the topics " Communication Skill, Interpersonal Skill, Team Work and Improving emotional intelligence" on 29-04-2024 & 07-05-2024 for **GROUP-I** and **GROUP II** Participants.

Sl No.	**Staff members of the Court**	**Venue**
1	District Court, Thalassery	Court Hall , District Court, Thalassery
2	Prl. Sub Court, Thalassery	Court Hall, Prl. Sub Court, Thalassery
3	Additional Sub Court, Thalassery	
4	Additional District & Sessions Court-I, Thalassery	
5	Additional District & Sessions Court-II	Bi- Centenary Hall, District Court Center, Thalassery
6	Additional District & Sessions Court-III,	
7	Additional District & Sessions Court-IV	
8	Family Court, Thalassery	
9	MACT, Thalassery	
10	FTSC, Thalassery	
11	Munsiff's Court, Thalassery	
12	JFCM, Thalassery	
13	ACJM, Thalassery	
14	CJM, Thalassery	
15	JJB, Thalassery	
16	Prl. Munsiff's Court, Kannur	
17	Addl. Munsiff's Court, Kannur	
18	JFCM-I, Kannur	
19	JFCM-II, Kannur	
20	JFCM-III, Kannur	
21	Munsiff's Court, Kuthuparamba	
22	JFCM, Kuthuparamba	
23	JFCM Mattannur	
24	FTSC Mattannur	
25	Grama Nyayalaya Chokli	
26	Grama NYayalaya Payam	
27	Sub Court, Kannur	Court Hall, Sub Court, Kannur
28	Family Court, Kannur	
29	FTSC, Kannur	
30	All Courts in the Taliparamba Court Centre and Grama Nyayalaya Irikkur	Court Hall, Family Court (Special sitting), Taliparamba
31	All Courts in the Payyannur Court Centre	Court Hall, Sub Court, Payyannur

VACATION JUDGE
/By Order/

SHERISTADAR