



THE HIGH COURT OF KERALA

Kochi : 682031
Phone:04842562951
Date: 10-07-2023

HCKL/5705/2023-C5

OFFICIAL MEMORANDUM

Sub:- -Deputation to various bodies under the Kerala State Legal Services Authority-Applications called for-Reg.

- Ref:- 1. Letter No. 2692/D/2023/KeLSA dated.07/07/2023 of the Member Secretary, KeLSA
2. Notification No. 06 of 2023 dated.07/07/2023 of KeLSA(copy attached)
3. High Court O.M.No.C3-45401/2017/C5 dated 05/07/2019

Copy of the reference cited 2nd is forwarded herewith to the undermentioned officers and they are directed to obtain and forward the applications for deputation from willing and eligible candidates working in their respective jurisdiction. The following specific directions are also issued to the District Judges/Chief Judicial Magistrates concerned.

1. The employees shall be advised to submit the detailed grounds for applying for deputation with proof in support, if any, in the application.
2. The applications shall be examined and screened with reference to the guidelines issued as per the O.M referred 3rd above and the remarks on each of the application shall be furnished .
3. If Kerala PSC ranked list is not available to fill up the resultant direct recruitment vacancy, **then applications for deputations need not be forwarded.**
4. A report as to how the work of the Court will be managed during the period between the date of relief and the date of joining of substitute/fresh hand, in the event of deputation need be furnished by the District Judge/ the Chief Judicial Magistrate concerned.
5. The period of all deputations in the service of the applicant with the bodies therein should be furnished.
6. If the employee is due for promotion within one year, which involves change of duty, **then the application need not be forwarded.**
7. Willingness once given shall not be allowed to withdrawn.

The applications should be accompanied with the Bio data, No Objection Certificate, Statement under Rule 144, Part I, KSRs and proforma attached along with this O.M., so as to reach this office on or before 18/07/2023.

The applications bearing false/ incomplete details or submitted not in the prescribed proforma attached along with this O. M. or received at the High Court after 18/07/2023 will not be considered.

(By Order)

Signed by Jeejo M A
Date: 10-07-2023 14:57:49
ASSISTANT REGISTRAR

Encl:As above

To:- 1.All the District Judges
2.All the Chief Judicial Magistrates

Copy to:- The IT Section, High Court(for publishing in the Website)

Proforma

Name & Designation	Date of entry in service	Details of previous Deputation if any	Date of declaration of probation	Grounds

Place:

(Signature)

Date:

Name of applicant

Verified and countersigned

(District Judge/Chief Judicial Magistrate)



KERALA STATE LEGAL SERVICES AUTHORITY

Niyama Sahaya Bhavan, High Court Compound, Ernakulam, Kochi - 682031
 Tele/ Fax: 2396717, e-mail: kelsakerala@gmail.com, Website: www.kelsa.nic.in

No.2692/D/2023/KeLSA

07.07.2023

NOTIFICATION NO.6 OF 2023

The following post in Kerala State Legal Services Authority will be filled up by deputation. The bio-data and statement under Rule 144 Part I K.S.R. of willing and eligible candidates, together with the No Objection Certificate from the Head of the Department shall be forwarded so as to reach this office on or before **22.07.2023**. **The basic pay of the applicant should be within 7 increment (upto 7th) stage of the basic pay of the prescribed scale for the post.**

Office of the Kerala State Legal Services Authority

Sl No.	Name of Post	No. of post vacant	Station	Method of Appointment
1	Section Officer (51400-110300)	1	Head Quarters,Ernakulam	By deputation from the category of Section Officer in the Law Department or similar category of officers from the Kerala High Court Service or from any other state services.




 Member Secretary
 (District Judge)