Annexure:- Evaluation Criteria

Office of District & Sessions Judge, Barnala

NOTICE

It is for the information of all the provisionally eligible candidates that the following evaluation criteria shall be followed for calculating marks/mistakes in the Computer Proficiency Test (word/spreadsheet) Test for the posts of Clerk on adhoc basis scheduled to be held on 22.12.2025:-

(Test A): **Evaluation Criteria for Computer Proficiency Test (Word Processing Exam (Typing Test):-**

(i) The candidates will be provided with a printed passage and they shall be required to type the same into specially programmed software.

(ii) Duration: 10 minutes.

(iii) Minimum qualifying typing speed: 30 words per minute (WPM).

(iv) Typing speed shall be calculated as follows:-

Number of words typed - Mistakes
10

(Test B): **Evaluation Criteria for Spreadsheet Test:**

(i) This test will consist of 5 questions based of Spreadsheet Test, each carrying two marks.

(ii) Duration: 10 minutes.

(iii) Candidate must secure 40% or more i.e. 4 or more marks to qualify the Spreadhseet Test.

* ***The Computer Proficiency Test would be of qualifying in nature only. Marks obtained in this test would not be counted towards the main merit which shall be prepared on the basis of marks obtained in written test conducted on 13.12.2025.***

* ***The Word Processing Exam (Test A) will be evaluated only for those candidates who secure 4 or more marks in the Spreadsheet Exam (Test B).***

* ***It is again Clarified that all the candidates are required to bring their original testimonials/ certificates etc for documents verification along with one photo ID proof failing which they shall not be allowed to appear for the CPT.***

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Sd/-

(Recruitment Committee)