



## District Legal Services Authority

ADR Centre, Judicial Complex, Narnaul  
Helpline No.:- 01282-250322, e-mail:- [nrldlsa@gmail.com](mailto:nrldlsa@gmail.com)



No. 2451 /2026/DLSA Dated, Narnaul, the 09/04/2026 /

**Notice inviting applications for engagement as full time legal aid lawyers as Legal Aid Defence Counsel (Chief Legal Aid Defence Counsel and Deputy Legal Aid Defense Counsel) in District Legal Services Authority, Narnaul.**

The applications are invited from eligible lawyers having requisite qualifications for Contractual full time engagement for the following posts as per Legal Aid Defence Counsel Scheme:

Name of Office/District	Engagement as	No. of persons to be engaged
District Legal Services Authority, Narnaul, District Mahendergarh.	Chief Legal Aid Defence Counsel	1
	Deputy Legal Aid Defence Counsel	2

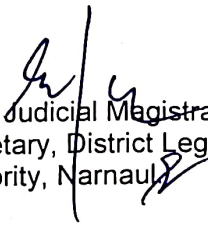
The qualification, work profile and honorarium payable for different posts is annexed as **Annexure A**. The lawyers selected shall not be allowed to take any other private cases or any other Retainership. The engagement of lawyers as well as office staff shall be for a period of 2 years (extendable year to year based on the performance).

The duly filled applications form (**Annexure B**) alongwith self-attested copies of documents be submitted through speed-post or in person latest by **10.05.2026 before 5:00 p.m.** in the office of Chief Judicial Magistrate-cum-Secretary, District Legal Services Authority, ADR Centre, Narnaul, Helpline No.01282-250322, Email: [nrldlsa@gmail.com](mailto:nrldlsa@gmail.com).

Candidates already engaged as Legal Aid Defence Counsels are eligible to reapply for the post higher than they are holding.

Any incomplete or application form received after due date shall not be considered. Merely, applying for the engagement doesn't create any right or assurance in favour of the candidates.

Annexures as mentioned above may be downloaded from the official website of District Court, Narnaul i.e. <https://narnaul.dcourts.gov.in>.

  
Chief Judicial Magistrate-cum-Secretary,  
District Legal Services  
Authority, Narnaul

**Annexure A**  
**Qualification, Work Profile and Honorarium**

**Qualification and Work Profile**

**Sr. No. 1                      Chief Legal Aid Defense Counsel**

**Qualification:**

1. Practice in Criminal law for at least 10 years,
2. Excellent oral and written communication skills,
3. Excellent understanding of criminal law,
4. Thorough understanding of ethical duties of a defence counsel,
5. Ability to work effectively and efficiently with others capability to lead,
6. \*Must have handled 25 criminal trials in Sessions Courts.
7. Knowledge of computer system, preferable,
8. Quality to lead the team with capacity to manage the office.

*\* Reasonable relaxations in qualifications qua handling of criminal trials shall be approved in appropriate cases (appropriate candidates) by the Hon'ble Executive Chairperson, HALSA in addition to already approved relaxations i.e. handling of 25 criminal trials in Sessions Courts for Chief Legal Aid Defence Counsel*

**Work Profile**

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defense Counsels,
- Assigning duties to deputy legal Aid Defense Counsels in the office,
- Assigning duties of Assistant Legal Aid Defence Counsel for assisting him and Deputy Chief Legal Aid Defense Counsel and for other work including legal research,
- Ensure proper legal research, planning effective defence strategy and thorough preparation in each and every legal aided case,
- Ensure maintenance of complete files of legal aid seekers,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided cases,
- Will be overall incharge of administration the office of Legal Aid Defense Counsel Office.
- Ensure quality of legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relative(s),
- Any work/duty assigned by Legal Services Authority.

**Sr. No. 2**

**Deputy Chief Legal Aid Defense Counsel**

**Qualification:**

1. Practice in Criminal law for at least 7 years
2. Excellent understanding of criminal law,
3. Excellent oral and written communication skills
4. Skill in legal research,
5. Thorough understanding of ethical duties of defence counsel,
6. Ability to work effectively and efficiently with others,
7. \*Must have handled at least 15 criminal trials in Sessions Courts
8. IT Knowledge with proficiency in work.

*\*Reasonable relaxations in qualifications qua handling of criminal trials shall also be approved in appropriate cases (appropriate candidates) by the Hon'ble Executive Chairperson, HALSA in addition to already approved relaxations i.e. 15 criminal trials in Sessions Courts for Deputy Legal Aid Defence Counsels*

**Work Profile**

- Conducting trials/appeals/Remand work/Bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in Courts.
- Maintaining complete case files.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief defence Counsel as per assignment,
- Any work/duty assigned by Legal Services Authority.

**Honorarium of LADCS staff as per category**

**Honorarium payable**

<b>Human Resources</b>	<b>Class-A</b>	<b>Class-B</b>	<b>Class-C</b>
Chief Legal Aid Defense Counsel	90,000	80,000	70,000
Deputy Chief Legal Aid Defense Counsel	70,000	60,000	50,000
Assistant Legal Aid Defense Counsel	45,000	35,000	30,000

**Segregation of Districts as per NALSA guidelines is as under:**

<b>Class-A Towns</b>	Faridabad (1)
<b>Class-B Towns</b>	Ambala, Bhiwani, Kurukshetra,, Kaithal, Karnal, Sonapat, Jind, Sirsa, Hissar, Rohtak, Jhajjar, Palwal, Yamuna Nagar, Rewari (14)
<b>Class-C Towns</b>	Narnaul, Mewat, Fatehabad (3)

ANNEXURE-B

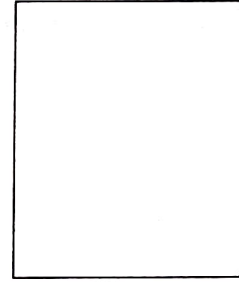
**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER INLEGAL AID  
DEFENSE COUNSEL SYSTEM**

STATE \_\_\_\_\_

DISTRICT \_\_\_\_\_

Application No. \_\_\_\_\_

(For Office use)



**APPLICATION FOR CHIEF/DEPUTY LEGAL AID DEFENSE COUNSEL**

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on 01-01-2026) :
5. Gender :
6. Residential Address :

7. Office Address :

8. Chamber Address (if any) :

9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :

16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer:

18. Enrollment No. :

(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar :

(Duration of actual practice)

**(Attach an experience certificate issued by the Bar Association/Council)**

(a) Total no. of cases handled:

(b) Nature of cases handled :

(Attach extra sheet, if required)

(c) Specialization, if any :  
(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)

20. Whether empanelled as Central/State Government or :  
Government undertaking counsel/pleader  
(Indicate period& attach documents)

21. The Courts where the Applicant is :  
regularly practising :  
(Enclose Bar Association Membership Certificate)

22. Specify whether earlier remained on the :  
panel of HCLSC/DLSA or TLSC :  
(Indicate period, number of legal aid cases handled & result)  
(attach documents)

23. Whether any disciplinary case/Complaint is/was : YES NO  
against the Applicant with any Bar Council : YES NO  
(If yes, specify details of both disposed & pending with documents)

24. List of the documents to be attached.

1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.
4. Self-Attested copy of ITR for last 3 years (if available).
5. Photo copies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
6. Photocopies of at least 5 cross examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)

## DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place: \_\_\_\_\_

Date: \_\_\_\_\_