

In the interest of work and administration, the following Duty Roster shall be observed by the Judicial Magistrates of Narnaul Sessions Division for the Month of February-2025.

**Duty Roster**

<b><u>Narnaul</u></b>		
1.	Ms. Lalita Patwardhan, Addl. Chief Judicial Magistrate, Narnaul	01.02.2025 and 02.02.2025
2.	Sh. Jetin Gujral, Chief Judicial Magistrate, Narnaul	03.02.2025
3.	Sh. Amit Sihag, Judicial Magistrate Ist Class, Narnaul.	4.02.2025 to 09.02.2025
4.	Dr. Kopal Chaudhary, Judicial Magistrate Ist Class, Narnaul	10.02.2025 to 15.02.2025
5.	Sh. Anurag Yadav, Judicial Magistrate Ist Class, Narnaul	16.02.2025 to 21.02.2025
6.	Sh. Bhuvnesh Saini , Judicial Magistrate Ist Class, Narnaul	22.02.2025 to 28.02.2025
<b><u>Mahendergarh</u></b>		
1.	Sh. Gaurav Khatana, Sub Divisional Judicial Magistrate, Mahendergarh	19.02.2025 to 28.02.2025
2.	Sh. Pardeep Kumar , Judicial Magistrate Ist Class, Mahendergarh.	01.02.2025 to 09.02.2025
3.	Ms. Ritu Tanwar, Judicial Magistrate Ist Class, Mahendergarh	10.02.2025 to 18.02.2025
<b><u>Kanina</u></b>		
1.	Sh. Parveen Kumar, Sub Divisional Judicial Magistrate, Kanina.	01.02.2025 to 14.02.2025
2.	Sh. Vishesh Garg, Judicial Magistrate Ist Class, Kanina	15.02.2025 to 28.02.2025

**ORDER:-**

If an officer proceeds on leave on working day, the next officer on duty as per this roster shall perform duty work during Court hours, but the duty work on a holiday and after Court hours shall be performed only after the officer concerned (performing duty either at Narnaul, Mohindergarh or at Kanina) makes suitable arrangement at his/her own level with other officer and an intimation in writing shall also be sent to this office.

If no Duty Magistrate is available at Sub Division, Mohindergarh for duty work due to any reason in that situation the duty work of Mohindergarh Sub Division shall be performed by Magistrate on duty at Kanina.

If no Duty Magistrate is available at Sub Division, Kanina for duty work due to any reason, in that situation the duty work of Kanina Sub Division shall be performed by Magistrate on duty at Mahendergarh.

If no Duty Magistrate is available at Sub Division, Mohindergarh or/and Sub Division Kanina the duty work shall be performed by the duty Magistrate at Narnaul.

Further if any judicial Magistrate/Duty Magistrate proceeds on station leave due to attending some official meeting/training/refresher course etc. or summoned by any Higher Court or Hon'ble High Court, then the next officer on duty as per this roster shall perform duty work during the absence of such officer who is on leave due to above said reasons.

If due to any reason the duty roster for next month is not prepared then the preferences shown in this duty roster shall be applicable for next month's duty till the fresh Roster is prepared.

Dated: 29.01.2025

  
Chief Judicial Magistrate,  
Narnaul.

No. 56

dated 29.1.2025

Copy forwarded to the following for information and necessary action :-

1. Learned District & Sessions Judge, Narnaul.
2. The District Magistrate, Narnaul.
3. The Superintendent of Police, Narnaul.
4. All the Judicial Magistrates at Narnaul, Mohindergarh and Kanina.
5. The District Attorney, Narnaul.
6. The President, District Bar Associations at Narnaul, Mohindergarh and Kanina.
7. The Anti Corruption Bureau, Unit Narnaul (P.S. - Gurugram).
8. System Assistant, Narnaul.

  
Chief Judicial Magistrate,  
Narnaul.