

PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE :: WEST GODAVARI :: ELURU

Present :- **Sriripurapu Sreedevi**,
Principal District Judge, West Godavari, Eluru.

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – Promotions, transfers and postings of **RECORD ASSISTANT (Category-15 (a))** from the cadre of Office Subordinate (Category-17) – **Revised Orders – Issued.**

- REF :-**
1. G.O.Ms.No.4, Department for Women, Children, Differently Abled and Senior Citizens, Dt.09.02.2019.
 2. G.O.Ms.No.76 Law (LA&J-Home-Courts-D) Department, Dt.15.05.2019.
 3. G.O.Ms.No.151, Law (LA&J-Home-Courts.A), Dt.17.10.2022 – Amendment to APJMSS Rules.
 4. G.O.Ms.No.127, General Administration (Services-D) Department, Dt.27.11.2025 – Implementation of rules of reservation to Scheduled Castes of three Groups.
 5. Office Note Dt.21.05.2026 and orders thereon.
 6. Principal District Court's Official Memorandum in Dis.No.3480, Dt.21.05.2026 – Called for interviews from the eligible employees.
 7. Office Note Dt.29.07.2026 and orders thereon.
 8. Principal District Court's Official Memorandum in Dis.No.5008, Dt.29.07.2026 – Called for interviews from the eligible employees after implementing the Seniority.
 9. Principal District Court's Proceedings in Dis.No.5047, Dt.31.07.2026.
 10. Application submitted by Areti Lakshmana Rao, Office Subordinate, on 01.08.2026.
 11. Application submitted by N. Jhansi, Office Subordinate on 01.08.2026.
 12. Office Note Dt.01.08.2026 and orders thereon.
 13. Orders passed by the Principal District Judge, West Godavari, Eluru on 01.08.2026.

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ORDER :: DATED : 01-08-2026

Whereas, under the Proceedings issued in Dis.No.5047, Dt.31.07.2026, **Sri Areti Lakshmana Rao**, Office Subordinate, was temporarily promoted to the post of **Process Server**.

And whereas, under the Proceedings issued in Dis.No.5049, Dt.31.07.2026, **Ms. Nella Jhansi**, Office Subordinate, was temporarily promoted to the post of **Record Assistant**.

In view of the applications submitted by **Sri Areti Lakshmana Rao**, Office Subordinate and **Ms. Nella Jhansi**, Office Subordinate under the references 10th and 11th cited, and after careful examination of the matter, the Principal District & Sessions Judge, West Godavari, Eluru passed the following Order :-

1. The temporary promotion given to **Smt. Nella Jhansi, Office Subordinate**, to the post of **Record Assistant** under the Proceedings in **Dis.No.5049, Dt.31.07.2026**, is **hereby cancelled**.
2. The temporary promotion given to **Sri Areti Lakshmana Rao, Office Subordinate**, to the post of **Process Server** under the Proceedings in **Dis.No.5047, Dt.31.07.2026**, is **hereby cancelled**, insofar as he is concerned.
3. **Sri Areti Lakshmana Rao**, Office Subordinate, is hereby **temporarily promoted** as **Record Assistant** and posted in Family Court-cum-VII Additional District Court, Eluru, **in the existing vacancy**, and further deputed to work in Civil Judge's Court (Senior Division), Bhimavaram.

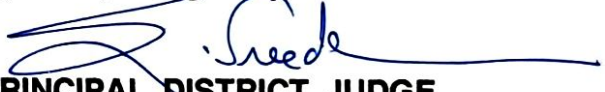
The following order issued in favour of **Smt. Karri Jhansi Rani**, Office Subordinate and the Orders issued in Dis.No.5049, Dt.31.07.2026, is hereby modified as follows :

Smt. Karri Jhansi Rani, Office Subordinate, I Additional Civil Judge's Court (Junior Division), Eluru, **who is temporarily promoted as Record Assistant** is posted in **X Additional District & Sessions Court, Narsapur, in the existing vacancy**, and further deputed to work in **I Additional Civil Judge's Court (Junior Division), Eluru**, instead of deputation to work at I Additional Civil Judge's Court (Junior Division), Kovvur.

- Note :-**
1. **Sri Areti Lakshmana Rao and Smt. Karri Jhansi Rani** are hereby informed that their promotion to the post of **Record Assistant**, is made purely on temporarily basis and on seniority basis without any preferential claim and the same can be rescinded without any prior notice.
 2. **Sri Areti Lakshmana Rao and Smt. Karri Jhansi Rani** are hereby directed to be **relieved after 05.08.2026** and **joined** in their promotion posts **on or before 10-08-2026**.
 3. **Sri Areti Lakshmana Rao and Smt. Karri Jhansi Rani** shall deposit security for an amount of **Rs.10,000/-** in the shape of FDR duly pledging the same in favour of the Principal District Judge,

West Godavari, Eluru, within 30 days from the date of her joining in the promotion post, as per Rule 22 of A.P.J.M.S. Rules, 2019.

4. If any of the above individuals are on Earned Leave / Medical Leave / C.L., they shall join the new place immediately on completion of their respective leaves, without fail. However, it is informed that this may affect seniority if there is delay in reporting duty.
5. The officers concerned are requested to relieve the individuals, invariably, without considering their request, if any.
6. All the Chief Administrative Officers / Senior Superintendents / Superintendent, In-Charge Superintendents working in the Unit of West Godavari are hereby directed to download this **Proceedings** from the official website of the Principal District Court, Eluru (<https://westgodavari.dcourts.gov.in>), and circulate these proceedings to the staff members promoted/transferred.
7. **The hard copies of the Proceedings will not be communicated separately**, as a measure to reduce paper consumption and promote eco-friendly administrative practices.
8. The order placed in the Principal District Court's website <https://westgodavari.dcourts.gov.in> and **downloaded copy from the website is valid for relieving and joining duty.**


PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.

To

Sri Areti Lakshmana Rao and Smt. Karri Jhansi Rani, through their Officers concerned.

Ms. N. Jhansi, Office Subordinate, through the Judge, Family Court-cum-VII Additional District Judge, Eluru.

Copy to :

1. All the Judicial Officers in the Unit of West Godavari District.
2. The Senior Superintendents, Accounts Section and Central Nazareth, Principal District Court, Eluru.
3. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers concerned.

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25-1-8-2026