

**PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE ::
WEST GODAVARI :: ELURU**

Present :- **Siripurapu Sreedevi**,
Principal District Judge, West Godavari, Eluru.

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – Promotions, transfers and postings of **TYPISTS (Category-09)** from the cadre of Examiner (Category-11)/Copyist (Category-12), Record Assistant (Category 15 (a)) and Process Server (Category-16) – **Revised Orders – Issued.**

- REF :-**
1. G.O.Ms.No.4, Department for Women, Children, Differently Abled and Senior Citizens, Dt.09.02.2019.
 2. G.O.Ms.No.76 Law (LA&J-Home-Courts-D) Department, Dt.15.05.2019.
 3. G.O.Ms.No.151, Law (LA&J-Home-Courts.A), Dt.17.10.2022 – Amendment to APJMSS Rules.
 4. G.O.Ms.No.127, General Administration (Services-D) Department, Dt.27.11.2025 – Implementation of rules of reservation to Scheduled Castes of three Groups.
 5. Principal District Court's Official Memorandum Dt.21.05.2026 – Interviews called for.
 6. Office Note Dt.17.07.2026 and orders thereon.
 7. Principal District Court's Official Memorandum in Dis.No.4714, Dt.18.07.2026 – Called for Interviews on 20.07.2026.
 8. Office Note Dt.25.07.2026 and orders thereon.
 9. Orders of the Principal District Judge, West Godavari, Eluru on 25.07.2026.
 10. Principal District Court's Typist Proceedings in Dis.No.4898, Dt.25.07.2026.
 11. Office Note Dt.27.07.2026 and orders thereon.

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ORDER :: DATED : 27-07-2026

In view of the references cited above, the Principal District and Sessions Judge, West Godavari, Eluru, passed the following Order :-

On considering the seniority, Special Confidential Reports and Service Registers, having found no specific Disciplinary Actions are initiated, the following individuals i.e., S.No.1 to 7 are temporarily promoted as ***TYPIST*** (Category-8) from the feeder categories of Examiner (Category-11)/Copyist (Category-12), Record Assistant (Category-15 (a)), and Process Server (Category-16).

S.No.	Name & Designation of the Employee	Place of Working	Temporarily Promoted & Posted as
1.	GODI GANGA BHAVANI , Copyist.	Principal Civil Judge's Court (Junior Division), Palakol.	Temporarily promoted as <i>TYPIST</i> and posted in Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Bhimavaram, <i>VICE</i> P. Venkateswara Rao, transferred.

S.No.	Name & Designation of the Employee	Place of Working	Temporarily Promoted & Posted as
2.	SRAVANAM OM SAKUNTHALA GAYATHRI , Copyist.	IX Additional District & Sessions Court, Kovvur, working on deputation in Hon'ble High Court of Andhra Pradesh.	Temporarily promoted as <i>TYPIST</i> and posted in XI Additional District & Sessions Court, Tadepalligudem, <i>in the existing vacancy.</i> Further deputed to work in Hon'ble High Court of Andhra Pradesh, <i>until further orders.</i>
3.	MALAPATI BHARATH TEJA , Copyist.	Principal District Court, Eluru, working on deputation in Hon'ble High Court of Andhra Pradesh.	Temporarily promoted as <i>TYPIST</i> and posted in X Additional District & Sessions Court, Narsapur, <i>in the existing vacancy.</i> Further deputed to work in Hon'ble High Court of Andhra Pradesh, <i>until further orders.</i>
4.	PONNADA KRISHNA PRIYA , Process Server.	IX Additional District & Sessions Court, Kovvur.	Temporarily promoted as <i>TYPIST</i> and posted in Principal Civil Judge's Court (Junior Division), Jangareddigudem, <i>in the existing vacancy.</i>
5.	KOPPISETTI NAGA DIVYA , Process Server.	Principal District Court, Eluru.	Temporarily promoted as <i>TYPIST</i> and posted in Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Eluru, <i>in the existing vacancy.</i> Further deputed to work in Principal District Court, Eluru, <i>until further orders.</i>
6.	KONDREDDI RATNA SURYA PRABHA , Process Server.	XI Additional District & Sessions Court, Tadepalligudem.	Temporarily promoted as <i>TYPIST</i> and posted in Principal Civil Judge's Court (Senior Division), Kovvur, <i>in the existing vacancy.</i>
7.	KAMISETTI PAVANI , Process Server.	IX Additional District & Sessions Court, Kovvur.	Temporarily promoted as <i>TYPIST</i> and posted in IX Additional District & Sessions Court, Kovvur, <i>in the existing vacancy.</i>

S.No.	Name & Designation of the Employee	Place of Working	New Place of Working
8.	P. VENKATESWARA RAO, Typist.	Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Bhimavaram, working on deputation in Civil Judge's Court (Senior Division), Bhimavaram.	Deputation to work in Civil Judge's Court (Senior Division), Bhimavaram is hereby cancelled. Transferred and posted as Typist in Civil Judge's Court (Senior Division), Bhimavaram, in the existing vacancy.
9.	A. SWAMY VARA PRASAD, Typist.	Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Bhimavaram.	Deputed to work in III Additional District & Sessions Court, Bhimavaram, until further orders.

- Note :-**
1. The individuals shown against **S.Nos.1 to 7** are hereby informed that their promotion to the post of **TYPIST** is made purely on temporarily basis and on seniority basis without any preferential claim and the same can be rescinded without any prior notice.
 2. The individuals shown against **S.Nos.1 to 7** are hereby directed to be relieved and joined in promotion post **on or before 05-08-2026, while the remaining individuals shown against S.Nos.8 & 9 are also directed to be relieved and joined in his/her respective new Courts on or before the above-mentioned date.**
 3. The individuals shown against **S.Nos.1 to 7** shall deposit security for an amount of **Rs.10,000/-** in the shape of FDR duly pledging the same in favour of the Principal District Judge, West Godavari, Eluru, within 30 days from the date of their joining in the promotion post, as per Rule-22 of A.P.J.M.S. Rules, 2019.
 4. The Judicial Officers under whom the above referred staff members have been working shall instruct for necessary arrangements for handing over and taking over charge with all pending work lists.
 5. If any of the above individuals are on Earned Leave / Medical Leave / C.L., they shall join the new place immediately on completion of their respective leaves, without fail. However, it is informed that this may affect seniority if there is delay in reporting duty.
 6. The officers concerned are requested to relieve the individuals, invariably, without considering their request, if any.
 7. Principal District Court's Circular No.05/2024, in Dis.No.1908, Dt.22.03.2024 – shall be followed strictly.

The Presiding Officers concerned shall make all necessary in-charge arrangements for the place of the above referred individuals and the individuals are directed to hand over the charge to the new assignee as per the above Principal District Court's Circular and submit the charge list to the Principal District Court, Eluru.

In any case the staff member could not handover the charge within time, they shall complete it within four weeks from the date of assuming charge at the new station and complete the pending charge, handover to the successor or to the staff member nominated by the Presiding Officer concerned. Any deviation in this regard will be viewed seriously.

8. The individuals whose request was considered are not entitled to draw T.A and D.A and joining time, as they were transferred on their request.
9. All the Chief Administrative Officers / Senior Superintendents / Superintendent, In-Charge Superintendents working in the Unit of West Godavari are hereby directed to download this **Proceedings** from the official website of the Principal District Court, Eluru (<https://westgodavari.dcourts.gov.in>), and circulate these proceedings to the staff members transferred.
10. The hard copies of the Proceedings will not be communicated separately, as a measure to reduce paper consumption and promote eco-friendly administrative practices.
11. The order placed in the Principal District Court's website <https://westgodavari.dcourts.gov.in/> and **downloaded copy from the website is valid for relieving and joining duty.**


**PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.**

To

The individuals through their Officers concerned.

Copy to :

1. All the Judicial Officers in the District Unit.
2. The Senior Superintendents, Accounts Section and Central Nazareth, Superintendent, Copyist Establishment, Principal District Court, Eluru.
3. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.

DIS NO. 4928
DATE 27/07/26