

PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE :: WEST GODAVARI :: ELURU

Present :- **Siripurapu Sreedevi**,
Principal District Judge, West Godavari, Eluru.

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – DIRECT RECRUITMENT – **PROCESS SERVER** (Category-16 of APJMSS) – Hon'ble High Court provisionally selected the candidates in the **Third List** for the post of **Process Servers** – Temporary appointments and posting orders in the cadre of **PROCESS SERVER** – ORDERS – Issued.

REF :- 1. Hon'ble High Court's Notification Nos.2, 5 and 9, Dt.08.04.2026.
2. Hon'ble High Court's ROC.No.72/2025-RC, Dt.08.04.2026 – Provisionally Selected Candidates for the posts of Junior Assistant, Field Assistant, Examiner and Process Server.
3. Hon'ble High Court's ROC.No.72/2025-RC, Dt.29.06.2026.
4. Hon'ble High Court's ROC.No.72/2025-RC, Dt.02.07.2026.
5. Office Note Dt.16.07.2026 and orders thereon.

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Posting orders of provisionally selected candidates in the Third List for the Category of Process Server as per the 2nd reference cited above

POSTING ORDER :: DATED : 17-07-2026

In pursuance of the Hon'ble High Court's ROC under the reference 2nd cited, in the unit of Principal District Judge, West Godavari, the candidate who was provisionally selected for the post of **PROCESS SERVER** (Category-16 of A.P. Judicial Ministerial and Subordinate Service Rules) as notified in the Notification 1st cited, the Principal District and Sessions Judge, West Godavari, Eluru, passed the following Order regarding the temporary appointments and postings to the following candidates.

S.No.	NAME AND ADDRESS OF THE CANDIDATE	PLACE OF POSTING
1.	ANGARA NAGA SIVA , S/o Suryanarayana, D.No.3-120, Lakshmi Nivas, Ramalayam Street, Gavvalagudem, Penumanchili, Achanta, West Godavari - 534123.	Temporarily appointed as PROCESS SERVER and posted in IV Additional District & Sessions Court, Tanuku, in the existing vacancy.

- NB :-**
1. The above-mentioned candidate is hereby informed that his **appointment is made purely subject to verification of the antecedents and if the antecedents of the candidate is found to be adverse, such candidate will be removed or dismissed from service without any notice.**
 2. The above-mentioned candidate is informed that if at all the documents produced by the candidate is found to have been created, manipulated, interpolated or forged in future date, **he would be removed/dismissed from the service, besides launching criminal prosecution against him.**
 3. The above candidate is hereby informed that he shall join his new post **on or before 25-07-2026** without fail. If he fails to join within the stipulated time, the offer of appointment shall be treated as automatically cancelled and the name shall be deemed to have been deleted from the approved panel.
 4. The above appointed candidate is directed to produce **Physical Fitness Certificate** obtained from a medical practitioner of **not below the rank of Civil Assistant Surgeon of Government Hospital** at the time of joining before the Presiding Officer and he should also submit the two sets of photo copies of all certificates (including copy of Employment Enrolment Certificate) to the Presiding Officer at the time of joining, for record purpose.
 5. The above candidate shall deposit the **Security Bond** for **Rs.10,000/-** by way of F.D.R., within one month from the date of joining.
 6. The above mentioned newly appointed candidate is covered by the **CONTRIBUTORY PENSION SCHEME ONLY**, as per G.O.Ms.No.653, 654 & 655, Finance (Pen-I) Department, Dt.22.09.2004, issued by the Government.
 7. The candidate in the proceedings who is now working in other departments are directed to submit relieving certificate from his employer and submit the same in the Principal District Court, West Godavari, before joining duty.
 8. The above candidate is hereby informed that his seniority will be fixed at a later date, as per guidelines of the Hon'ble High Court. The Roster Points will be issued later.
 9. The above posting order is for the convenience's sake but not relating to the fixing seniority which will be issued at a later point of time.
 10. The above candidate is hereby informed that he shall be on probation for a total period of two years on duty within a continuous period of three years as per Rule 13 (a) of A.P. Judicial Ministerial Services Rules, 2019.
 11. The above candidate is hereby informed that A.P. Civil Services (CCA) Rules, 1991 are applicable.

12. The above candidates is hereby informed that he is entitled to leaves as per A.P. Leave Rules, 1933.
13. As per Circular instructions of the Hon'ble High Court in ROC.No.570/2023-C.1, Dt.21.04.2023, he is strictly instructed that he shall stay at their place of working and they shall not leave the Head Quarters, without permission of the Presiding Officer. Any deviation in this regard will be viewed seriously.
14. The above candidate is hereby informed that as per the Memorandum No. 609/Ser-C/78-1, Dt.06.04.1973 of General Administration (Services-C) Department, Government of Andhra Pradesh, as communicated by the Hon'ble High Court of A.P., in ROC.No. 128/2016-C.3, Dt.22.01.2016, he shall obtain prior permission of the Head of the Department who intend to pursue further studies.
15. The Judicial Officer concerned is requested to **submit report to this Court as to whether the newly recruited employee joined duty or not in his respective Court within the stipulated date as mentioned above**, so as to submit information to the Hon'ble High Court.
16. Oath of allegiance should be administered at the time of his joining duty by the Presiding Officer concerned.
17. The above-mentioned candidate is hereby informed that his appointment is made purely on **temporary basis** and that his services are liable to be **terminated** at any time without any notice or without assigning any reason and that it does not confer any preferential right of probation or reappointment.
18. The order placed in the Principal District Court's website <https://westgodavari.dcourts.gov.in/> and downloaded copy from the website is valid for joining duty.
19. The candidate posted as per the above list at the respective Court complexes shall appear before the senior most Judicial Officer of the concerned Court Complex, to take necessary instructions.
20. The candidate joining in the respective Court, in case, senior most Officer or Regular Officer is on leave, he should appear before the incharge Officer, for taking necessary instructions.
21. The candidate is hereby instructed to join in his respective Court within the stipulated time as mentioned above in between 10:00 A.M., and 5:00 P.M., in all working days.


**PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.**

To

The above selected candidate in the Proceedings.

Copy submitted to :

1. The Hon'ble Registrar (Recruitment), Hon'ble High Court of Andhra Pradesh, Nelapadu, Guntur District. (with covering letter).
2. The Hon'ble Registrar (Administration), Hon'ble High Court of Andhra Pradesh, Nelapadu, Guntur District. (with covering letter).

Copy to :

1. All the Judicial Officers in the Unit of West Godavari.
2. The Senior Superintendents & Superintendents, Accounts Section, Central Nazareth, OP-Cell, P.Tr Section, Copyist Section and Central Record Room of the Principal District Court, Eluru.
3. The District Treasury Officers / Sub-Treasury Officers of the concerned Stations.
4. The In-charge System Officer (e-Courts Project), Principal District Court, Eluru, with a direction to place the same in the Principal District Court's **website** and send **e-mails** to all the Judicial Officers in the Unit of West Godavari.

DIS NO. 4674
DATE 17/07/26