PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU

OFFICIAL MEMORANDUM

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – **FIELD ASSISTANTS (Category-10)** – **Four (04)** posts of Field Assistants are vacant in the Unit of West Godavari – In view of the promotions are given to Senior Assistant from the post of Field Assistant, and in view of the establishment of new Civil Judge's Courts (Senior Division) at Nidadavole and Jangareddigudem – A total of **Six (06)** Field Assistant posts will need to be filled, (**This Court has already invited candidates for interviews for 04 posts**) – Implementing the **"Rule-19 : Seniority"** in accordance with the 'Andhra Pradesh Ministerial and Subordinate Service Rules, 2019' for the 2023 newly recruited Batch – **Special Confidential Reports** of the eligible staff members, **INTERVIEWS** and **Objections** – Called for – Regarding.

REF :-
1. G.O.Ms.No.4, Department for Women, Children, Differently Abled and Senior Citizens, Dt.09.02.2019.
2. G.O.Ms.No.76, Law (LA&J-Home-Courts-D) Department, Dt.15.05.2019.
3. G.O.Ms.No.151 Law (LA & J-Home Courts.A) Dt.17.10.2022 – Amendment to the Andhra Pradesh Judicial Ministerial and Subordinate Service Rules, 2019.
4. Principal District Court's Official Memorandum Dt.21.05.2026 – Called for interviews.
5. Office Note Dt.17.07.2026 and orders thereon.

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Due to the promotions to Senior Assistant posts (in July 2026), and the establishment of a new 'Civil Judge's Court (Senior Division)' at Nidadavole on 21.06.2026, **a total of 06 Field Assistant (Category-10) posts need to be filled by way of promotion** from the cadre of Process Server. (**This Court has already conducted interviews on 25.05.2026, for 04 posts, with candidates shortlisted in 1:3 ratio**).

As per amended A.P.J.M.S. Rules 2019 in Rule-8, the minimum qualification prescribed to hold the post of Field Assistant is **Must be a Graduate from any recognized University**.

Regarding the employees appointed under the Hon'ble High Court's Notification Nos.01/2022-RC to 10/2022-RC, Dt.21.10.2022, and prior to the implementation of **Rule-19 (2) of Seniority** under the 'Andhra Pradesh Judicial Ministerial and Subordinate Service Rules, 2019', the following employees shown in **Table-I** have been called for interviews **on 25.05.2026**.

TABLE-I

S.No.	Name & Designation of the Employee
	PROCESS SERVERS
1.	**Ponnada Krishna Priya,** Process Server, IX Additional District & Sessions Court, Kovvur.
2.	**Dasari Sudheer,** Process Server, Civil Judge's Court (Junior Division), Chintalapudi.
3.	**Mulaparti Balamma,** Process Server, Principal District Court, Eluru.
4.	**Vasana Jagadeesh Kumar,** Process Server, III Additional District & Sessions Court, Bhimavaram, working on deputation in Additional Civil Judge's Court (Junior Division), Palakol.
5.	**Thota Rama Krishna,** Process Server, Principal District Court, Eluru.
6.	**Narreddi Dhana Lakshmi,** Process Server, XI Additional District & Sessions Court, Tadepalligudem.
7.	**Bunga Surendra Kumar,** Process Server, III Additional District & Sessions Court, Bhimavaram, working on deputation in XI Additional Civil Judge's Court (Junior Division), Tadepalligudem.
8.	**Syed Ferdous Sulthana,** Process Server, Principal District Court, Eluru.
9.	**Akula Gopala Krishna,** Process Server, Principal District Court, Eluru.
10.	**Gelam Jagan Mohana Rao,** Process Server, IX Additional District & Sessions Court, Kovvur, working on deputation in Principal Civil Judge's Court (Junior Division), Kovvur.
11.	**Miriyala Kranthi Kiran,** Process Server, Principal District Court, Eluru, working on deputation in Special Court for Trial of Cases under SCs & STs (POA) Act-cum-VIII Additional District & Sessions Court, Eluru.
12.	**Sheik Kalesha,** Process Server, Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Bhimavaram, working on deputation in Principal Civil Judge's Court (Junior Division), Bhimavaram.

S.No.	Name & Designation of the Employee
13.	**Kukkala Ravi,** Process Server, IX Additional District & Sessions Court, Kovvur, working on deputation in Hon'ble High Court of Andhra Pradesh.
14.	**Javvadi Narayana Swamy,** Process Server, Additional Civil Judge's Court (Junior Division), Palakol, working on deputation in Principal Civil Judge's Court (Junior Division), Palakol.
15.	**Karinki Dhana Lakshmi,** Process Server, IV Additional District & Sessions Court, Tanuku.
16.	**Bodapati Venkata Rao** Process Server, IV Additional District & Sessions Court, Tanuku.
17.	**Manupati Lakshmi Durga,** Process Server, IV Additional District & Sessions Court, Tanuku.
18.	**Toleti Ram Mangayyanaidu,** Process Server, X Additional District & Sessions Court, Narsapur.
19.	**Koppisetti Naga Divya,** Process Server, Principal District Court, Eluru.
20.	**Vedala Sulochana Rani,** Process Server, XI Additional District & Sessions Court, Tadepalligudem.
21.	**Chittala Sri P. Hanuma,** Process Server, Principal Civil Judge's Court (Junior Division), Palakol.
22.	**Paidi Soma Sekhar,** Process Server, IX Additional District & Sessions Court, Kovvur.
23.	**Gunti Bhargavi,** Process Server, X Additional District & Sessions Court, Narsapur, working on deputation in III Additional District & Sessions Court, Bhimavaram.
24.	**Kondreddi Ratna Surya Prabha,** Process Server, XI Additional District & Sessions Court, Tadepalligudem.
25.	**Ruddarraju Mahesh Varma,** Process Server, XI Additional District & Sessions Court, Tadepalligudem.
26.	**Shaik Moulali,** Process Server, Principal District Court, Eluru.
27.	**Tallapragada Satish Kumar,** Process Server, XI Additional District & Sessions Court, Kovvur, working on deputation in Civil Judge's Court (Senior Division), Tadepalligudem.
28.	**Gandrothu Durga,** Process Server, IX Additional District & Sessions Court, Kovvur, working on deputation in I Additional Civil Judge's Court (Junior Division), Kovvur.

S.No.	Name & Designation of the Employee
29.	**Puthineedi Aditya** Process Server, IV Additional District & Sessions Court, Tanuku, working on deputation in Civil Judge's Court (Senior Division), Bhimavaram.
30.	**Nookala Rajani,** Process Server, XI Additional District & Sessions Court, Tadepalligudem, working on deputation in Principal Civil Judge's Court (Junior Division), Nidadavole.
31.	**Polamuri Vinay Sandeep,** Process Server, III Additional District & Sessions Court, Bhimavaram.
32.	**Satyala Anjali,** Process Server, Principal District Court, Eluru.
33.	**Kamisetti Pavani,** Process Server, IX Additional District & Sessions Court, Kovvur.
34.	**Dandiprolu Mariya,** Process Server, Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Eluru.

After implementing the **Rule-19 (2) of Seniority** under the 'Andhra Pradesh Judicial Ministerial and Subordinate Service Rules, 2019', the following employees shown in **Table-II** have qualified for the interview **in 1:3 ratio,** who are recruited under the Hon'ble High Court's Notification Nos.01/2022-RC to 10/2022-RC, Dt.21.10.2022.

TABLE-II

S.No.	Name & Designation of the Employee
1.	**Korada Paidi Naidu,** Process Server, Principal District Court, Eluru.
2.	**Koppaka Raju,** Process Server, IX Additional District & Sessions Court, Kovvur.
3.	**Villuri Suneel,** Process Server, Principal District Court, Eluru, working on deputation in III Additional District & Sessions Court, Bhimavaram.

The Officers, under whom the aforementioned employees shown in **Table-II** are working, are hereby requested to submit the Special Confidential Reports and Service Registers (after updating all the relevant entries) through Special Messenger to this Court **on or before 20-07-2026,** without fail and this may be treated as "**urgent**".

It is hereby informed that if **any objections** for the above promotions, they can submit their objections to this Court **by 20-07-2026.** ***The objections received after the due date will not be considered***.

The aforementioned employees shown in **Table-II** are hereby directed to appear through Video Conference **on 20-07-2026 at 05:00 PM.** The link of the interviews will be notified in due course.

If the name of any eligible employee is not mentioned in the above-mentioned list, and if any individual who attended the interview on 25.05.2026 wishes to submit a representation or objection, they may appear for an interview **on 20.07.2026 at 5:00 PM** to submit the relevant information or objection.

Principal District Court, W.G.,
Eluru, Dated 18-07-2026.

PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.

To

1. The Officers concerned.
2. The individuals through the Officers concerned, and the concerned Officers are requested to cause service of the same to the individuals.

Copy to :

1. All the Judicial Officers in the Unit of West Godavari.
2. The Senior Superintendents / Superintendents, Accounts Section, Central Nazarath, Copyist Section of the Principal District Court, Eluru.
3. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.
4. All the Chief Administrative Officers/Senior Superintendents/Superintendent, In-Charge Superintendents working in the Unit of West Godavari are hereby directed to download this **Official Memorandum** from the official website of the Principal District Court, Eluru (**https://westgodavari.dcourts.gov.in**), and circulate the same among all staff members working in their respective Courts, and submit before the Presiding Officer concerned.
5. The hard copies of the Proceedings will not be communicated separately, as a measure to reduce paper consumption and promote eco-friendly administrative practices.

DIS. 4715
DT. 18-7-26