

PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE :: WEST GODAVARI :: ELURU

Present :- **Sirlpurapu Sreedevi**,
Principal District Judge, West Godavari, Eluru.

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – Internal transfers of staff of Subordinate Courts those who have completed more than 3 years in a particular station by 30.04.2026 – Applications of deserving employees who are seeking retention in the same station, after completion of 3 years stay in a particular station on various grounds – For consideration and approval send to Hon'ble High Court – Retentions received from the Hon'ble High Court – Internal transfers of staff members in various cadres who have completed three (03) years of service in a particular station / seat – Transfers & Postings of the certain Staff Members – Orders – Issued.

- REF :-**
1. Hon'ble High Court's Circular in ROC.No.1576/2019-C.3, Dt.02.01.2021.
 2. Principal District Court's Circular in Dis.No.584, Dt.28.01 .2026.
 3. Applications received from certain employees working in the Unit of West Godavari, seeking retention in the same station.
 4. Office Note Dt. 10 . 03.2025 and orders passed thereon.
 5. Principal District Court's letter in Dis.No.2018, Dt.30.03.2026 addressed to the Hon'ble High Court –Submitted the retention application to the Hon'ble High Court.
 6. Hon'ble High Court's letter in ROC.No.458/2026-C-3, Dt.29.06.2026.
 7. Office Note Dt.30.06.2026 and orders thereon.
 8. Order Dt.05.07.2026 of the Principal District Judge, Eluru.

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ORDER :: DATED : 05-07-2026

In view of the Circular instructions of the Hon'ble High Court under reference 1st cited, and after receipt of the retention orders from the Hon'ble High Court under the reference 6th cited, and for administrative convenience, the following orders are hereby passed by the Principal District Judge, West Godavari, Eluru.

S.No.	Name & Designation to the Employee	Place of Working	New Place of Posting
1.	M. ANITHA , Senior Superintendent.	VII ADJC-cum-Family Court, Eluru working on deputation in Principal Civil Judge's Court (Senior Division), Eluru.	Retained at Eluru as per directions of the Hon'ble High Court of Andhra Pradesh.

S.No.	Name & Designation to the Employee	Place of Working	New Place of Posting
2.	T. BALAJI SUBRAHMANYAM, Senior Superintendent.	Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Eluru, working on deputation in Principal District Court, Eluru.	Retained at Eluru as per directions of the Hon'ble High Court of Andhra Pradesh.
3.	D. SRINIVASA RAO, Stenographer Grade-I.	II Additional District Court, Eluru.	(Retention of the individual is not approved by the Hon'ble High Court) Transferred and posted as Stenographer Grade-I in XI Additional District & Sessions Court, Tadepalligudem, VICE Ch. Sumani transferred. Further the individual deputed to work in IV Additional District Court, Tanuku, until a regular Officer is appointed as XI Additional District & Sessions Judge, Tadepalligudem.
4.	CH. SUMANI, Stenographer Grade-I.	XI Additional District & Sessions Judge, Tadepalligudem, working on deputation in II Additional Civil Judge's Court (Junior Division), Tadepalligudem.	Deputation to work in II Additional Civil Judge's Court (Junior Division), Tadepalligudem, is hereby cancelled. Transferred and posted as Stenographer Grade-I in II Additional District & Sessions Court, Eluru, VICE D. Srinivasa Rao transferred. Further deputed to work in I Additional Civil Judge's Court (Junior Division), Tadepalligudem, until further orders.
5.	P. SRIDEVI, Stenographer Grade-III.	Principal Civil Judge's Court (Junior Division), Tadepalligudem.	Direction to work at I Additional Civil Judge's Court (Junior Division), Tadepalligudem, for three days in a week i.e., Monday to Wednesday, is hereby cancelled.
6.	A.V.T. PADMAJA, Stenographer Grade-I.	Principal District Court, Eluru.	Retained at Eluru as per directions of the Hon'ble High Court of Andhra Pradesh.

S.No.	Name & Designation to the Employee	Place of Working	New Place of Posting
7.	G. PHANI JYOTHI, Stenographer Grade-I.	IX Additional District Court, Kovvur working on deputation in VIII Additional District Court-cum-SC ST Court, Eluru.	Retained at Eluru as per directions of the Hon'ble High Court of Andhra Pradesh.
8.	A.V. JAYA LAKSHMI, Stenographer Grade-II.	Civil Judge's Court (Senior Division), Narsapur, working on deputation in IV Additional District Court, Tanuku.	Deputation to work in IV Additional District Court, Tanuku, is hereby cancelled. Transferred and posted as Stenographer Grade-II in Civil Judge's Court (Senior Division), Bhimavaram, VICE Md. Ashrafunnisa transferred. Further deputed to work in Civil Judge's Court (Senior Division), Narsapur, until further orders.
9.	MD. ASHRAFUNNISA, Stenographer Grade-II.	Civil Judge's Court (Senior Division), Bhimavaram, working on deputation in Civil Judge's Court (Senior Division), Narsapur.	Deputation to work in Civil Judge's Court (Senior Division), Narsapur, is hereby cancelled. Transferred and posted as Stenographer Grade-II Civil Judge's Court (Senior Division), Narsapur in VICE A.V. Jaya Lakshmi, transferred. Further deputed to work in Additional Civil Judge's Court (Junior Division), Palakol, until further orders.
10.	Y. APPALA NAIDU, Stenographer Grade-II.	Civil Judge's Court (Senior Division), Tadepalligudem, working on deputation in Principal Civil Judge's Court (Senior Division), Eluru.	Deputation to work in Principal Civil Judge's Court (Senior Division), Eluru, is hereby cancelled. Further deputed to work in I Additional District & Sessions Court, Eluru, until further orders.
11.	SK. SALMA BEGUM, Stenographer (Outsourcing)	Principal District Court, Eluru, working on deputation in I Additional District Court, Eluru.	Deputation to work in I Additional District Court, Eluru, is hereby cancelled. Further deputed to work in II Additional District & Sessions Court, Eluru, until further orders.
12.	A. KANAKA DURGA, Stenographer Grade-II.	Additional Civil Judge's Court (Senior Division), Eluru.	Directed to work in Principal Civil Judge's Court (Senior Division), Eluru, three days in a week i.e., Monday to Wednesday, until further orders.

S.No.	Name & Designation to the Employee	Place of Working	New Place of Posting
13.	S. NARASIMHA RAJU, Stenographer Grade-III.	Special Court for Trial of Offences Against Women-cum-V Additional District & Sessions Court, Eluru.	Retained at Eluru as per directions of the Hon'ble High Court of Andhra Pradesh.
14.	N. BHIKSHAM, Junior Assistant.	Civil Judge's Court (Junior Division), Chintalapudi.	Retained at Chintalapudi as per directions of the Hon'ble High Court of Andhra Pradesh.
15.	P. RAJA RAO, Junior Assistant.	Principal Civil Judge's Court (Junior Division), Jangareddigudem.	Retained at Jangareddigudem as per directions of the Hon'ble High Court of Andhra Pradesh.
16.	G. PREMCHAND, Junior Assistant.	Principal District Court, Eluru.	Retained at Eluru as per directions of the Hon'ble High Court of Andhra Pradesh.
17.	D. PAVANI, Junior Assistant.	Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Bhimavaram.	Retained at Bhimavaram as per directions of the Hon'ble High Court of Andhra Pradesh.
18.	MD. PEER BASHA, Typist.	Principal Civil Judge's Court (Junior Division), Bhimavaram.	(Retention of the individual is not approved by the Hon'ble High Court) Transferred and posted as Typist in Civil Judge's Court (Senior Division), Narsapur, VICE V. Peddi Raju transferred.
19.	V. PEDDI RAJU, Typist.	Civil Judge's Court (Senior Division), Narsapur.	Transferred and posted as Typist in Principal Civil Judge's Court (Junior Division), Bhimavaram, VICE Md. Peer Basha transferred.
20.	K. VENKATA KRISHNA RAO, Examiner.	X Additional District Court, Narsapur, working on deputation in Additional Civil Judge's Court (Junior Division), Narsapur.	(Retention of the individual is not approved by the Hon'ble High Court) Transferred and posted as Examiner in Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Bhimavaram, in the existing vacancy. Further deputed to work in III Additional District Court, Bhimavaram, until further orders.

S.No.	Name & Designation to the Employee	Place of Working	New Place of Posting
21.	G. KAMALA KUMARI, Record Assistant.	I Additional Civil Judge's Court (Junior Division), Bhimavaram, working on deputation in Civil Judge's Court (Senior Division), Bhimavaram.	Retained at Bhimavaram as per directions of the Hon'ble High Court of Andhra Pradesh.
22.	K. VENKATESWARA RAO, Copyist.	Civil Judge's Court (Junior Division), Bhimadole.	Transferred and posted as Copyist in XI Additional District & Sessions Court, Tadepalligudem, in the existing vacancy.
23.	R. PRASANNA LAKSHMI, Junior Assistant.	XI Additional ^{Diplo} ~~Civil~~ Judge's Court ~~(Junior Division)~~ , Tadepalligudem.	Transferred and posted as Junior Assistant in Special Court for Trial of Offences under Protection of Children from Sexual Offences (POCSO) Act, 2012, Eluru, in the existing vacancy. Further deputed to work in Additional Civil Judge's Court (Senior Division), Eluru, until further orders.
24.	K. DIVYA, Field Assistant.	Principal District Court, Eluru.	Deputed to work in IX Additional District & Sessions Court, Kovvur, until further orders.
25.	S. SIVA GIRI, Superintendent.	I Additional Civil Judge's Court (Junior Division), Tanuku, working on deputation in III Additional District & Sessions Court, Bhimavaram.	Deputation to work in III Additional District & Sessions Court, Bhimavaram, is hereby cancelled. Further deputed to work in II Additional Civil Judge's Court (Junior Division), Bhimavaram, until further orders.
26.	B. THUMANNA, Superintendent.	Civil Judge's Court (Senior Division), Tadepalligudem, working on deputation in II Additional Civil Judge's Court (Junior Division), Bhimavaram.	Deputation to work in II Additional Civil Judge's Court (Junior Division), Bhimavaram, is hereby cancelled. Further deputed to work in I Additional Civil Judge's Court (Junior Division), Tanuku, until further orders.

S.No.	Name & Designation to the Employee	Place of Working	New Place of Posting
27.	V. RAGHAVENDRA RAO, Superintendent.	Special Court for Trial of Cases under SCs & STs (POA) Act-cum-VIII Additional District & Sessions Court, Eluru, working on deputation in I Additional Civil Judge's Court (Junior Division), Tanuku.	Deputation to work in I Additional Civil Judge's Court (Junior Division), Tanuku, is hereby cancelled. Further deputed to work in I Additional Civil Judge's Court (Junior Division), Tadepalligudem, until further orders.
28.	K.V. KRISHNA REDDY, Senior Superintendent.	XI Additional District & Sessions Court, Tadepalligudem, working on deputation in I Additional Civil Judge's Court (Junior Division), Tadepalligudem.	Deputation to work in I Additional Civil Judge's Court (Junior Division), Tadepalligudem, is hereby cancelled. Further deputed to work in Principal Civil Judge's Court (Junior Division), Tadepalligudem, until further orders.

The above staff members are hereby directed to get themselves relieved and to join in their new station / duty on or before **13-07-2026.**

Note :- 1. The Presiding Officers / Incharge Presiding Officers are hereby directed to relieve the staff members who are under orders of transfer.

2. The staff members who are under orders of transfer shall hand over charge to the immediate senior member after completing all pending works, if any, and it should be duly attested by the Presiding Officer.

3. Principal District Court's Circular No.05/2024, in Dis.No.1908, Dt.22.03.2024 – Shall be followed strictly.

The Presiding Officers concerned shall make all necessary in-charge arrangements for the place of the above referred individuals and the individuals are directed to hand over the charge to the new assignee as per the above Principal District Court's Circular and submit the charge list to the Principal District Court, Eluru.

In case the staff members could not handover the charge within time, they shall complete it within four weeks from the date of assuming charge at the new station and complete the pending charge, and handover the same to the successor or to the staff member nominated by the Presiding Officer concerned. Any deviation in this regard will be viewed seriously.

4. If any of the above individuals are on Earned Leave / Medical Leave / C.L., they shall join the new place immediately on completion of their respective leaves, without fail. However, it is informed that this may affect seniority if there is delay in reporting duty.

5. The officers concerned are requested to relieve the individuals, invariably, without considering their request, if any.
6. All the copies are communicated through e-mail followed by hard copy.
7. For all convenience purpose, the staff members who are under the orders of **transfers relating to retentions** shall be deemed to be working in the recent station **as on 30.04.2026**, for the purpose of computation of three years period of their next station in future.
8. The Judicial Officers concerned are hereby requested to issue orders to the Staff Members concerned to make an entry in the Service Register of the transferred employee, with regard to the condition specified against the S.No.7, alongside the employee's joining details.
9. The order placed in the Principal District Court's website **<https://westgodavari.dcourts.gov.in>** & the downloaded copy from the website is valid for relieving and joining duty.


**PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.**

To

1. All the Judicial Officers in the District Unit.
2. The individuals through the Presiding Officers concerned.
3. The Senior Superintendent, Accounts Section, Principal District Court, Eluru.
4. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.

Dis. NO. 4393
Dt. 05/07/2026