



PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU

OFFICIAL INTIMATION

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – **CHIEF ADMINISTRATIVE OFFICER – One (1) post of Chief Administrative Officer** will become vacant in the Unit of West Godavari, as Sri Arepalli Srinivasa Rao, Chief Administrative Officer is retired from service on superannuation on 28.02.2026 (who originally belong to the Unit of West Godavari) – Promotion of eligible candidates from Category-II to Category-I i.e., from Senior Superintendents (Category-II) to Chief Administrative Officers on paper – Identified the individuals – General Information – Regarding.

REF :- 1. Circular of the Hon'ble High Court in ROC No.2536/98 C.I (1), Dt.23.03.1999.
2. Circular of the Hon'ble High Court in ROC No.2403/13-C.1, Dt.27.11.2013.
3. G.O.Ms.No.76, Law (LA&J-Home-Courts-D) Department, Dt.15.05.2022.
4. Office Note Dt.13.05.2026 and orders thereon.

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It is to inform that **One (1) post of Chief Administrative Officer** will become vacant in the Unit of West Godavari, as Sri Arepalli Srinivasa Rao, Chief Administrative Officer is retired from service on superannuation on 28.02.2026 (who originally belong to the Unit of West Godavari).

It is proposed to conduct selection to the post of Chief Administrative Officer (Category-I) on paper from the post of Senior Superintendents (Category-II), as per the amended A.P. Judicial Ministerial Service Rules, 2019.

The earlier vacancy of Chief Administrative Officer has been filled up from the feeder category and the details are mentioned hereunder ;

In 3rd Spell – 1. Sri Ch. Vijay Kumar, 2. Smt. N. Sai Lakshmi and 3. Sri T.V.M. Krishna Rao, were promoted from the category of Senior Superintendent.

In the 4th Spell – Smt. T. Ananda Lakshmi was promoted from the category of Senior Superintendent.

In the 5th Spell – Smt. S. Geetha was promoted from the category of Senior Superintendent.

In the 6th Spell – Sri B. Soloman Raju was promoted from the category of Stenographer Grade-I.

According to the Andhra Pradesh Judicial Ministerial and Subordinate Service Rules, 2019, the 5:1 ratio was completed in the year 2024.

Now the vacancy of Chief Administrative Officer has been in 1st Spell should be filled by promotion, and the existing vacancies should be filled with candidates from the **Senior Superintendents** feeder category, as mentioned above.

As per Gradation List 2025, on the strength of seniority, the following members hereby listed for the promotion subject to meeting the conditions. Vacancy position is **ONE**, the number of candidates to be empaneled is under 1:3 ratio.

S.No.	Name & Designation and Place of Working
1.	Smt. K. Mallleswarl, Senior Superintendent, Principal Civil Judge's Court (Senior Division), Kovvur.
2.	Sri G. Seetalah Panthulu, Senior Superintendent, Civil Judge's Court (Junior Division), Bhimadole
3.	Smt. B. Jyothi Kumarl, Senior Superintendent, Civil Judge's Court (Senior Division), Bhimavaram.

It is hereby informed that if any objections for the promotions with regard to the Chief Administrative Officer, they can submit their objections to this Court **on or before²⁰ -05-2026**.

Principal District Court, W.G.,
Eluru, Dated 13-05-2026.


**PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.**

To

All the staff members in the Unit through their respective Presiding Officers.

Copies to :-

1. All the Judicial Officers working in the Unit, with a request to circulate among the staff members.
2. The Senior Superintendents / Superintendents, Accounts Section, Central Nazarath, OP-Cell, P.Tr. Section, Copyist Section and Central Record Room of the Principal District Court, Eluru.
3. The In-charge System Officer, e-Courts Project, Principal District Court, Eluru, with a direction to upload the same in Principal District Court's **website** and to send **e-mails** to all the Officers in the Unit of West Godavari.

DIS NO. 3290
DATE 13/05/26