

**PROCEEDINGS OF THE CHAIRPERSON-CUM-PRINCIPAL DISTRICT JUDGE
DISTRICT LEGAL SERVICES AUTHORITY : WEST GODAVARI : ELURU**

PRESENT: **SIRIPURAPU SREE DEVI**
Chairperson-cum-Prl. District Judge

Sub: DLSA., W.G., Eluru –Legal Aid Defense Counsel System (LADCS)
W.G, Eluru – Selection of **Smt. B. SUDHA RANI** for the post of
Receptionist-cum-Data Entry Operator on outsourcing basis in
the Office of LADCS, W.G., Eluru - Reg.

- Read: 1.NALSA Legal Aid Defense Counsel System Modified Scheme, 2022.
2.Letter in Roc.No.49-E1/APSLSA/LSW/2022, Dated:15-12-2025 of
the Hon'ble A.P.State Legal Services Authority, Amaravathi.
3.Letter addressed to the District Collector & Director of APCOS,
Eluru in Dis.No.2482, Dated. 19.12.2025.
4.Letter No. AP/2025/10/022/2025/1/BC-B/Men, Dated. 23.12.2025
of the District Employment Officer, Eluru.
5.Letter in Dis.No.193, Dt:27.01.2026 of the DLSA, W.G, Eluru
addressed to the Hon'ble A.P.State Legal Services Authority,
Amaravathi.
6.Letter in Roc.No.49-E1/APSLSA/LSW/2022, Dated:13-02-2026 of
the Hon'ble A.P. State Legal Services Authority, Amaravathi.
7.Note file orders dated:17.02.2026 of the Chairperson-cum-Prl.
District Judge, W.G., Eluru.

ORDER :: DATED: 17-02-2026

Considering the contents under letters 1st to 7th read above, the
undersigned is pleased to pass the following order:

Pursuant to the Skill Test and Interview conducted for the post of
Receptionist-cum-Data Entry Operator having secured highest marks and
upon approval of the Hon'ble Executive Chairman, A.P. State Legal Services
Authority, Amaravathi, the following candidate is selected on outsourcing basis
to work at **Legal Aid Defense Counsel System (LADCS), District Court
Complex, West Godavari, Eluru** as below subject to usual terms as per
guidelines of the Government of A.P and Hon'ble A.P. State Legal Services
Authority, Amaravathi issued from time to time.

Name of the Candidate	Appointment for the post	Remuneration per month
Smt. B. SUDHA RANI	Receptionist-cum- Data Entry Operator	Rs.18,500/-

Conditions:

1. These orders shall come into force with immediate effect.
2. The individual shall join duty **on or before 23.12.2026** and report before the Chairman-cum-Prl. District Judge, DLSA, W.G, Eluru, otherwise his appointment will be cancelled.
3. The individual has to produce **Physical fitness certificate** issued by a competent Medical Officer not below the rank of Civil Assistant Surgeon at the time of his joining duty.
4. The appointment of the above individual is purely on temporary and outsourcing basis and she is liable for termination at any time without assigning any reason or notice.
5. The above individual shall attend general duties as directed by the Chairman-cum-Prl. District Judge, District Legal Services Authority, West Godavari, Eluru.
6. The individual is entitled for **15 days Casual Leaves per year**.
7. The individual has to attend the duties promptly and maintain registers and records. If any deviation in attending the duties, the services of the individual will be terminated.
8. The individual shall not leave headquarters without prior permission on all working days.


Chairperson-cum-Prl. District Judge
DLSA., W.G., Eluru. 

Dis No 341
DT. 17.2.26

To:

Smt. B. Sudha Rani, W/o. V. Chiranjeevi Rao, Kommugudem (post)
Tadepalligudem Mandal, West Godavari District.

Copy to:

1. The Secretary, District Legal Services Authority, W.G, Eluru.
2. The In-charge Systems Officer, e-courts project, District Court, Eluru – with a direction to upload the same in the District Court website of West Godavari.

Copy to :

The Member Secretary, Hon'ble A.P. State Legal Services Authority, Amaravathi
– for information.