



PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU

NOTIFICATION :: DATED : 20-11-2025

In view of the enforcement of Rules viz., "The Andhra Pradesh Special Judicial Magistrate of II Class Service Rules, 2024 the Notification is hereby issued calling the application[✓] from the eligible candidates for inclusion of their names in the panel to fill up the posts of Special Judicial Magistrate of II Class mentioned below in the Unit of West Godavari District, on purely temporary measures.

S.No.	Name of the Post	Number of Vacancies
1.	Special Judicial Magistrate of II Class (Excise), Eluru	1
2.	Special Judicial Magistrate of II Class, Bhimavaram	1
3.	II Special Judicial Magistrate of II Class, Tanuku.	1
4.	Special Judicial Magistrate of II Class, Nidadavole (Under 13 th Finance Commission)	1

Applications shall reach the Principal District Court, West Godavari, Eluru **on or before 12-12-2025 till 5:00 PM** in the prescribed proforma along with necessary attested copies of certificates and Passport size photographs (in triplicate).

Applications received after due date will not be considered. The Office is not responsible for any delay in postage.

In exercise of the powers conferred under Section-11 of the Bharatiya Nagarik Suraksha Sanhita, 2023, the new Rules viz., "The Andhra Pradesh Special Judicial Magistrate of II Class Service Rules, 2024", the following are the Qualifications and Disqualifications prescribed for the candidates :

1. QUALIFICATIONS :-

A person shall be qualified for appointment as Special Judicial Magistrate of II Class if a person ---

- i. held any post in Andhra Pradesh State Judicial Service and retired or resigned; or
- ii. held a post in the Andhra Pradesh Judicial Ministerial Subordinate Service not below the rank of Superintendent (Category-III of Andhra Pradesh Judicial Ministerial Subordinate Service Rules, 2019) In the State of Andhra Pradesh and has a law degree; or
- iii. held a post of Section Officer and above in the Andhra Pradesh High Court Service and has a law degree; or
- iv. practiced as an advocate at least for five years and at present not on the rolls of the Bar Council.
- v. being any retired Gazetted Officer possessing law degree or who has passed the criminal judicial test in full consisting of Indian Penal Code and the Code of Criminal Procedure or the Bharatiya Nyaya Sanhita, 2023 and the Bharatiya Nagarik Suraksha Sanhita, 2023 conducted by the Andhra Pradesh Public Service Commission and who has exercised Magisterial powers during his tenure of service for not less than three years;

provided that a suitable retired Judicial Officer shall be given preference.

2. DISQUALIFICATIONS :-

A person

- i. Who is a practicing advocate; or
- ii. Who is a member of any State or local authority; or
- iii. Who is a member of the State Legislature or the Parliament, or
- iv. having held an office under the State or the Union Government or any local authority, has been dismissed or removed or compulsorily retired from service or subjected to any other major penalty for misconduct, or,
- v. who has been convicted and sentenced by a court for an offence involving moral delinquency or is charged of any offence constituting moral turpitude and proceedings are pending; or
- vi. of unsound mind or who is deaf or mute or blind or suffering from leprosy or any other contagious disease; or
- vii. in a bigamous marriage:

- viii. a woman whose marriage is void by reason of the husband having a wife at the time of such marriage or who has married a person who has a wife living at the time of such marriage:
- ix. adjudicated as an Insolvent or an undischarged insolvent; or
- x. being contractor or a businessman or one interested in a subsisting contract or any work being done for Central or State Government or a local authority within whose limits the Special Judicial Magistrate of II Class has to discharge his duties. **shall not be eligible.**

3. AGE :

Non-practicing advocate with a practice at the Bar of not less than five years and who is above 45 years and below 65 years of age and in respect of retired persons who have at least one and half years to complete 65 years of age, as on the date of notification, shall alone be eligible.

4. UNIT OF APPOINTMENT :

Except as otherwise provided herein below, since the judicial districts are not bifurcated for judiciary in the State of Andhra Pradesh, the unit of appointment shall be the respective judicial districts of the candidate to which he belongs to.

5. METHOD OF APPOINTMENT AND APPOINTING AUTHORITY :

Subject to the other provisions contained in these rules, the method for appointment of Special Judicial Magistrate of II Class shall be as follows :

- i. The Principal District Judge shall Issue notification for filling up the post of Special Judicial Magistrate of II Class six months prior to completion of tenure of appointment of the sitting Magistrate in the district and on receipt of applications from the candidates, the Principal District Judge, after scrutiny of the applications, shall send only those applications which are in order to the High Court and the Committee of Judges for the appointment and other conditions of service of Special Judicial Magistrates of II Class will conduct either written test or interview or both and select the candidates.

- ii. The Chief Judicial Magistrate shall issue orders under Sections 12 and 13 of the Bharatiya Nagarik Suraksha Sanhita, 2023, defining the local limits of the areas within which the Special Judicial Magistrates of II Class may exercise powers and as to the distribution of business among the Magistrates.
- iii. The Principal District Judge shall cause necessary in-charge arrangements in respect of the Special Judicial Magistrates of II Class whose tenure of appointment would be expired or who attains the age of 65 years even before completion of their respective term of appointment.

6. HOLDING OF COURT :

The Special Judicial Magistrates of II Class shall hold Court work for 5 (five) days in a week i.e., from Monday to Friday on working days between 07:30 AM and 10:30 AM.

7. HONORARIUM :

The honorarium/remuneration payable to the Special Judicial Magistrates of II Class shall presently be Rs.45,000/- (Rupees forty-five thousand) per month and Rs.5,000/- (Rupees five thousand only) per month towards conveyance, subject to enhancement of the same by the Government, from time to time.

8. LEAVES :

The Special Judicial Magistrates of II Class will be under the administrative control of the Chief Judicial Magistrate In the matters such as grant of leave, drawal of honorarium, inspection of court, permission to assume charge.

Every Special Judicial Magistrate of II Class is entitled to casual leave not exceeding 15 days in a calendar year and not entitled to any other kind of leave.

9. REVOCATION OF POWERS OF SPECIAL JUDICIAL MAGISTRATE OF II CLASS :

- i. If any complaint as to the misconduct of the Special Judicial Magistrate of II Class is received by the High Court, the same shall be placed before the

Committee dealing with the subject. If, on perusal of the complaint, the Committee is of the opinion that the officer has resorted to any acts of misconduct, or has derelicted his duties, a show cause notice, of not less than 15 days, requiring him to explain, shall be issued.

On consideration of the explanation offered by the officer, if the Committee finds that any act of misconduct or dereliction of duty was resorted by the officer, Committee may make appropriate recommendation, for termination of the services of the officer, which in turn shall be forwarded to the Government. The order so passed would be final.

- ii. On appointment and while in service, a Special Judicial Magistrate of II Class may be removed without being called upon to show cause if he fails to attend three consecutive sittings of the Court without a written permission of the concerned Chief Judicial Magistrate;

Powers conferred by the Court on Special Judicial Magistrate of II Class shall automatically stand withdrawn on attaining the age of 65 years.

10. DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION :

1. Attested copy of SSC Certificate for proof of age.
2. Attested copies of Educational Qualifications including Law Degree and Technical courses.
3. Attested copy of Enrollment Certificate at the Bar in case of applicant as an Advocate.
4. Attested Copy of Departmental Tests passed in case of retired employees.
5. Pension Certificate copy (applicable to the retired employees).
6. Service Certificate (applicable to the retired employees).
7. Certificate of exercising magisterial Powers for not less than three years during his tenure if the applicant worked as Gazetted Officer in Revenue Department.
8. **In case of Advocates :**
 - a. A certificate of previous practice for not less than five (5) years.
 - b. A certificate of suspension of practice issued by the State Bar Association;

- c. Certificate of suspension of practice issued by the Bar Association, where he / she practiced previously.

(or)

An undertaking that it would be submitted in due course.

11. GENERAL INSTRUCTIONS :

1. The documents mentioned from S.Nos.1 to 8 above shall be enclosed, failing which, such applications will be **rejected**.
2. Application / Candidature with insufficient information and which are not in the prescribed proforma will be summarily rejected.
3. Applications received after the due date and time will be rejected. The Office is not responsible for any postal delay or delay caused by courier service.

The applications with requisite attested photocopies of Certificates and Passport size photographs IN TRIPLICATE should be submitted to the Principal District Court, West Godavari District, Eluru.

Principal District Court, Eluru,
Date : 20-11-2025.


**PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.**

Copy submitted to :

The Registrar General,
Hon'ble High Court of Andhra Pradesh, along with covering letter.

Copies to :

1. All the Judicial Officers in the District, with a request to cause display in the Notice Board of their respective Courts and also to take steps for wide publicity.
2. The District Collector, Eluru District, Eluru, with a request to cause display in the Notice Board.
3. The District Collector, West Godavari District at Bhimavaram, with a request to cause display in the Notice Board.
4. The District Collector, East Godavari District at Rajamahendravaram, with a request to cause display in the Notice Board.

5. All the Special Judicial Magistrates of Second Class in the District, with a direction to cause display in the Notice Board.
6. All the Bar Associations in the West Godavari District for affixing on their respective Notice Boards.
7. All the District Judges in the State of Andhra Pradesh.
8. The Public Relation Officer, Eluru District, Eluru, West Godavari, Bhimavaram and East Godavari, Rajamahendravaram, for wide publicity.
9. The incharge System Officer, e-Courts project, Principal District Court, West Godavari, Eluru, with a direction to place the same in the Principal District Court's website.
10. The Principal District Court's Notice Board.

DIS.NO. 6784
Dt. 21-11-2025

**APPLICATION FOR THE POST OF _____ SPECIAL JUDICIAL MAGISTRATE
OF SECOND CLASS AT _____**

Affix latest
Passport size
photograph duly
attested by
**GAZETTED
OFFICER**

1.	Name of the applicant (in CAPITAL LETTERS)	::	
2.	Father's/Husband's Name	::	
3.	Date of Birth and present Age (As on 31.10.2025)	::	
4.	Address for correspondence with Mobile No.	::	
5.	Educational Qualifications	::	
6.	Technical Qualifications	::	
7.	Whether he/she belongs to SC/ST/BC & OC	::	
8.	Whether he/she worked previously as Special Judicial Magistrate of II Class. If so, the period and place(s) shall be mentioned	::	
9.	Particulars of practice as an Advocate. (Certificate of Suspension issued by the State Bar Association and Bar Association where he/she practiced, shall be enclosed)	::	

10.	Date of entry into Government Service	::	
11.	Date of retirement and nature of retirement and Designation at the time of retirement (Proof should be enclosed)	::	
12.	Previous experience till the date of retirement and the branches in which he/she worked during his/her service	::	
13.	Departmental Tests Passed, if any	::	
14.	Departmental Enquiries, if any faced and the final result	::	
15.	Punishments if any received during the service	::	
16.	Whether he/she has exercised any magisterial powers for not less than three years, if so, period to be specified	::	
17.	State of Health (necessary Fitness Certificate shall be enclosed)	::	
18.	Experience, if any (outsiders)	::	
19.	Any other information, if any	::	

DECLARATION

I, ... S/o R/o.....
..... do hereby declare that the above details
furnished by me are true and correct and I am qualified and eligible for being
appointment to the post of Special Judicial Magistrate of II Class and that I do not
suffer from any kind of disqualification referred in the Andhra Pradesh Special
Judicial Magistrate of II Class Service Rules, 2024.

Station :
Date :

SIGNATURE OF THE APPLICANT

Note :- The applicant shall enclose the following documents which are necessary to this application.

1. Attested copy of SSC certificate for proof of age.
2. Attested copies of Educational Qualifications including Law Degree and Technical courses.
3. Attested copy of Enrollment Certificate at the Bar in case of applicant is an Advocate.
4. Attested copy of Departmental Tests passed in case of retired employees.
5. Certificate of exercising magisterial powers for not less than three years during his tenure if the applicant worked as gazette Officer in Revenue Department.
6. In case of Advocates
 - a) A Certificate of previous practice for not less than five (5) years
 - b) A certificate of suspension of practice issued by the State Bar Association; and
 - c) Certificate of suspension of practice issued by the Bar Association, where he/she practiced previously.