



PRINCIPAL DISTRICT COURT

WEST GODAVARI, ELURU.

OP Cell

Dt. 25-06-2025

REVISED - C I R C U L A R

Sub : District Judicial Officers' Conference – Scheduled to be held on 12.07.2025 – Submission of Statistical Information as on 30.06.2025 – Revised Instructions Issued – Regarding.

Ref : 1. Hon'ble High Court's Circular ROC.3298/E-II/95, Dt. 23-12-95.
2. Hon'ble High Court's Circular ROC.269/E4/2021, Dt. 02-12-21
3. Principal District Court's Circular in Dis.No.3179, Dt. 17-06-25
4. Office note dt. 25.06.2025 and orders passed thereon.

-0-

All Judicial Officers of the District are hereby informed that the District-level Judicial Officers' Conference, presided over by **Hon'ble Sri Justice K. Suresh Reddy garu**, Judge, Hon'ble High Court of Andhra Pradesh-cum- Administrative Judge, West Godavari District, Eluru, is scheduled to be held on **Second Saturday, 12.07.2025**. The conference will cover matters pending in the district during the period from **01.01.2025 to 30.06.2025** (Total no. of working days are 120 for the mentioned period), in accordance with the agenda communicated by the Hon'ble High Court.

In this regard, all the Judicial Officers are requested to submit the statistical data for all categories of cases for the above period, in the prescribed **Proformae 1 to 13, in three (3) sets of bound volumes**. Information related to **Pre-2021 cases** must be compiled and submitted separately in another bound volume.

Officers are further requested to:

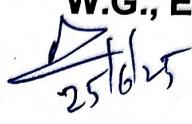
- Issue clear directions to their staff to ensure timely submission of the required statements.

Special focus shall be given to:

- Disposal of Pre-2021 cases
- Execution of Non-Bailable Warrants (NBWs)
- Cases involving Under Trial Prisoners (UTPs)
- Long pending Cases (LPCs)
- More than 20 - 30 years cases and other identified priority cases.

(P.T.O)

The above information must be submitted through a special messenger **by 03.07.2025 (Thursday), before 03:00 PM**, without fail. **Any delay or deviation will be viewed seriously.**


PRL. DISTRICT JUDGE,
W.G., ELURU.


To

All the Judicial Officers in the Unit of West Godavari
The Secretary, District Legal Services Authority, Eluru
The Chairman, PLAPUS, Eluru

Copy to

1. All the CMOs/Superintendents/ Incharge Superintendents are directed to take print out of the revised Circular and place before the Presiding Officer.
2. The In-charge System Officer, e-Courts project, Principal District Court, Eluru with a direction to upload the same in the official website of District Court and send emails to all the Courts and Officers.
3. The Superintendent (Translator), Prl. District Court, West Godavari, Eluru with a direction to furnish statistical information to the OP Cell, well in advance.
4. The Senior Superintendents/ Superintendents, Establishment, Accounts Section, Central Nazarath, Central Record Room and Copyist Establishment, District Court, West Godavari, Eluru

AGENDA

1. Pendency of Cases as on 30.06.2025.
2. Pendency of old cases as per the fresh targets Pre-2021
3. Review of work. (Officer wise - total days - actual days worked & Required Units & secured Units)
4. Stayed matters.
5. Cases of Under Trail Prisoners and expeditious execution of N.B.Ws.
6. Disposal of cases of Senior Citizens.
7. Pendency of LPC and more than 20- 30 years cases.
8. Deputation of staff from less Pendency Courts to heavy pendency Courts.
9. Matters pertaining to Budget, repairs to Buildings, Amenities etc.,
10. Staff problems.
11. Officers' problems.
12. Relations between Bench and Bar
13. Legal Aid, Lok Adalaths and Legal Literacy Camps.

N.B : Proforma 1 to 13 will be communicated in word format

Dis. No. 3376

Dt. 25.6.25

Proforma 1

CONSOLIDATED STATEMENT SHOWING THE PARTICULARS OF **INSTITUTIONS AND DISPOSALS (ON CIVIL AND CRIMINAL SIDE)**
IN VARIOUS COURTS OF WG DISTRICT FROM **01.01.2025 to 30.06.2025**

[illegible]

Proforma 2

CONSOLIDATED STATEMENT SHOWING THE PARTICULARS OF CASES OF **SENIOR CITIZENS (ON CIVIL AND CRIMINAL SIDE)** IN
VARIOUS COURTS OF W.G. DISTRICT from **01.01.2025to 30.06.2025**

[illegible]

Proforma 3

STATEMENT SHOWING THE PENDENCY OF PRE-2021 CASES IN THE DISTRICT FOR THE PERIOD FROM 01.01.2025 to 30.06.2025					
SL.NO	NAME OF THE COURT	PENDENCY AS ON 01-01-2025	PENDENCY AS ON 30.06.2025	DIFFERENCE OF CASES	INCREASE/ DECREASE IN TOTAL PENDENCY

Proforma 4

PROGRESS REPORT OF THE **IDENTIFIED CASES FOR THE PERIOD FROM 01.01.2025 to 30.06.2025 OFFICER WISE**, PERTAINING TO THE
VARIOUS COURTS IN WG DISTRICT

Sl. No.	Name of the Court	No. of Identified Cases as on 01.01.2025	Disposals		L.A.	Total Disposal	Pending as on 30.06.2025
			AFT	O.W.			

Proforma 5

STATEMENT SHOWING THE NUMBER OF **N.B.WS** PENDING AS ON **30.06.2025**

Sl. No.	Name of the Court	In IPC Cases	In NI Act Cases	In Excise Cases	In Maintenance Cases	In other acts	TOTAL	
							No. of NBWs	No. of Cases

Proforma 6

CONSOLIDATED STATEMENT SHOWING THE PENDENCY OF **STAYED MATTERS STAYED BY THE HON'BLE HIGH COURT IN**
VARIOUS COURTS RELATING W.G. DISTRICT AS ON **30.06.2025**

Sl. No.	Name of the Court	Pendency of Cases as on 30.06.2025		
		Civil	Criminal	Total

Proforma 7

STATEMENT SHOWING THE NUMBER OF CASES OF **UNDER TRIAL PRISONERS** PENDING IN EACH COURT AND NUMBER OF UNDER TRIAL PRISONERS DETAINED IN WG DISTRICT AS ON **30.06.2025**

[illegible]

Proforma 8

WORK REVIEW OF JUDICIAL OFFICERS WORKING IN WG DISTRICT OFFICER WISE FOR THE PERIOD FROM 01.01.2025 to 30.06.2025 *(Total No. of working days are 120 for the mentioned period)*

Sl. No.	Name of the officer	Designation and Station	Actual Working days	No. of units to be secured	No. of Units secured	Remarks

Proforma 9

[illegible]

Proforma 10

CONSOLIDATED STATEMENT SHOWING THE **CATEGORY-WISE PENDENCY (CIVIL)** IN WG DISTRICT UNIT AS ON 30.06.2025 (COURT-WISE)

CIVIL CASES :

[illegible]

Proforma 11

CONSOLIDATED STATEMENT SHOWING THE **CATEGORY-WISE PENDENCY (CRIMINAL)** IN WG DISTRICT UNIT AS ON **30.06.2025** (COURT-WISE)

S.No.	Name of the Court	Sessions Cases	Crl. Appeals	Crl. RP	CC IPC	CC OTHER ACTS	CC NI ACT	PRC	JJC	STC	MC	DVC	CRL. TOTAL	GRAND TOTAL (Both Civil and Criminal)

Proforma 12

STATEMENT SHOWING THE **LONG PENDING CASES(LPCS) PENDENCY** IN WG DISTRICT UNIT AS ON **30.06.2025** (COURT-WISE)

S.No.	Name of the Court	No. of LPC Cases as on 30.06.2025

Proforma 13

STATEMENT SHOWING THE **20- 30 YEARS CASES (2005-1996)** IN WG DISTRICT UNIT AS ON **30.06.2025** (COURT-WISE)

S.No	Name of the Court	Total No. of Cases pending as on 30.06.2025	Total No. of cases disposed from 1.1.2025 to 30.06.2025	Enter the pending case details as on 30.06.2025 (Case No.)		Stage of the case	If stayed by the Hon'ble High Court (including Case No. and Order dated	Reasons for pending
				Civil	Criminal			