PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU

OFFICIAL MEMORANDUM

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – **PROCESS SERVER (Cat.16) – Forty-Six (46) posts** of Process Servers are vacant in the Unit of West Godavari – List of employees from the feeder category i.e., Office Subordinates – Special Confidential Reports of the eligible staff members called for and received – Interviews – Called for – Regarding.

REF :-
1. G.O.Ms.No.2, Social Welfare (SW.RORI), Department, Dt.09.01.2004 communicated by the Hon'ble High Court in its endorsement ROC.No.141/2004-C1(3)/28.01.2004.
2. G.O.Ms.No.4, Department for Women, Children, Differently Abled and Senior Citizens, Dt.09.02.2019.
3. G.O.Ms.No.76, Law (LA&J-Home-Courts-D) Dept., Dt.15.05.2019.
4. G.O.Ms.No.93, Law (L, LA&J-Home-Courts-A) Department, Dt.25.08.2020.
5. Office Note Dt.04.04.2025 and orders thereon.
6. Principal District Court's Official Memorandum in Dis.No.1784, Dt.07.04.2025 – Called for the Special Confidential Reports.
7. Office Note Dt.01.05.2025 and orders thereon.

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It is proposed to fill up **Forty-Six (46) posts** of Process Servers by way of promotion from the eligible employees from the feeder category i.e., Office Subordinate.

As per amended A.P.J.M.S. Rules 2019 in Rule-8, the minimum qualification prescribed to hold the post of Process Servers is **Must have passed SSC examination or its equivalent examination**.

This Court called for the Special Confidential Reports of the eligible candidates, and also called for the objections by 10.04.2025, and no objections have been received with regard to the **Process Server** promotions.

On considering the above conditions, the following employees are identified in the cadre of Office Subordinate / Attender (Category 17) and called for interview.

S.No.	Name & Designation of the Employee
	OFFICE SUBORDINATES
1.	**Md. Pyarijan,** Office Subordinate, Official Receiver's Office, Eluru.
2.	**J. Mohana Rao,** Office Subordinate, Principal District Court, Eluru
3.	**K. Bangaramma,** Office Subordinate, I Additional Civi Judge's Court (Junior Division), Tanuku
4.	**J. Satyanarayana,** Office Subordinate, Principal District Court, Eluru.
5.	**K. Sailaja,** Office Subordinate, Principal Civil Judge's Court (Junior Division), Tanuku
6.	**Kandi Lakshmi,** Office Subordinate, II Additional Civi Judge's Court (Junior Division), Tadepalligudem, on deputation at POCSO Court, Eluru.
7.	**Veeramatha Madasu,** Office Subordinate, I AJCJ Court, Eluru, working on deputation in Principal Civi Judge's Court (Senior Division), Eluru.
8.	**Pydi Appala Raju,** Office Subordinate, Principal Civi Judge's Court (Senior Division), Eluru, working on deputation in Additional Civi Judge's Court (Senior Division), Eluru.
9.	**Hafizunnisa,** Office Subordinate, POCSO Court, Eluru on deputation at V Additional District Court-cum-Women Court, Eluru.
10.	**Polimetla Ganesh,** Office Subordinate, II Additional Civi Judge's Court (Junior Division), Eluru, working on deputation at I Additional Civi Judge's Court (Junior Division), Eluru.
11.	**Allam Lokeswari Bhavani,** Office Subordinate, Principal Civi Judge's Court (Junior Division), Kovvur, working on deputation in Principal Civi Judge's Court (Senior Division), Kovvur.
12.	**Nakaraboyina Satyaveni,** Office Subordinate, Principal Civi Judge's Court (Senior Division), Kovvur, working on deputation in Principal Civi Judge's Court (Junior Division), Kovvur.

The above employees are hereby directed to appear through Video Conference **on 6 -05-2025 at 4:00 P.M** The link of the interviews will be notified in due course.

The concerned officers are hereby directed to submit the Service Registers of the above employees through Special Messenger to this Court **by 7 -05-2025**, after updating all the relevant entries.

Note :- Calling for interview does not create a right for claiming promotion.

Principal District Court, W.G.,
Eluru, Dated 01-05-2025.

PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU

To

The individuals through the Officers concerned, and the concerned Officers are requested to cause service of the same to the individuals.

Copy to :-

1. The Officers concerned.
2. All the Judicial Officers in the Unit of West Godavari.
3. The Senior Superintendents / Superintendents, Accounts Section, Central Nazarath, Copyist Section of the Principal District Court, Eluru.
4. The System In-charge, e-Courts, Principal District Court, Eluru, with a direction to upload the same in the Principal District Court's **website** and also send **e-mails** to the Concerned Courts.

DIS.NO.2326
Dt. 1-5-2025