

**PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE ::
WEST GODAVARI :: ELURU**

Present :- **M. Suneel Kumar,**
I Additional District Judge, Eluru.
FAC/- Principal District Judge, West Godavari, Eluru.

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – Transfers and Deputations in various cadres in the Unit of West Godavari – Orders – Issued.

- REF :-**
1. Hon'ble High Court's Circular ROC.No.1576/2019-C3, Dt.02.01.2021.
 2. Principal District Court's Circular No.05/2024, in Dis.No.1908, Dt.22.03.2024 – Handing over the charge of the employees.
 3. Application of Sri G. Venkateswara Rao, Process Server, submitted through proper channel on 07.11.2024.
 4. Application of Smt. B. Dhana Lakshmi, Junior Assistant, submitted through proper channel in Dis.No.748, Dt.11.12.2024.
 5. Application of Sri G. Muneesh, Junior Assistant, submitted through proper channel in Dis.No.818, Dt.30.12.2024.
 6. Letter in Dis.No.50, Dt.20.01.2025 from the Principal Civil Judge's Court (Junior Division), Kovvur.
 7. Letter in Dis.No.62, Dt.27.01.2025 from the I Additional Civil Judge (Junior Division), Eluru.
 8. Application of Sri O. Chandra Sekhar, Field Assistant, submitted through proper channel on 21.02.2025.
 9. Application of Sri A. Afzal Basha, Typist, submitted through proper channel in Dis.No.146, Dt.22.02.2025.
 10. Letter in Dis.No.163, Dt.26.03.2025 from the Judge, Special Court for Trial of Offences Against Women-cum-V Additional District Judge, Eluru.
 11. Application of Smt. E. Sowjanya, Typist, submitted through proper channel in Dis.No.174, Dt.29.03.2025.
 12. Order passed by the Principal District Judge, Eluru on 15.04.2025.

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ORDER :: DATED : 15-04-2025

In view of the references cited and on considering the request applications of the Officers and individuals and for administrative convenience, the Principal District and Sessions Judge, West Godavari, Eluru, passed the following Order :-

S.No.	Name & Designation of the Employee	Place of Working	New Place of Posting
1.	Sri K. Durga Prasad, Senior Assistant.	Principal Civi Judge's Court (Senior Division), Kovvur.	Deputed to work in Principal Civi Judge's Court (Junior Division), Kovvur, until further orders.

S.No.	Name & Designation of the Employee	Place of Working	New Place of Posting
2.	Smt. A. Kanaka Durga, Junior Assistant.	Principal Civi Judge's Court (Junior Division), Tadepalligudem.	Transferred and posted as Junior Assistant in Principal District Court, Eluru, in the existing vacancy.
3.	Smt. G. Krishna Teja Sathmika, Junior Assistant.	XI Additional District Court, Tadepalligudem.	Transferred and posted as Junior Assistant in Principal Civi Judge's Court (Junior Division), Eluru, VICE Smt. B. Dhana Lakshmi transferred. Further deputed to work in Principal District Court, Eluru, until further orders.
4.	Smt. B. Dhana Lakshmi, Junior Assistant.	Principal Civi Judge's Court (Junior Division), Eluru	Transferred and posted as Junior Assistant in XI Additional District Court, Tadepalligudem, VICE Smt. G. Krishna Teja Sathmika transferred.
5.	Sri G. Muneesh, Junior Assistant.	Principal Civi Judge's Court (Junior Division), Tanuku.	Transferred and posted as Junior Assistant in Principal Civi Judge's Court (Junior Division), Kovvur in the existing vacancy.
6.	Smt. E. Sowjanya, Typist.	Principal Civi Judge's Court (Junior Division), Jangareddigudem, working on deputation in I Additional District Court, Eluru.	Transferred and posted as Typist in Principal District Court, Eluru VICE , Kum. J. Sandhya transferred, by cancelling her deputation in I Additional District Court, Eluru.
7.	Kum. J. Sandhya, Typist.	Principal District Court, Eluru.	Transferred and posted as Typist in Special Court for trial of cases under SCs & STs (POA) Act-cum-VIII Additional District Court, Eluru, VICE Sri Md. Rahamatullah transferred. Further deputed to work in I Additional Civi Judge's Court (Junior Division), Eluru, until further orders.

S.No.	Name & Designation of the Employee	Place of Working	New Place of Posting
8.	Sri Md. Rahamatullah, Typist.	Special Court for trial of cases under SCs & STs (POA) Act-cum-VIII Additional District & Sessions Court, Eluru, working on deputation in Principal District Court, Eluru.	Transferred and posted as Typist in POCSO Court, Eluru, in the existing vacancy. Further deputed to work in Principal District Court, Eluru, until further orders.
9.	Sri A. Afzal Basha, Typist.	Civi Judge's Court (Senior Division), Tadepalligudem, working on deputation in XI Additional District Court, Tadepalligudem.	Deputed to work in XI Additional District Court, Tadepalligudem, is hereby cancelled. Further deputed to work in Principal District Court, Eluru, until further orders.
10.	Smt. A. Vimalavathi, Typist.	II Additional Civi Judge's Court (Junior Division), Tadepalligudem.	Deputed to work in XI Additional District Court, Tadepalligudem, until further orders.
11.	Sri V. Ravi Kumar, Field Assistant.	XI Additional District Court, Tadepalligudem.	Deputed to work in Principal District Court, Eluru until further orders.
12.	Sri O. Chandra Sekhar, Field Assistant.	Judicial Magistrate of I Class Court, Jangareddigudem working on deputation in Principal Civi Judge's Court (Junior Division), Nidadavole	Transferred and posted as Field Assistant in IX Additional District Court, Kovvur, in the existing vacancy, by cancelling his deputation to work in Principal Civi Judge's Court (Junior Division), Nidadavole.
13.	Sri N. Ravi Kumar, Driver.	I Additional District Court, Eluru, working on deputation in Principal Civi Judge's Court (Senior Division), Eluru.	Deputed to work in Principal Civi Judge's Court (Senior Division), Eluru is hereby cancelled. Further deputed to work in Special Court for trial of Offences against Women-cum-V Additional District Court, Eluru, until further orders.
14.	Smt. Ch. Eswari Kumari, Process Server.	V Additional District Court-cum-Women Court, Eluru, working on deputation in I Additional District Court, Eluru.	Transferred and posted as Process Server in Principal District Court, Eluru, in the existing vacancy, by cancelling her deputation in I Additional District Court, Eluru.

S.No.	Name & Designation of the Employee	Place of Working	New Place of Posting
15.	Smt. Syed Firdoes Sulthana, Process Server.	Principal District Court, Eluru, working on deputation in I Additional District Court, Eluru.	Deputed to work in I Additional District Court, Eluru, is hereby cancelled.
16.	Sri Teki Eswarudu, Process Server.	Special Court for trial of Offences against Women-cum-V Additional District Court, Eluru	Transferred and posted as Process Server in IV Additional District Court, Tanuku, in the existing vacancy.
17.	Sri G. Venkateswara Rao, Process Server.	XI Additional District Court, Tadepalligudem.	Transferred and posted as Process Server in Principal District Court, Eluru, in the existing vacancy.
18.	Smt. J. Padmavathi, Office Subordinate.	POCSO Court, Eluru.	Deputed to work in I Additional District Court, Eluru, until further orders.
19.	Sri T. Neil Akash, Office Subordinate.	X Additional District Court, Narsapur, working on deputation in Principal District Court, Eluru.	Deputed to work in Principal District Court, Eluru, is hereby cancelled. Further deputed to work in POCSO Court, Eluru, until further orders.
20.	Smt. P. Rama Lakshmi, Office Subordinate.	Principal Civi Judge's Court (Junior Division), Narsapur.	Transferred and posted as Office Subordinate in Principal Civi Judge's Court (Junior Division), Palakol, VICE Smt. P. Lakshmi Durga transferred.
21.	Smt. P. Lakshmi Durga, Office Subordinate.	Principal Civi Judge's Court (Junior Division), Palakol.	Transferred and posted as Office Subordinate in Principal Civi Judge's Court (Junior Division), Narsapur, VICE Smt. P. Rama Lakshmi transferred.
22.	Smt. T. Kumari Padmavathi, Office Subordinate.	X Additional District Court, Narsapur, working on deputation in Principal Civi Judge's Court (Junior Division), Narsapur.	Deputed to work in Principal Civi Judge's Court (Junior Division), Narsapur, is hereby cancelled. Further deputed to work in Civi Judge's Court (Senior Division), Bhimavaram, until further orders.

S.No.	Name & Designation of the Employee	Place of Working	New Place of Posting
23.	Smt. E. Venkata Lakshmi, Office Subordinate.	Principal Civil Judge's Court (Junior Division), Nidadavole, working on deputation in Civil Judge's Court (Senior Division), Bhimavaram.	Deputed to work in Civil Judge's Court (Senior Division), Bhimavaram, is hereby cancelled.
24.	Sri Madireddi Ramu, Attender (Outsourcing)	Judicial Magistrate of I Class Jangareddigudem, working on deputation in Principal District Court, Eluru.	Deputed to work in Principal District Court, Eluru, is hereby cancelled. Further deputed to work in Special Court for trial of Offences against Women-cum-V Additional District Court, Eluru, until further orders.

- Note :-**
1. The above individuals are hereby directed to relieve and join in the new Courts on or before 21/04-2025.
 2. If the above individuals are on Earned Leave / Medical Leave / C.L., he/she shall join on completion of his/her leave, without fail.
 3. The order placed in the Principal District Court's website <https://westgodavari.dcourts.gov.in/> and downloaded copy from the website is valid for relieving and joining duty.
 4. Principal District Court's Circular No.05/2024, in Dis.No.1908, Dt.22.03.2024 – Handing over the charge of the employees.

The concerned Presiding Officers shall make the necessary in-charge arrangements for the place of the above individuals, and the individuals are directed to hand over the charge to the new assignee as per above Principal District Court's Circular and submit the charge list to the Principal District Court, Eluru.

In any case the concerned staff member could not handover the charge within time, they shall complete it within four weeks from the date of assuming charge at the new station and complete the pending charge, handover to the successor or to the member nominated by the concerned Presiding Officer.

Any deviation in the above without prior approval by the Principal District Court beyond four weeks, the concerned person who did not handover the charge shall be held liable in further irrespective of any other conditions. This condition is placed as this Office is receiving lot of representations for non-handing over of charges for years together which clearly leading to different departmental proceedings causing inconvenience to the staff members and to administration.

The concerned Presiding Officer shall take precautions passing appropriate office orders by placing in-charge while handing over the

charge from the concerned staff members and see that no such stated circumstances of handing over charges would arise in future. Specific focus should be on appeal records, copy applications, issues, judgments, fair copies etc.


I ADDITIONAL DISTRICT JUDGE,
FAC/- PRINCIPAL DISTRICT JUDGE,
 WEST GODAVARI, ELURU.

To
The individual through the Officers concerned.

Copy to :

1. All the Judicial Officers in the Unit.
2. The Senior Superintendents, Accounts Section & Central Nazareth, Principal District Court, Eluru.
3. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.

Dis.no. 1968

dt. 15/04/2025