

**PROCEEDINGS OF THE CHAIRMAN-CUM-PRINCIPAL DISTRICT JUDGE  
DISTRICT LEGAL SERVICES AUTHORITY, WEST GODAVARI, ELURU**

PRESENT: **M. SUNEEL KUMAR**  
**I Addl. District Judge**  
**(FAC) Chairman-cum-Prl. District Judge.**

Sub: DLSA., W.G., Eluru – Appointment of **Sri Vanga Seetharam** as Office Subordinate on outsourcing basis to work in the O/o. Mandal Legal Services Committee, Tadepalligudem – Orders - Issued.

- Ref: 1. A.P.State Legal Services Authority Service Rules 1999.  
2. Posts sanctioned under G.O.Ms.No.31, LAW (LA & J-HOME-COURTS A1) Department, Dated 24.03.2011.  
3. Circular Memo No.GAD01-SU0MISC/31/2019-SU-I, dt.20.11.2019 of Government of Andhra Pradesh.  
4. G.O.Ms. No. 101, GENERAL ADMINISTRATION (SER.A) DEPARTMENT, Dated: 30.05.2022.  
5. This Authority's letter in Dis.No.509, Dt. 18.3.2024 addressed to the District Collector & Ex-Officio Exe. Director of APCOS, W.G. Bhimavaram.  
6. Note file orders of Chairman-cum-Prl.District Judge, W.G., Eluru, dated. 27.02.2025.

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**ORDER :: DATED::27-02-2025**

Considering the contents of 1<sup>st</sup> to 6<sup>th</sup> read above, the undersigned is pleased to pass the following order:

Pursuant to the interview conducted for the post of Office Subordinate on outsourcing basis, the following candidate is selected purely on temporary (outsourcing basis) to work at Mandal Legal Services Committee, Tadepalligudem, West Godavari District as below subject to usual terms as per the directions of Hon'ble A.P. State Legal Services Authority for the post of Office Subordinate through APCOS.

Name of the Candidate	Appointment for the post	Remuneration per month
<b>Sri Vanga Seetharam</b>	<b>Office Subordinate</b>	<b>Rs.15,000/-</b>

**Duties**

1. Cleaning the office before the commencement of office hours.
2. Ensuring that all places in the office are kept clean.
3. Bringing and serving water, beverages to the visitors in the office.
4. Carrying dak etc.,
5. Any other work assigned by the Chairman, Mandal Legal Services Committee, Tadepalligudem.

**Note:**

1. These orders shall come into force with immediate effect.
2. The above individual shall join duty on or before 16.9.25 and report before the Chairman, Mandal Legal Services Committee, Tadepalligudem failing which his appointment shall stand cancelled.
3. The individual has to produce Physical Fitness Certificate issued by a Competent Medical officer not below the rank of Civil Assistant Surgeon at the time of his joining duty.
4. The above individual shall attend general duties as directed by the Chairman, Mandal Legal Services Committee, Tadepalligudem as per the rules.
5. At the time of reporting duty, the individual shall furnish all relevant documents duly attested by the Gazetted Officer.
6. The individual is eligible for 15 days Casual Leave only for calendar year or proportionately to the actual outsourcing period / duty period. He is not entitled to any other leave.
7. The individual has to attend the duties promptly. If any deviation in attending the duties, the services of the individual will be terminated without any prior notice.

**I Additional District Judge,  
(FAC) Chairman-cum-Prl. District Judge  
DLSA., W.G., Eluru.**

To:

Sri Vanga Seetharam, S/o. Thirupathayya,  
R/o. D.No.1-132, High School Road,  
Komaravaram, Tanuku Mandal.

Copy to:

- 1) The Chairman, Mandal Legal Services Committee, Tadepalligudem.
- 2) The District Collector-cum-Chairperson, District Level Committee, A.P. Corporation for Outsourced Services, Collectorate Compound, West Godavari District, Bhimavaram and Eluru .. for information
- 3) The Executive Director, APCOS, RTC Bus Bhavan, Vijayawada .. for information
- 4) The in-charge Systems Officer, e-courts project, District Court, Eluru. .. with a direction to upload the same in the District Court website.

Copy submitted to:

The Member Secretary

Hon'ble A.P. State Legal Services Authority  
Amaravathi

} for favour of information.

D/S NO: 579  
27/2/2025