

**PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE ::  
WEST GODAVARI :: ELURU**

Present :- **M. Suneel Kumar,**  
I Additional District Judge, Eluru.  
FAC/- Principal District Judge, West Godavari, Eluru.

**SUB :-** PUBLIC SERVICES – A.P.J.M.S.S – Transfer and Deputation of the Superintendent and Record Assistant in the Unit of West Godavari – Orders – Issued.

- REF :-**
1. Hon'ble High Court's Circular ROC.No.1576/2019-C3, Dt.02.01.2021.
  2. Principal District Court's Circular No.05/2024, in Dis.No.1908, Dt.22.03.2024 – Handing over the charge of the employees
  3. Request transfer application of Smt. L. Nuthana, Superintendent, submitted through proper channel in Dis.No.332, Dt.20.05.2024.
  4. Letter in Dis.No.130, Dt.22.01.2025 from the II Additional Civil Judge (Junior Division), Eluru.
  5. Office Note Dt.12.02.2025 and orders thereon.

- - - -

**ORDER :: DATED : 14-02-2025**

The Principal District and Sessions Judge, West Godavari, Eluru, passed the following Order :-

In references to the cited above, on considering the letter submitted by the II Additional Civil Judge (Junior Division), Eluru under the reference 4<sup>th</sup> cited, and application of Smt. L. Nuthana, Superintendent under the reference 3<sup>rd</sup> cited, and for administrative convenience, the following arrangements are made and the Principal District and Sessions Judge, West Godavari, Eluru, passed the following Order :-

S.No.	Name & Designation of the Employee	Place of Working	New Place of Working
1.	<b>Smt. L. Nuthana,</b> Superintendent.	II Additional Civil Judge's Court (Junior Division), Tadepalligudem.	Deputed to work in II Additional Civil Judge's Court (Junior Division), Eluru, <b>until further orders.</b>
2.	<b>Sri P. Ravi Babu,</b> Record Assistant	Principal District Court, Eluru.	Transferred and posted as Record Assistant in II Additional Civil Judge's Court (Junior Division), Eluru, <b>in the existing vacancy.</b>

**Note :-** 1. The above individuals are hereby directed to relieve and join in the new Court on or before 24-02-2025.

2. The concerned Presiding Officer shall make the necessary in-charge arrangements for the place of the above individuals, and the individuals are hereby directed to hand over the charge to the concerned as per Principal District Court's Circular under the reference 2<sup>nd</sup> cited.

In any case the concerned staff member could not handover the charge within time, he/she shall complete it within four weeks from the date of assuming charge at the new station and complete the pending charge, handover to the successor or to the member nominated by the concerned Presiding Officer.

3. If the above individuals are on Earned Leave / Medical Leave / C.L., he/she shall join on completion of his/her leave, without fail.
4. The order placed in the Principal District Court's website <http://districts.ecourts.gov.in/westgodavari> & downloaded copy from the website is valid for relieving and joining duty.

  
I ADDITIONAL DISTRICT JUDGE,  
FAC/- PRINCIPAL DISTRICT JUDGE,  
WEST GODAVARI, ELURU.

To  
The individuals through the Officers concerned.

**Copy to :**

1. All the Judicial Officers in the Unit.
2. The Superintendent, Accounts Section, Principal District Court, Eluru.
3. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.

Ord. No. 812  
Dt. 14-2-2025